

PROJECT MANUAL

CROSS TIMBERS BLVD., EAST TAFT AVENUE TO
SOUTH 49TH WEST AVENUE
SAPULPA, OKLAHOMA

DECEMBER, 2024

TEP PROJECT NO. 24-053



CERTIFICATE OF AUTHORIZATION #531 EXPIRES 6-30-25

**CROSS TIMBERS BLVD., EAST TAFT AVENUE
TO SOUTH 49TH WEST AVENUE
SAPULPA, OKLAHOMA
24-053**

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DOCUMENT 00030
ADVERTISEMENT FOR BIDS

PROJECT: CROSS TIMBERS BLVD., EAST TAFT AVE. TO S, 49TH WEST AVE.

TEP Project No.: 24-053

The City of SAPULPA, Oklahoma will receive bids on a General Contract for reconstruction of W. Ross Avenue from the intersection of S. Hickory Street extending east approximately 0.28 miles to S. Main Street.

Bids shall be on a unit price basis.

The City of SAPULPA, Oklahoma will receive Bids until 2:00 PM Local Time on January 15th, 2025 at the City of Sapulpa City Hall, 425 E Dewey Ave, Sapulpa, OK. Bids received more than ninety-six (96) hours excluding Saturdays, Sundays and holidays before this time or received after this time will not be considered. Bids will be opened and publicly read aloud immediately after specified closing time. All interested parties are invited to attend.

A Non-Mandatory Pre-Bid Conference is scheduled for Tuesday, January 7th, 2025 at 10:00 a.m. at the City of Sapulpa City Hall, 425 E Dewey Ave, Sapulpa, OK.

Digital copies of the bid documents are available at the City of Sapulpa website at <http://www.sapulpaok.gov> for a fee of \$15. These documents may be downloaded by selecting this project from the Quioclinks tab in the upper right corner, then select Bid Opportunities. For assistance and free membership registration, contact QuestCDN at (952) 233-1632 or info@questcdn.com.

Hard copies of the bid documents are available for purchase from Tulsa Engineering and Planning Associates, Inc. for a fee of \$75.00 at the address below:

Tulsa Engineering & Planning Associates, Inc.
9810 East 42nd Street, Suite 100
Tulsa, Oklahoma 74146

For information concerning the proposed work, contact Bill Cyganovich, P.E., at the Engineer's office:

Phone: (918) 252-9621
E-mail: b.cyganovich@tulsaengineering.com

Addendums to the bid package will be issued through the online Plan Holders List and to any Plan Holders who receive hard copies from TEP; Prime bidders shall be responsible for downloading the bid documents from the City of Sapulpa online plan room or making arrangements with TEP for hard copies, in order to be included in the Plan Holders List and submit a bid. Bidders must enter the addenda numbers in the Proposal to verify receipt.

Each Bid must be submitted on the prescribed form and accompanied by a certified check or bid bond executed on the prescribed form, payable to the City of SAPULPA, Oklahoma in an amount not less than 5 percent of the amount bid. The bid proposal and work of the proposed contract shall be in accordance with all applicable federal, state, county, and local laws, ordinances and regulations.

The City of SAPULPA encourages all qualified small, minority, and women business enterprises to bid on and receive contracts for goods, services, and construction. Also, the City of SAPULPA encourages all general contractors to subcontract portions of their contract to qualified small, minority, and women business enterprises.

The attention of the Bidder is directed to the applicable federal and state requirements and conditions of employment to be observed and minimum wage rates to be paid under this contract.

Any Bid may be rejected which contains material omissions, or irregularities, or in which any of the unit prices are obviously unbalanced in the opinion of the Owner. Also, a bid may be rejected if it, in any manner, shall fail to conform to the conditions of the Bidding Requirements and Contract Documents.

The Owner reserves the right to waive irregularities, reject bids, and choose the lowest responsible bidder for the Project.

CITY OF SAPULPA, OKLAHOMA

DOCUMENT 00100

INSTRUCTIONS TO BIDDERS

PARAGRAPH NO./TITLE

1. FORMAT
2. SPECIFICATION LANGUAGE
3. GENERAL DESCRIPTION OF THE PROJECT
4. QUALIFICATION OF CONTRACTORS
5. MINORITY PARTICIPATION
6. DOCUMENT INTERPRETATION
7. BIDDER'S UNDERSTANDING
8. PROJECT MANUAL AND DRAWINGS
9. TYPE OF BID
10. PREPARATION OF BIDS
11. STATE AND LOCAL SALES AND USE TAXES
12. SUBMISSION OF BIDS
13. TIE BIDS
14. TELEGRAPHIC OR WRITTEN MODIFICATION OF BID
15. WITHDRAWAL OF BID
16. BID SECURITY
17. RETURN OF BID SECURITY
18. AWARD OF CONTRACT
19. BASIS OF AWARD
20. EXECUTION OF CONTRACT
21. PERFORMANCE AND PAYMENT BONDS
22. FAILURE TO EXECUTE CONTRACT AND FURNISH BOND
23. PERFORMANCE OF WORK BY CONTRACTOR
24. TIME OF COMPLETION
25. PROVISION OF REQUIRED INSURANCE

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DOCUMENT 00100

INSTRUCTIONS TO BIDDERS

1. **FORMAT**

The Contract Documents are divided into Parts, Divisions, and Sections in keeping with accepted industry practice in order to separate categories of subject matter for convenient reference thereto. Generally, there has been no attempt to divide the Specification Sections into work performed by the various building trades, work by separate subcontractors, or work required for separate facilities in the Project.

2. **SPECIFICATION LANGUAGE**

"Command" type sentences are used in Contract Documents. These refer to and are directed to the Contractor.

3. **GENERAL DESCRIPTION OF THE PROJECT**

A general description of the Work to be done is contained in the ADVERTISEMENT FOR BIDS. The scope is indicated on the accompanying Drawings and specified in applicable parts of these Contract Documents.

4. **QUALIFICATION OF CONTRACTORS**

The prospective bidders must meet the statutorily prescribed requirements before Award of Contract by the Owner.

Owner and Engineer shall review each Bidder's qualifications before a Contract will be awarded for the work contemplated herein. The Owner will conduct investigations, as necessary, to determine the performance record and ability of the apparent low Bidder to perform the size and type of work specified under this Contract. Upon request, the Bidder shall submit information as deemed necessary by the Owner to evaluate the Bidder's qualifications.

Bidder must be a Licensed Contractor in the State of Oklahoma or must have an application on file with the State of Oklahoma's Licensing Board and be in the process of obtaining a Contractor's License in the State of Oklahoma. Before the Owner and Contractor enter into a Contract Agreement, the Contractor must have their License in hand. For any questions concerning Contractor's Licensing Requirements contact the State Licensing Board at (405) 521-6550.

5. **MINORITY PARTICIPATION**

The Owner encourages all small, minority, and women business enterprises to submit bids for capital improvements. Encouragement is also made to all general contractors that in the event they subcontract portions of their work, consideration is given to the identified groups.

6. **DOCUMENT INTERPRETATION**

The Contract Documents governing the Work proposed herein consist of the Drawings and all material bound herewith. These Contract Documents are intended to be mutually cooperative and to provide all details reasonably required for the execution of the proposed Work. Any person

contemplating the submission of a Bid shall have thoroughly examined all of the various parts of these Documents and, should there be any doubt as to the meaning or intent of said Contract Documents, the Bidder should request of the Engineer, in writing (received by the Engineer at least 5 working days prior to bid opening), an interpretation thereof.

Any interpretation or change in said Contract Documents will be made only in writing, in the form of Addenda to the Documents, which will be furnished to all Bidders receiving a set of the Documents. Bidders shall submit with their Bids, or indicate receipt, of all Addenda. The Owner or Engineer will not be responsible for any other explanation or interpretations of said Documents not issued in writing by Addendum.

7. BIDDER'S UNDERSTANDING

Each Bidder must inform himself of the conditions relating to the execution of the Work, and it is assumed that he will inspect the site and make himself thoroughly familiar with all the Contract Documents. Failure to do so will not relieve the successful Bidder of his obligation to enter into a Contract and complete the contemplated Work in strict accordance with the Contract Documents. It shall be the Bidder's obligation to verify for himself and to his complete satisfaction all information concerning site and subsurface conditions.

Information derived from topographic maps, or from Drawings showing location of utilities and structures will not in any way relieve the Contractor from any risk, or from proper examination of the site and additional investigations as he may elect, or from proper fulfillment of all the terms of the Contract Documents.

Each Bidder shall inform himself of, and the Bidder awarded a Contract shall comply with, federal, state, and local laws, statutes, and ordinances relative to the execution of the Work. This requirement includes, but is not limited to, applicable regulations concerning minimum wage rates; nondiscrimination in the employment of labor; protection of public and employee safety and of health environment protection, the protection of natural resources, fire protection, burning and nonburning requirements, permits, fees, contractor's license, nonresident contractors' notice and bond requirements, and similar subjects.

8. PROJECT MANUAL AND DRAWINGS

No return of Drawings is required and no refund will be made.

The successful bidder will be furnished three sets of Documents without charge. Any additional copies required will be furnished to the Contractor at \$75.00 per set. Partial sets will not be available.

9. TYPE OF BID

Unit prices shall be submitted in the appropriate places on the Bid form. The total amount to be paid to the Contractor shall be the total amount of the unit price items as adjusted based on quantities installed and/or any adjustment for additions or deletions resulting from change orders during construction.

10. PREPARATION OF BIDS

All blank spaces on the Bid Form must be filled in, preferably in BLACK ink. No changes shall be

made in the phraseology of the forms. In case of discrepancy between unit prices and totals, unit prices will prevail.

Any Bid which contains material omissions, or irregularities, or in which any of the prices are obviously unbalanced in the opinion of the Owner may be rejected. Also, a bid may be rejected if, in any manner, it shall fail to conform to the conditions of the published ADVERTISEMENT FOR BIDS, Bidding Requirements, and Contract Documents.

Only one bid from any individual, firm, partnership, or corporation, under the same or different names, will be considered. Should it appear to the Owner that any Bidder is interested in more than one bid for Work contemplated, all bids in which such Bidder is interested will be rejected. The Bidder shall sign his Bid Form on the blank space provided therefor. If Bidder is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign Contracts on behalf of the corporation. If Bidder is a partnership or sole proprietorship, the true name of the firm shall be set forth above, together with the signature of the sole proprietor, partner, or partners authorized to sign Contracts in behalf of the firm. If signature is by an agent, other than an officer of a corporation or a member of a partnership or sole proprietor, a notarized power-of-attorney must be on file with the Owner prior to opening of bids or submitted with the Bid.

11. STATE AND LOCAL SALES AND USE TAXES

Unless the Supplementary Conditions contains a statement that the Owner is exempt from state sales tax on materials incorporated into the Work, due to the qualification of the Work under this Contract, all state and local sales and use taxes, as required by the laws and statutes of the state and its political subdivisions, shall be paid by the Contractor. Prices quoted in the Bid shall include all nonexempt sales and use taxes, unless provision is made in the Bid Form to separately itemize the tax.

12. SUBMISSION OF BIDS

All Bids must be submitted not later than the time prescribed, at the place, and in the manner set forth in the ADVERTISEMENT FOR BIDS. Bids must be made on the Bid Form provided herein. Each Bid must be submitted in a sealed envelope, so marked as to indicate its contents without being opened, and addressed in conformance with the instructions in the ADVERTISEMENT FOR BIDS.

13. TIE BIDS

If two or more sealed bids are equal in amount, meet specifications, and are the lowest received at the bid opening, then the apparent low bidder will be determined by lot (placing the name of the tie bidders into a container and drawing one name). The drawing will be done by Owner personnel, or another person designated by the Owner in the presence of a witness and tie bidders. The witness shall be an employee of the Owner or Engineer. Documentation of the drawing must be included on the bid tabulation and be signed by those present. Nothing in the above and foregoing will diminish the Owner's reserved right to reject any and all bids and/or to waive formalities.

14. TELEGRAPHIC OR WRITTEN MODIFICATION OF BID

Any Bidder may modify his bid by telegraphic or written communication at any time prior to the scheduled closing time for receipt of bids, provided such communication is received by the Owner

prior to the closing time. The telegraphic or written communication should not reveal the bid price; it shall, however, state the addition or subtraction or other modification so that the final prices or terms will not be known by the Owner until the sealed bid is opened.

15. WITHDRAWAL OF BID

Any Bid may be withdrawn prior to the scheduled time for the opening of bids either by telegraphic or written request, or in person. No Bid may be withdrawn after the time scheduled for opening of Bids, unless the time specified in Item, AWARD OF CONTRACT, of these INSTRUCTIONS TO BIDDERS shall have elapsed.

16. BID SECURITY

Each bid shall include a bid security in the amount of five percent of the total bid offered. The bidder shall be required to submit a bidder's deposit, which includes enclosing a cashier's check payable to the order of the OWNER drawn upon a bank or trust company doing business in Oklahoma or by a corporate bid bond in an amount equal to five (5) percent of the bid.

The Attorney-in-Fact who executes this bond in behalf of the Surety must attach a notarized copy of his power-of-attorney as evidence of his authority to bind the Surety on the date of execution of the bond.

If the Bidder elects to furnish a Bid Bond, he shall use the Bid Bond form bound herewith or one conforming substantially thereto in form and content.

The bid bond shall indemnify the Owner against failure of the Contractor to execute and deliver the contract and necessary Performance and Payment Bonds for faithful performance of the contract. The bid bond shall provide that the Contractor or surety must pay the damage, loss, cost, and expense subject to the amount of the bid security directly arising out the Contractor's default in failing to execute and deliver the contract and bonds.

Owner will have the right to retain the bid security of bidders to whom an award is being considered until the Contract has been executed and bonds have been furnished, or until specified time has elapsed so that bids may be withdrawn, or until all bids have been rejected.

17. RETURN OF BID SECURITY

Within fifteen (15) days after the award of the Contract, the Owner will return the bid securities to all Bidders whose Bids are not to be further considered in awarding the Contract. Retained bid securities will be held until the Contract has been finally executed, after which all bid securities,

other than Bidders' bonds and any guarantees which have been forfeited, will be returned to the respective Bidders whose Bids they accompanied.

18. AWARD OF CONTRACT

The awarding of a contract to the lowest responsible bidder will be made within thirty (30) days after the opening of bids unless the City of Sapulpa by formal recorded action and for good cause shown, provides for a reasonable extension to that period, which extension period shall not in any event exceed fifteen (15) days where only state or local funds are involved, or not to exceed ninety (90) days on any award of contract for the construction of public improvements where funds are

utilized which are furnished by an agency of the federal government.. In the event of failure of the lowest responsible and responsive qualified Bidder to sign and return the Contract with acceptable Performance and Payment Bonds, as prescribed herein, the Owner may award the Contract to the next lowest responsible and responsive qualified Bidder. Such award, if made, will be made within ninety (90) days after the opening of Bids.

19. BASIS OF AWARD

If, at the time this Contract is to be awarded, the Total Base Bid of the lowest acceptable Bid exceeds the funds then estimated by the Owner as available, the Owner may reject all bids or take other action as best serves the Owner's interests. The basis of the award will be as stated in the bid.

20. EXECUTION OF CONTRACT

The successful Bidder shall, within fifteen (15) consecutive days after receiving notice of award, sign and deliver to the Owner the Contract hereto attached, together with the acceptable bonds as required in these Documents. Within fifteen (15) consecutive days after receiving the signed Contract with acceptable bonds from the successful Bidder, the Owner's authorized agent will sign the Contract. Signature by both parties constitutes execution of the Contract.

The successful bidder shall conform to the Rules and Regulations of Oklahoma Office of Management and Enterprise Services concerning nonresident contractor's notice and bond requirements.

21. PERFORMANCE AND PAYMENT BONDS

The successful Bidder shall furnish a Performance and Payment Bond in the amount equal to one hundred percent (100%) of the contract price on the forms provided in the Contract Documents as security for faithful performance of the Contract and payment of all obligations arising thereunder within ten days after receipt of the Notice of Award. The bond shall be written by a surety company qualified and authorized to do business in the State of and shall be listed on the current U. S. Department of Treasury, Circular Number 570, or amendments thereto, in the Federal Register of acceptable Sureties for Federal projects. The bond shall be executed by a resident agent licensed by the State Insurance Commissioner to represent the surety company in . The bond shall be written in favor of the Owner. Bond company rating by "AM Best Rating Company" to be "A- "or above and have a Positive or Stable Rating Outlooks.

The Attorney-in-Fact who executes this Performance Bond and Payment Bond in behalf of the Surety must attach a notarized copy of his power-of-attorney as evidence of his authority to bind the Surety on the date of execution of the bond. All Contracts, Performance and Payment Bonds, and respective powers-of-attorney will have the same date.

If the Surety on any Bond furnished by Contractor is declared bankrupt, or becomes insolvent, or its right to do business is terminated in any location where any part of the project is located, or ceases to meet the requirements of the preceding paragraph, the Contractor shall within five days thereafter substitute another Bond and Surety, both of which must be acceptable to Owner.

Before execution of the Contract Documents, the Contractor shall submit the Bonds (in triplicate) to the Owner. The Bonds shall be submitted **WITHOUT DATES**, as they will be dated by the Owner at the same time as the Contracts are executed.

22. FAILURE TO EXECUTE CONTRACT AND FURNISH BOND

Failure to deliver bonds as specified above shall be considered as having abandoned the Contract, and the bid security will be retained by the Owner as liquidated damages.

23. PERFORMANCE OF WORK BY CONTRACTOR

The Contractor shall perform on the site, and with his own organization, work equivalent to at least forty percent of the total amount of the Work to be performed under this Contract. Contractors submitting bids where this percent of Work is not with their own forces shall be deemed a "Brokerage Contractor" and the bid may be rejected by Owner. If determined during the "Award of Contract" phase that the Contractor is not going to be performing forty percent of Work as bid, the Contractor's bid may be subject to rejection and forfeiture of Bid Bond.

If, during the progress of the Work hereunder, the Contractor requests a reduction of the percentage and the Engineer determines that it would be to the Owner's advantage, the percentage of the work required to be performed by the Contractor's own organization may be reduced, PROVIDED prior written approval of such reduction is obtained by the Contractor from the Engineer.

Each bidder must furnish with his bid a list of the items that he will perform with his own forces and the estimated total cost of these items.

24. TIME OF COMPLETION

The time of completion of the Work to be performed under this Contract is of the essence of the Contract. Delays and extensions of time may be allowed in accordance with the provisions stated in Document 00700 - GENERAL CONDITIONS. The time allowed for the completion of the Work is stated in Document 00500 - Contract.

25. PROVISION OF REQUIRED INSURANCE

The Bidder's attention is directed to the insurance requirements set forth in the General Conditions (amended in the Supplementary Conditions, if appropriate). Submittal of a bid indicates full understanding and intent to comply with the insurance requirements which are a condition of the contract.

END OF SECTION

DOCUMENT 00300

BID FORM

NOTE TO BIDDER: Please use BLACK ink for completing this Bid form.

To. _____
Address: _____

Project Title: **CROSS TIMBERS BLVD., EAST TAFT AVE. TO S. 49TH WEST AVE.**

Engineer's
Project No.: **24-053**

Date: _____ Oklahoma Contractor's
License No.: _____

Bidder: _____

Address: _____

Bidder's person to contact for additional information on this Bid:

Name: _____

Telephone: _____

ADDENDA

The Bidder hereby acknowledges that he/she has received Addenda Numbers:

_____ to _____ these _____ Specifications.
(Bidder insert number of each addendum received.)

INSURANCE AND BONDING REQUIREMENTS

The Bidder hereby acknowledges that he/she has read and understands the performance bond, payment bond, and insurance requirements for this project as specified in the General Conditions. If awarded a construction contract, the Bidder agrees to furnish the required bonds and insurance certificates within fifteen (15) days of the date the award is made.

Signature _____ Title _____

MEASUREMENT AND PAYMENT

The Bidder hereby acknowledges that he/she has read and understands Section 01025 - Measurement and Payment completely prior to completing this Bid Form.

Signature _____ Title _____

BIDDER'S DECLARATION AND UNDERSTANDING

The undersigned, hereinafter called the Bidder, declares that the only persons or parties interested in this Bid are those named herein, that this Bid is, in all respects, fair and without fraud, that it is made without collusion with any official of the Owner, and that the Bid is made without any connection or collusion with any person submitting another Bid on this Contract.

The Bidder further declares that he has carefully examined the Contract Documents for the construction of the project, that he has personally inspected the site, that he has satisfied himself as to the quantities involved, including materials and equipment, and conditions of work involved, including the fact that the description of the quantities of work and materials, as included herein, is brief and is intended only to indicate the general nature of the work and to identify the said quantities with the detailed requirements of the Contract Documents, and that this Bid is made according to the provisions and under the terms of the Contract Documents, which Documents are hereby made a part of this Bid.

The Bidder further agrees that he has exercised his own judgment and has utilized all data which he believes pertinent from the Engineer, Owner, and other sources in arriving at his own conclusions.

The Bidder states that he has experience in and is qualified to perform the work herein specified and, if he does not have craftsmen experienced and qualified in any phase of the work for which this Bid is offered, that he will subcontract the work under said phase to a contractor who does have the necessary experience and qualifications.

CONTRACT EXECUTION AND BONDS

The Bidder agrees that if this Bid is accepted, he will, within 15 days after notice of award, sign the Contract in the form annexed hereto, and will at that time, deliver to the Owner the Performance Bond and Payment Bond required herein, and will, to the extent of his Bid, furnish all machinery, tools, apparatus, and other means of construction and do the work and furnish all the materials necessary to complete all work as specified or indicated in the Contract Documents.

CERTIFICATES OF INSURANCE, PAYMENT BOND, AND PERFORMANCE BOND

The Bidder further agrees to furnish the Owner, before executing the Contract, the certificates of insurance, Payment Bond, and Performance Bond as specified in these Documents.

START OF CONSTRUCTION, CONTRACT COMPLETION TIME, AND LIQUIDATED DAMAGES

Start of Construction, Contract Completion Time, and Liquidated Damages are stated in Document 00500 - Contract.

SALES AND USE TAXES

The Bidder agrees that all federal, state, and local sales and use taxes are included in the stated bid prices for the work.

UNIT PRICE BASE BID

Any Bid may be rejected which contains material omissions, or irregularities, or in which any of the unit prices are obviously unbalanced in the opinion of the Owner. Also, a bid may be rejected if, in any manner it shall fail to conform to the conditions of the published Bidding Requirements and

Contract Documents.

The bidder agrees to accept as full payment for the work proposed herein the amount computed under the provisions of the Contract Documents and based on the following unit price amounts, it being expressly understood that the unit prices are independent of the exact quantities involved. The bidder agrees that the unit prices represent a true measure of the labor and materials required to perform the work, including all allowances for overhead and profit for each type and unit of work called for in the Contract Documents.

ITEM NO.	DESCRIPTION	UNITS	QUANTITY	UNIT COST	TOTAL
1	UNCLASSIFIED EXCAVATION	CY	4,226		\$ -
2	SWPPP DOCUMENTATION AND MANAGEMENT	LS	1		\$ -
3	TEMPORARY FIBER LOG	EA	16		\$ -
4	SOLID SLAB SODDING	SY	101		\$ -
5	AGGREGATE BASE TYPE A	CY	3,771		\$ -
6	SUBGRADE METHOD B	SY	16,900		\$ -
7	SEPARATOR FABRIC	SY	20,857		\$ -
8	ASPHALT CONCRETE, TYPE S3 (PG 64-22 OK)	TON	4,624		\$ -
9	ASPHALT CONCRETE, TYPE S4 (PG 64-22 OK)	TON	1,849		\$ -
10	P.C. CONCRETE PAVEMENT (PLACEMENT)	SY	389		\$ -
11	P.C. CONCRETE FOR PAVEMENT	CY	76		\$ -
12	EPOXY COATED REINFORCING STEEL	LBS	4,343		\$ -
13	6" COMBINED CURB AND GUTTER (MOUNTABLE)	LF	305		\$ -
14	VALVE BOXES ADJUST TO GRADE	EA	6		\$ -
15	REMOVAL OF CURB AND GUTTER	LF	305		\$ -
16	REMOVAL OF CONCRETE PAVEMENT	SY	389		\$ -
17	REMOVAL OF ASPHALT PAVEMENT	SY	16,511		\$ -
18	SAWING PAVEMENT	LF	239		\$ -
19	MOBILIZATION	EA	1		\$ -
20	CONSTRUCTION STAKING	EA	1		\$ -
21	TRAFFIC STRIPE (PLASTIC) (4" WIDE)	LF	110		\$ -
22	TRAFFIC STRIPE (PLASTIC) (24" WIDE)	LF	64		\$ -
23	SIGNS 0.00 TO 6.25 SF	SD	600		\$ -
24	SIGNS 6.26 TO 15.99 SF	SD	600		\$ -
25	SIGNS 16.00 AND UP	SD	750		\$ -
26	BARRICADES (TYPE III)	SD	900		\$ -
27	TYPE "A" WARNING LIGHT	SD	900		\$ -
28	TYPE "C" WARNING LIGHT	SD	1,950		\$ -
29	TUBE CHANNELIZERS	SD	1,500		\$ -
30	FLAGGER	FD	50		\$ -
31	PROJECT SIGN (CITY OF SAPULPA)	EA	2		\$ -

TOTAL AMOUNT BID \$ _____

BASIS OF AWARD

The Bidder understands that the Contract will be awarded to the most qualified bidder with the lowest Total Base Bid that the Owner may choose that makes the Project cost acceptable to the Owner. The Owner reserves the right to waive irregularities, reject bids, choose the most qualified bidder for the Project, and to postpone award of the Contract for a period of time which shall not exceed beyond 90 days from the bid opening date.

PAYMENT SCHEDULE

A detailed payment schedule for each structure or unit shall be submitted by the successful low Bidder. The successful low Bidder shall meet with the Engineer and Owner to review the format and details of the payment schedule. This meeting shall be held within 5 days of notification that the Contractor is the low Bidder. The purpose of the meeting shall be to establish an acceptable format for the payment schedule. The construction detailed payment schedule shall be completed by the Contractor 14 days after the meeting and submitted to the Engineer and Owner for review and approval. Failure of the Contractor to submit the payment schedule as required may result in the Owner's rejection of the Bid or delay in processing the Contractor's request for a progress payment.

SUBCONTRACTORS

The Bidder further certifies that proposals from the following subcontractors were used in the preparation of this Bid; and if awarded a contract, Bidder agrees to not enter into Contracts with others for these divisions of the Work without written approval from the Owner and Engineer.

Subcontractor	Subcontractor
Oklahoma Contractor License #	Oklahoma Contractor License #
Street Address, City, State, Zip Code	Street Address, City, State, Zip Code
Subcontractor	Subcontractor
Oklahoma Contractor License #	Oklahoma Contractor License #
Street Address, City, State, Zip Code	Street Address, City, State, Zip Code

SUPPLIERS/VENDORS

The Bidder shall list the suppliers/vendors where material for this Project will be purchased from and successful Bidder shall update suppliers/vendors during construction of the Project.

<u>Supplier/Vendor Name</u>	<u>Supplier/Vendor Name</u>
<u>Street Address, City, State, Zip Code</u>	<u>Street Address, City, State, Zip Code</u>
<u>Phone Number</u>	<u>Phone Number</u>
<u>Supplier/Vendor Name</u>	<u>Supplier/Vendor Name</u>
<u>Street Address, City, State, Zip Code</u>	<u>Street Address, City, State, Zip Code</u>
<u>Phone Number</u>	<u>Phone Number</u>

PERFORMANCE OF WORK BY CONTRACTOR

The Bidder shall perform at least 40 percent of the work with his own forces (refer to Paragraph 24, INSTRUCTIONS TO BIDDERS. Bids from so called "Brokerage Contractors" will not be considered.) List below the items that the Bidder will perform with his own forces, if awarded this Contract, and fill in the blank showing the estimated total cost of these items.

Estimated total cost of the above items the Bidder states that will be performed with his own forces, if awarded Contract:

_____ Dollars (\$_____)
(Words)

EXPERIENCE OF BIDDER

The Bidder states that he is an experienced Contractor and has completed similar projects within the last 5 years. (List similar projects, with types, names of clients, construction costs, and references with telephone numbers. Use additional sheets if necessary.)

SURETY

If the Bidder is awarded a construction Contract on this Bid, the Surety who provides the Performance and Payment Bond will be:

_____ whose address is:

Street, City, State Zip Code

BIDDER

The name of the Bidder submitting this Bid is:

_____ doing
business at:

Street, City, State, Zip Code

which is the address to which all communications concerned with this Bid and with the Contract shall be sent.

The names of the principal officers of the corporation submitting this Bid, or of the partnership, or of all persons interested in this Bid as principals are as follows:

If Sole Proprietor or Partnership

IN WITNESS hereto the undersigned has set his (its) hand this _____ day of _____, 20____.

Signature of Bidder

Title

If Corporation

IN WITNESS WHEREOF the undersigned corporation has caused this instrument to be executed and its seal affixed by its duly authorized officers this ____ day of _____, 20____.

Name of Corporation

(SEAL)

By _____

Title _____

Attest _____

Secretary

(Must be submitted at time of bid)
BUSINESS RELATIONSHIP AFFIDAVIT

STATE OF _____)
) ss:
COUNTY OF _____)

_____, of lawful age, being first duly sworn, says that s(he) is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows: _____

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows: _____

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows: _____

(If none of the business relationships herein above mentioned exist, affiant should so state.)

Signed:

BIDDER (Company Name)

Title:

SUBSCRIBED and SWORN to before me this _____ day of _____, 2Q__

NOTARY PUBLIC

MY COMMISSION EXPIRES: _____, _____

COMMISSION NO.: _____

(Must be submitted at time of bid)

NON-COLLUSION AFFIDAVIT

STATE OF _____)
) ss:
COUNTY OF _____)

_____, of lawful age, being first duly sworn, says that:

1. I am the duly authorized agent of the bidder submitting the competitive bid associated with this sworn statement for the purpose of certifying facts pertaining to the existence of collusion among bidders and between bidders and municipal officers or employees, as well as facts pertaining to the giving or offering of things of value to governmental personnel in return for special consideration in the letting of any contract pursuant to the bid;
2. I am fully aware of the facts and circumstances surrounding the making of the bid and have been personally and directly involved in the proceedings leading to the submission of such bid;
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding;
 - b. to any collusion with any municipal official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract; nor
 - c. in any discussions between bidders and any municipal official concerning exchange of money or other things of value for special consideration in the letting of a contract.
4. If awarded the contract, neither the bidder nor anyone subject to the bidder's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the City of Sapulpa or of any public trust where the City of Sapulpa is a beneficiary, any money or other thing of value, either directly or indirectly, in procuring the contract for which the bid is submitted.

BIDDER (Company Name)

Signed

Title

SUBSCRIBED and SWORN to before me this _____ day of _____, 20____.

MY COMMISSION EXPIRES _____

NOTARY PUBLIC

COMMISSION NO.: _____

DOCUMENT 00350

BID BOND

STATE OF OKLAHOMA

KNOW ALL MEN BY THESE PRESENTS, that we:

Principal and Contractor, and _____

hereinafter called Surety, are held and firmly bound unto the City of Sapulpa, OK and represented by its Mayor and City Council, hereinafter called Owner, in the sum of

_____ DOLLARS (\$ _____)

lawful money of the United States of America, for the payment of which well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, by these presents.

WHEREAS, the Principal contemplates submitting or has submitted a bid to the Owner for the furnishing of all labor, materials (except those to be specifically furnished by the Owner), equipment, machinery, tools, apparatus, means of transportation for, and the performance of the work covered in the Bid and the detailed Drawings and Specifications, entitled:

CROSS TIMBERS BLVD., EAST TAFT AVENUE TO SOUTH 49TH WEST AVENUE
SAPULPA, OKLAHOMA

WHEREAS, it was a condition precedent to the submission of said bid that a cashier's check, certified check, or bid bond in the amount of 5 percent of the base bid be submitted with said bid as a guarantee that the Bidder would, if awarded the Contract, enter into a written Contract with the Owner for the performance of said Contract within 15 consecutive calendar days after written notice having been given of the award of the Contract.

NOW, THEREFORE, the conditions of this obligation are such that if the Principal within 15 consecutive calendar days after written notice of such acceptance enters into a written Contract with the Owner and furnishes a Contract Surety Bond in an amount equal to 100 percent of the base bid, satisfactory to the Owner, then this obligation shall be void; otherwise the sum herein stated shall be due and payable to the Owner and the Surety herein agrees to pay said sum immediately upon demand of the Owner in good and lawful money of the United States of America, as liquidated damages for failure thereof of said Principal.

IN WITNESS WHEREOF, the said _____, as Principal herein, has caused these presents to be signed in its name by its _____ and attested by its _____ under its corporate seal, and the said _____ as Surety herein, has caused these presents to be signed in its name by its _____ under its corporate seal, this _____ day of _____ A.D., 2025.

Signed, sealed and delivered
in the presence of:

Principal-Contractor

By _____

As to Principal

Title

Surety

Attorney-in-Fact
(Power-of-Attorney to be Attached)

As to Surety

By _____
Agent

PERFORMANCE BOND

Any singular reference to Contractor, Surety, Owner, or other party shall be considered plural where applicable.

CONTRACTOR (*Name and Address*): _____ SURETY (*Name, and Address of Principal Place of Business*): _____

OWNER (*Name and Address*): _____

CONTRACT

Effective Date of Agreement:

Amount:

Description (*Name and Location*): CROSS TIMBERS BLVD., EAST TAFT AVEUNE TO SOUTH
49TH WEST AVE.
SAPULPA, OKLAHOMA

BOND

Bond Number:

Date (*Not earlier than Effective Date of Agreement*):

Amount:

Modifications to this Bond Form:

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Performance Bond to be duly executed by an authorized officer, agent, or representative.

CONTRACTOR AS PRINCIPAL

SURETY

Contractor's Name and Corporate Seal (Seal)

Surety's Name and Corporate Seal (Seal)

By: _____
Signature

By: _____
Signature (Attach Power of Attorney)

Print Name

Print Name

Title

Title

Attest: _____
Signature

Attest: _____
Signature

Title

Title

Note: Provide execution by additional parties, such as joint venturers, if necessary.

Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to Owner for the performance of the Contract, which is incorporated herein by reference.

1. If Contractor performs the Contract, Surety and Contractor have no obligation under this Bond, except to participate in conferences as provided in Paragraph 2.1.

2. If there is no Owner Default, Surety's obligation under this Bond shall arise after:

2.1 Owner has notified Contractor and Surety, at the addresses described in Paragraph 9 below, that Owner is considering declaring a Contractor Default and has requested and attempted to arrange a conference with Contractor and Surety to be held not later than 15 days after receipt of such notice to discuss methods of performing the Contract. If Owner, Contractor, and Surety agree, Contractor shall be allowed a reasonable time to perform the Contract, but such an agreement shall not waive Owner's right, if any, subsequently to declare a Contractor Default; and

2.2 Owner has declared a Contractor Default and formally terminated Contractor's right to complete the Contract. Such Contractor Default shall not be declared earlier than 20 days after Contractor and Surety have received notice as provided in Paragraph 2.1; and

2.3 Owner has agreed to pay the Balance of the Contract Price to:

1. Surety in accordance with the terms of the Contract; or
2. Another contractor selected pursuant to Paragraph 3.3 to perform the Contract.

3. When Owner has satisfied the conditions of Paragraph 2, Surety shall promptly, and at Surety's expense, take one of the following actions:

3.1 Arrange for Contractor, with consent of Owner, to perform and complete the Contract; or

3.2 Undertake to perform and complete the Contract itself, through its agents or through independent contractors; or

3.3 Obtain bids or negotiated proposals from qualified contractors acceptable to Owner for a contract for performance and completion of the Contract, arrange for a contract to be prepared for execution by Owner and contractor selected with Owner's concurrence, to be secured with performance and payment bonds executed by a qualified surety equivalent to the bonds issued on the Contract, and pay to Owner the amount of damages as described in Paragraph 5 in excess of the Balance of the Contract Price incurred by Owner resulting from Contractor Default; or

3.4 Waive its right to perform and complete, arrange for completion, or obtain a new contractor, and with reasonable promptness under the circumstances:

1. After investigation, determine the amount for which it may be liable to Owner and, as soon as practicable after the amount is determined, tender payment therefor to Owner; or
2. Deny liability in whole or in part and notify Owner citing reasons therefor.

4. If Surety does not proceed as provided in Paragraph 3 with reasonable promptness, Surety shall be deemed to be in default on this Bond 15 days after receipt of an additional written notice from Owner to Surety demanding that Surety perform its obligations under this Bond, and Owner shall be entitled to enforce any remedy available to Owner. If Surety proceeds as provided in Paragraph 3.4, and Owner refuses the payment tendered or Surety has denied liability, in whole or in part, without further notice Owner shall be entitled to enforce any remedy available to Owner.

5. After Owner has terminated Contractor's right to complete the Contract, and if Surety elects to act under Paragraph 3.1, 3.2, or 3.3 above, then the responsibilities of Surety to Owner shall not be greater than those of Contractor under the Contract, and the responsibilities of Owner to Surety shall not be greater than those of Owner under the Contract. To the limit of the amount of this Bond, but subject to commitment by Owner of the Balance of the Contract Price to mitigation of costs and damages on the Contract, Surety is obligated without duplication for:

- 5.1 The responsibilities of Contractor for correction of defective Work and completion of the Contract;
- 5.2 Additional legal, design professional, and delay costs resulting from Contractor's Default, and resulting from the actions of or failure to act of Surety under Paragraph 3; and
- 5.3 Liquidated damages, or if no liquidated damages are specified in the Contract, actual damages caused by delayed performance or non-performance of Contractor.

6. Surety shall not be liable to Owner or others for obligations of Contractor that are unrelated to the Contract, and the Balance of the Contract Price shall not be reduced or set off on account of any such unrelated obligations. No right of action shall accrue on this Bond to any person or entity other than Owner or its heirs, executors, administrators, or successors.

7. Surety hereby waives notice of any change, including changes of time, to Contract or to related subcontracts, purchase orders, and other obligations.

8. Any proceeding, legal or equitable, under this Bond may be instituted in any court of competent jurisdiction in the location in which the Work or part of the Work is located, and shall be instituted within two years after Contractor Default or within two years after Contractor ceased working or within two years after Surety refuses or fails to perform its obligations under this Bond, whichever occurs first. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

9. Notice to Surety, Owner, or Contractor shall be mailed or delivered to the address shown on the signature page.

10. When this Bond has been furnished to comply with a statutory requirement in the location where the Contract was to be performed, any provision in this Bond conflicting with said statutory requirement shall be deemed deleted here from and provisions conforming to such statutory requirement shall be deemed incorporated herein. The intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

11. Definitions.

- 11.1 Balance of the Contract Price: The total amount payable by Owner to Contractor under the Contract after all proper adjustments have been made, including allowance to Contractor of any amounts received or to be received by Owner in settlement of insurance or other Claims for damages to which Contractor is entitled, reduced by all valid and proper payments made to or on behalf of Contractor under the Contract.
- 11.2 Contract: The agreement between Owner and Contractor identified on the signature page, including all Contract Documents and changes thereto.
- 11.3 Contractor Default: Failure of Contractor, which has neither been remedied nor waived, to perform or otherwise to comply with the terms of the Contract.
- 11.4 Owner Default: Failure of Owner, which has neither been remedied nor waived, to pay Contractor as required by the Contract or to perform and complete or otherwise comply with the other terms thereof.

FOR INFORMATION ONLY – *(Name, Address and Telephone)*

Surety Agency or Broker:

Owner's Representative *(Engineer or other party)*:

PAYMENT BOND

CONTRACTOR *(name and address)*:

SURETY *(name and address of principal place of business)*:

OWNER *(name and address)*:

CONSTRUCTION CONTRACT

Effective Date of the Agreement:

Amount:

Description *(name and location)*: CROSS TIMBERS BLVD., EAST TAFT AVE. TO S. 49TH WEST AVE.
SAPULPA, OKLAHOMA

BOND

Bond Number:

Date *(not earlier than the Effective Date of the Agreement of the Construction Contract)*:

Amount:

Modifications to this Bond Form: None See Paragraph 18

Surety and Contractor, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Payment Bond to be duly executed by an authorized officer, agent, or representative.

CONTRACTOR AS PRINCIPAL

SURETY

(seal)

Contractor's Name and Corporate Seal

(seal)

Surety's Name and Corporate Seal

By: _____
Signature

By: _____
Signature *(attach power of attorney)*

Print Name

Print Name

Title

Title

Attest: _____
Signature

Attest: _____
Signature

Title

Title

Notes: (1) Provide supplemental execution by any additional parties, such as joint venturers. (2) Any singular reference to Contractor, Surety, Owner, or other party shall be considered plural where applicable.

1. The Contractor and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to the Owner to pay for labor, materials, and equipment furnished for use in the performance of the Construction Contract, which is incorporated herein by reference, subject to the following terms.
2. If the Contractor promptly makes payment of all sums due to Claimants, and defends, indemnifies, and holds harmless the Owner from claims, demands, liens, or suits by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, then the Surety and the Contractor shall have no obligation under this Bond.
3. If there is no Owner Default under the Construction Contract, the Surety's obligation to the Owner under this Bond shall arise after the Owner has promptly notified the Contractor and the Surety (at the address described in Paragraph 13) of claims, demands, liens, or suits against the Owner or the Owner's property by any person or entity seeking payment for labor, materials, or equipment furnished for use in the performance of the Construction Contract, and tendered defense of such claims, demands, liens, or suits to the Contractor and the Surety.
4. When the Owner has satisfied the conditions in Paragraph 3, the Surety shall promptly and at the Surety's expense defend, indemnify, and hold harmless the Owner against a duly tendered claim, demand, lien, or suit.
5. The Surety's obligations to a Claimant under this Bond shall arise after the following:
 - 5.1 Claimants who do not have a direct contract with the Contractor,
 - 5.1.1 have furnished a written notice of non-payment to the Contractor, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were, or equipment was, furnished or supplied or for whom the labor was done or performed, within ninety (90) days after having last performed labor or last furnished materials or equipment included in the Claim; and
 - 5.1.2 have sent a Claim to the Surety (at the address described in Paragraph 13).
 - 5.2 Claimants who are employed by or have a direct contract with the Contractor have sent a Claim to the Surety (at the address described in Paragraph 13).
6. If a notice of non-payment required by Paragraph 5.1.1 is given by the Owner to the Contractor, that is sufficient to satisfy a Claimant's obligation to furnish a written notice of non-payment under Paragraph 5.1.1.
7. When a Claimant has satisfied the conditions of Paragraph 5.1 or 5.2, whichever is applicable, the Surety shall promptly and at the Surety's expense take the following actions:
 - 7.1 Send an answer to the Claimant, with a copy to the Owner, within sixty (60) days after receipt of the Claim, stating the amounts that are undisputed and the basis for challenging any amounts that are disputed; and
 - 7.2 Pay or arrange for payment of any undisputed amounts.
 - 7.3 The Surety's failure to discharge its obligations under Paragraph 7.1 or 7.2 shall not be deemed to constitute a waiver of defenses the Surety or Contractor may have or acquire as to a Claim, except as to undisputed amounts for which the Surety and Claimant have reached agreement. If, however, the Surety fails to discharge its obligations under Paragraph 7.1 or 7.2, the Surety shall indemnify the Claimant for the reasonable attorney's fees the Claimant incurs thereafter to recover any sums found to be due and owing to the Claimant.
8. The Surety's total obligation shall not exceed the amount of this Bond, plus the amount of reasonable attorney's fees provided under Paragraph 7.3, and the amount of this Bond shall be credited for any payments made in good faith by the Surety.
9. Amounts owed by the Owner to the Contractor under the Construction Contract shall be used for the performance of the Construction Contract and to satisfy claims, if any, under any construction performance bond. By the Contractor furnishing and the Owner accepting this Bond, they agree that all funds earned by the Contractor in the performance of the Construction Contract are dedicated to satisfy obligations of the Contractor and Surety under this Bond, subject to the Owner's priority to use the funds for the completion of the work.
10. The Surety shall not be liable to the Owner, Claimants, or others for obligations of the Contractor that are unrelated to the Construction Contract. The Owner shall not be liable for the payment of any costs or expenses of any Claimant under this Bond, and shall have under this Bond no obligation to make payments to or give notice on behalf of Claimants, or otherwise have any obligations to Claimants under this Bond.
11. The Surety hereby waives notice of any change, including changes of time, to the Construction Contract or to related subcontracts, purchase orders, and other obligations.
12. No suit or action shall be commenced by a Claimant under this Bond other than in a court of competent jurisdiction in the state in which the project that is the subject of the Construction Contract is located or after the expiration of one year from the date (1) on which the Claimant sent a Claim to the Surety pursuant to Paragraph 5.1.2 or 5.2, or

(2) on which the last labor or service was performed by anyone or the last materials or equipment were furnished by anyone under the Construction Contract, whichever of (1) or (2) first occurs. If the provisions of this paragraph are void or prohibited by law, the minimum period of limitation available to sureties as a defense in the jurisdiction of the suit shall be applicable.

13. Notice and Claims to the Surety, the Owner, or the Contractor shall be mailed or delivered to the address shown on the page on which their signature appears. Actual receipt of notice or Claims, however accomplished, shall be sufficient compliance as of the date received.
14. When this Bond has been furnished to comply with a statutory or other legal requirement in the location where the construction was to be performed, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted here from and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.
15. Upon requests by any person or entity appearing to be a potential beneficiary of this Bond, the Contractor and Owner shall promptly furnish a copy of this Bond or shall permit a copy to be made.

16. Definitions

- 16.1 **Claim:** A written statement by the Claimant including at a minimum:
1. The name of the Claimant;
 2. The name of the person for whom the labor was done, or materials or equipment furnished;
 3. A copy of the agreement or purchase order pursuant to which labor, materials, or equipment was furnished for use in the performance of the Construction Contract;
 4. A brief description of the labor, materials, or equipment furnished;
 5. The date on which the Claimant last performed labor or last furnished materials or equipment for use in the performance of the Construction Contract;
 6. The total amount earned by the Claimant for labor, materials, or equipment furnished as of the date of the Claim;
 7. The total amount of previous payments received by the Claimant; and
 8. The total amount due and unpaid to the Claimant for labor, materials, or equipment furnished as of the date of the Claim.

- 16.2 **Claimant:** An individual or entity having a direct contract with the Contractor or with a subcontractor of the Contractor to furnish labor, materials, or equipment for use in the performance of the Construction Contract. The term Claimant also includes any individual or entity that has rightfully asserted a claim under an applicable mechanic's lien or similar statute against the real property upon which the Project is located. The intent of this Bond

shall be to include without limitation in the terms of "labor, materials, or equipment" that part of the water, gas, power, light, heat, oil, gasoline, telephone service, or rental equipment used in the Construction Contract, architectural and engineering services required for performance of the work of the Contractor and the Contractor's subcontractors, and all other items for which a mechanic's lien may be asserted in the jurisdiction where the labor, materials, or equipment were furnished.

- 16.3 **Construction Contract:** The agreement between the Owner and Contractor identified on the cover page, including all Contract Documents and all changes made to the agreement and the Contract Documents.
- 16.4 **Owner Default:** Failure of the Owner, which has not been remedied or waived, to pay the Contractor as required under the Construction Contract or to perform and complete or comply with the other material terms of the Construction Contract.
- 16.5 **Contract Documents:** All the documents that comprise the agreement between the Owner and Contractor.
17. If this Bond is issued for an agreement between a contractor and subcontractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

18. Modifications to this Bond are as follows:

NOTICE OF AWARD

TO:

PROJECT: CROSS TIMBERS BLVD., EAST TAFT AVENUE
TO SOUTH 49TH WEST AVENUE
SAPULPA, OKLAHOMA

The OWNER has considered the BID submitted by you on January 15th, 2025 for the above described WORK in response to its Advertisement for Bids and Instructions to Bidders.

You are hereby notified that your BID has been accepted in the amount of:

_____ Dollars (\$_____)

You are required by the Instructions to Bidders to execute the Contract and furnish the required CONTRACTOR'S Performance BOND, Payment BOND, and certificates of insurance within fifteen (15) calendar days from the date of this Notice to you.

If you fail to execute said Contract and to furnish said BONDS within fifteen (15) days from the date of this Notice, said OWNER will be entitled to consider your bid in default, to annul this Notice of Award and to declare your Bid Security forfeited. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 20____.

CITY OF SAPULPA, OK
Owner

By _____

Title _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged

by _____, this the _____ day of _____, 20____

By _____

Title _____

DOCUMENT 00500

CONTRACT

PROJECT: CROSS TIMBERS BLVD., E. TAFT AVE. - S. 49TH W. AVE.

PROJECT NUMBER: 24-053

THIS AGREEMENT, made and entered into on the ____ day of _____, 2025, by and between _____, herein called the Contractor, and the **City of Sapulpa, Oklahoma**, hereinafter called the Owner:

WITNESSETH:

That the Contractor, for the consideration hereinafter fully set out, hereby agrees with the Owner as follows:

1. That the Contractor shall furnish all the materials, and perform all of the work in manner and form as provided by the following enumerated Drawings, Specifications, and Documents, which are attached hereto and made a part hereof, as if fully contained herein and are entitled **CROSS TIMBERS BLVD., EAST TAFT AVE. TO S. 49TH WEST AVE.**, dated November 2024.

Advertisement for Bids	Payment Bond
Instructions to Bidders	General Conditions
Bid and Acceptance Thereof	Supplemental Conditions
Performance Bond	Specifications
	Drawings (See Sheet Index below)

SHEET INDEX

01	TITLE SHEET
02	PAY QUANTITIES
03	PAY ITEM NOTES
04	CONSTRUCTION NOTES
05	TYPICAL SECTIONS
06,07	RIGHT OF WAY/SURVEY CONTROL
08	DRAINAGE AREA MAP
09	STORMWATER POLLUTION PREVENTION PLAN
10,11	EROSION CONTROL PLANS
12-15	ROADWAY PLAN & PROFILES
16-24	CROSS SECTIONS

2. That the Owner hereby agrees to pay to the Contractor for the faithful performance of this Agreement in lawful money of the United States, the amount of:

_____ Dollars (\$_____).

3. The Work will be completed and ready for final payment in accordance with the General Conditions within 240 days after the date when the Contract Time commences to run as provided in Notice to Proceed.
4. Liquidated Damages: Owner and Contractor recognize that time is of the essence of this Agreement and the Owner will suffer financial loss if the Work is not completed within the time specified in above, plus any extensions thereof allowed in accordance with the General Conditions. They also recognize the delays, expense, and difficulties involved in proving the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner Three Hundred and Fifty Dollars (\$350.00) for each day that expires after the time specified in Paragraph 3 for completion and readiness for final payment.
5. That within 30 days of receipt of an approved payment request, the Owner shall make partial payments to the Contractor on the basis of a duly certified and approved estimate of work performed during the preceding calendar month by the Contractor, LESS the retainage provided in the General Conditions, which is to be withheld by the Owner until all work within a particular part has been performed strictly in accordance with this Agreement and until such work has been accepted by the Owner.
6. That upon submission by the Contractor of evidence satisfactory to the Owner that all payrolls, material bills, and other costs incurred by the Contractor in connection with the construction of the work have been paid in full, final payment on account of this Agreement shall be made within 60 days after the completion by the Contractor of all work covered by this Agreement and the acceptance of such work by the Owner.
7. It is further mutually agreed between the parties hereto that if, at any time after the execution of this Agreement and the Surety Bond hereto attached for its faithful performance and payment, the Owner shall deem the Surety or Sureties upon such bond to be unsatisfactory or if, for any reason such bond ceases to be adequate to cover the performance of the work, the Contractor shall, at his expense, within 5 days after the receipt of notice from the Owner, furnish an additional bond or bonds in such form and amount and with such Surety or Sureties as shall be satisfactory to the Owner. In such event, no further payment to the Contractor shall be deemed to be due under this Agreement until such new or additional security for the faithful performance of the work shall be furnished in manner and form satisfactory to the Owner.
8. No additional work or extras shall be done unless the same shall be duly authorized by appropriate action by the Owner in writing.

9. The Owner and Contractor agree that any controversy or claim arising out of or relating to the Contract, or breach thereof, shall be settled by arbitration administered by the American Arbitration Association under its Construction Industry Arbitration Rules, and judgement on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

SEAL:

CONTRACTOR

WITNESSES:

By _____

Title

ATTEST:

OWNER

Clerk

By _____

Approved as to form:

_____ Attorney for Owner

NOTICE TO PROCEED

TO: Effective Date _____

PROJECT: CROSS TIMBERS BLVD., E. TAFT AVE. TO S. 49TH WEST AVE.

You are hereby notified to commence WORK in accordance with the Contract dated _____ on or before the effective date above. Time charges will begin on the effective date, or whenever work starts on the project, whichever is sooner and you are to complete the WORK within 240 consecutive calendar days thereafter.

CITY OF SAPULPA, OK
Owner

By _____

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by _____, this the _____ day of _____ 20____.

By _____

Title _____

**DOCUMENT 00700
GENERAL CONDITIONS
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GENERAL CONDITIONS

These General Conditions contain contractual-legal Articles which establish the requirements and conditions governing responsibility, policy, and procedures that apply during the construction and warranty period. This part of the Contract Documents is preprinted. Any modifications to the following Articles that are special to the Project under consideration will be made in the Supplementary Conditions. Requirements and conditions which have special significance to the Contract for the contemplated Work on this Project are as set forth in the remaining Sections of these Contract Documents.

DEFINITIONS

Wherever in the Contract Documents the following terms are used, the intent and meaning shall be interpreted as follows:

1. AS APPROVED

The words "as approved", unless otherwise qualified, shall be understood to be followed by the words "by the Engineer".

2. AS SHOWN, AND AS INDICATED

The words "as shown" and "as indicated" shall be understood to be followed by the words "on the Drawings".

3. BIDDER

The person or persons, partnership, firm, or corporation submitting a Bid for the Work contemplated.

4. CONTRACT

The "Contract" is the written agreement covering the performance of the Work and the furnishing of labor, materials, incidental services, tools, and equipment in the construction of the Work. It includes supplemental agreements amending or extending the Work contemplated and which may be required to complete the Work in a substantial and acceptable manner. Supplemental agreements are written agreements covering alterations, amendments, or extensions to the Contract and include Contract Change Orders.

5. CONTRACT DOCUMENTS

The "Contract Documents" consist of the Bidding Requirements, Contract forms, Conditions of the Contract, the Specifications, and the Drawings, including all modifications thereof, incorporated into the Documents before their execution, and including all other requirements incorporated by specific reference thereto. These form the Contract.

6. CONTRACTOR

The person or persons, partnership, firm, or corporation who enters into the Contract awarded him by the Owner.

7. DAYS

Unless otherwise specifically stated, the term "days" will be understood to mean calendar days.

8. DRAWINGS

The term "Drawings" refers to the official Drawings, profiles, cross sections, elevations, details, and other working drawings and supplementary drawings, or reproductions thereof, sealed by the Engineer, which show the location, character, dimensions, and details of the Work to be performed. Drawings may either be bound in the same book as the Project Manual or bound separately and are a part of the Contract Documents, regardless of the method of binding.

9. ENGINEER

The person or organization identified as such in the Contract. The term "Engineer" means the Engineer or his authorized representative.

10. NOTICE

The term "notice" or the requirement to notify, as used in the Contract Documents or applicable state or federal statutes, shall signify a written communication delivered in person or by certified or registered mail to the individual, or to a member of the firm, or to an officer of the corporation for whom it is intended. Certified or registered mail shall be addressed to the last business address known to him who gives the notice.

11. OR EQUAL

The term "or equal" shall be understood to indicate that the "equal" product is the same or better than the product named in function, performance, reliability, quality, and general configuration. Determination of equality in reference to the Project design requirements will be made by the Engineer. Such "equal" products shall not be purchased or installed by the Contractor without the Engineer's written approval.

12. OWNER

The person, organization, or public body identified as such in the Contract.

13. PLANS (See Drawings).

14. SPECIFICATIONS

Those portions of the Contract Documents consisting of written technical descriptions of materials, equipment, construction systems, standards, and workmanship as applied to the Work and certain administrative details applicable thereto. Where standard specifications, such as those of ASTM, AASHTO, etc., have been referred to, the applicable portions of such standard specifications shall become a part of these Contract Documents.

Where portions of the Work traverse or cross federal, state, county, or local highways, roads, streets, or railroads, and the agency in control of such property has established standard specifications governing items of Work that differ from these Specifications, the most stringent requirements shall apply.

The Contractor shall comply with all regulations and requirements of the State Highway Department and the City and County Road Departments wherever the Work traverses or crosses state, city, or county roads.

15. NOTICE TO PROCEED

A written notice given by the Owner to the Contractor (with a copy to the Engineer) fixing the date on which the Contract time will commence to run and on which the Contractor shall start to perform his obligation under the Contract. The Notice to Proceed shall be given within 30 days following execution of the Contract by the Owner.

16. SUBSTANTIAL COMPLETION

"Substantial completion" shall be that degree of completion of the Project, or a defined portion of the Project, sufficient to provide the Owner, at his discretion, the full-time use of the Project or defined portion of the Project for the purposes for which it was intended.

Such substantial completion shall not relieve the Contractor from liquidated damages should the Owner have added costs after the completion date, i.e., if additional construction observation, interest paid, loss of revenue, or other expenses continue to be charged to the Owner.

17. WORK

The word "Work" within these Contract Documents shall include all material, labor, and tools; all appliances, machinery, transportation, and appurtenances necessary to perform and complete the Contract; and such additional items not specifically indicated or described which can be reasonably inferred as belonging to the item described or indicated and as required by good practice to provide a complete and satisfactory system or structure. As used herein, "provide" shall be understood to mean "provide complete in place", that is, "furnish and install".

CONTRACT DOCUMENTS

18. INTENT OF CONTRACT DOCUMENTS

The Contract Documents are complementary, and what is called for by one shall be as binding as if called for by all. The intent of the Documents is to include all Work (except specific items to be furnished by the Owner) necessary for completion of the Contract. Materials or Work described in words which so applied have a well-known technical and trade meaning shall be held to refer to such recognized standards.

19. DISCREPANCIES AND OMISSIONS

Any discrepancies or omissions found in the Contract Documents shall be reported to the Engineer immediately. The Engineer will clarify discrepancies or omissions, in writing, within a reasonable time.

In resolving inconsistencies among two or more Sections of the Contract Documents, precedence shall be given in the following order:

- | | |
|-----------------------|-----------------------------|
| 1. CONTRACT | 2. SUPPLEMENTARY CONDITIONS |
| 3. SPECIFICATIONS | 4. INSTRUCTIONS TO BIDDERS |
| 5. GENERAL CONDITIONS | 6. DRAWING(S) |

Figure dimensions on Drawings shall take precedence over scale dimensions. Detailed Drawings shall take precedence over general Drawings. It is understood and agreed that the Work shall be performed and completed according to the true spirit, meaning, and intent of these Documents.

20. ALTERATIONS - CHANGES IN WORK

The Owner, with or without notice to the Sureties and without invalidating the Contract, may order changes in the Work within the general scope of the Contract by altering, adding to, or deducting from the Work, the Contract being adjusted accordingly. To effect a change in the work a letter must be written by the OWNER to the ENGINEER stating any changes the OWNER requires in the project plans or specifications. Changes may necessitate a **Change Order** for the project and will be prepared by the ENGINEER and submitted to the CONTRACTOR and the OWNER for approval *prior to* effecting the change on the project. All such Work shall be executed under the conditions of the original Contract, except as specifically adjusted at the time of ordering such change.

*****NOTE:** The OWNER shall not direct the CONTRACTOR to change work. ***

In giving instructions, the Engineer may order minor changes in the Work not involving extra cost and not inconsistent with the purposes of the Project, but otherwise, except in an emergency endangering life or property, additions or deductions from the Work shall be performed only in pursuance of an approved Change Order from the Owner, signed or countersigned by the Engineer, or a Change Order from the Engineer stating that the Owner has authorized the deduction, addition, or change, and no claim for additional payment shall be valid unless so ordered.

If the Work is reduced by alterations, such action shall not constitute a claim for damages based on loss of anticipated profits.

21. SUB-SURFACE CONDITIONS FOUND DIFFERENT

Should the Contractor encounter sub-surface and/or latent conditions at the site materially differing from those shown on the Drawings or indicated in the Specifications, the Contractor shall immediately give notice to the Engineer of such conditions before they are disturbed. The Engineer will thereupon promptly investigate the conditions, and if the Engineer finds that they materially differ from those shown on the Drawings or indicated in the Specifications, the Engineer will at once make such changes in the Drawings and/or the Specifications as he may find necessary. Any increase or decrease of cost resulting from such changes to be adjusted in the manner provided in the Paragraph titled "Changes in Work."

22. VERIFICATION OF CONTRACT DOCUMENTS

The Contractor shall thoroughly examine and become familiar with all of the various parts of these Contract Documents and determine the nature and location of the Work, the general and local conditions and all other matters which can in any way affect the Work under this Contract. Failure to make an examination necessary for this determination shall not release the Contractor from the obligations of this Contract. The Contractor warrants that no verbal agreement or conversation with any officer, agent, or employee of the Owner or with the Engineer either before or after the execution of this Contract, has affected or modified any of the terms or obligations herein contained.

23. DOCUMENTS TO BE KEPT ON THE JOB SITE

The Contractor shall keep one copy of the Contract Documents on the job site, in good order, available to the Engineer and to his representatives.

The Contractor shall maintain on a daily basis at the job site, and make available to the Engineer on request, one current record set of the Drawings which have been accurately marked up to indicate all modifications in the completed Work that differ from the design information shown on the Drawings. Upon substantial completion of the Work, the Contractor shall give the Engineer one complete set of marked up record Drawings.

Failure of the Contractor to submit accurate Record Drawings to the Engineer will be adequate justification for postponement of the Final Inspection and Final Payment.

24. ADDITIONAL CONTRACT DOCUMENTS

The Engineer will furnish to the Contractor on request and free of charge, three copies of the Project Manual and three sets of full-size Drawings. Additional copies of the Project Manual and the Drawings may be obtained on request by paying the price as shown in the Invitation to Bid for the Contract Documents.

25. OWNERSHIP OF DRAWINGS

All Drawings, Plans, Specifications, and copies thereof furnished by the Engineer and the Owner are their property. They are not to be used on other work and, with the exception of the signed Contract set, are to be returned to them on request at the completion of the Work. Any reuse of these materials without specific written verification or adaptation by the Engineer and the Owner will be at the risk of the user and without liability or legal expense to the Engineer and the Owner.

Such user shall hold the Engineer and the Owner harmless from any and all damages, including reasonable attorneys' fees, from any and all claims arising from any such reuse. Any such verification and adaptation by the Engineer and the Owner will entitle the Engineer to further compensation at rates to be agreed upon by the user, the Engineer and the Owner. All models are the property of the Owner.

THE ENGINEER

26. AUTHORITY OF THE ENGINEER

The Engineer shall be the Owner's representative during the construction period. His authority and responsibility shall be limited to the provisions set forth in these Contract Documents. The Engineer shall have the authority to reject Work and material which does not conform to the Contract Documents. However, neither the Engineer's authority to act under this provision, nor any decision made by him in good faith either to exercise or not to exercise such authority, shall give rise to any duty or responsibility of the Engineer to the Contractor, any Subcontractor, their respective Sureties, any of their agents or employees, or any other person performing any of the Work.

27. DUTIES AND RESPONSIBILITIES OF THE ENGINEER

The Engineer will make periodic visits to the site of the Project to observe the progress and quality of the Work and to determine, in general, if the Work is proceeding in accordance with the intent of the Contract Documents. He shall not be required to make comprehensive or continuous inspections to check quality or quantity of the Work, and he shall not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work.

Visits and observations made by the Engineer shall not relieve the Contractor of his obligation to conduct comprehensive inspections of the Work and to furnish materials and perform acceptable Work, and to provide adequate safety precautions, in conformance with the intent of the Contract.

The Engineer will make decisions, in writing, on all claims of the Owner or the Contractor arising from interpretation or execution of the Contract Documents. Such decision shall be necessary before the Contractor can receive additional money under the terms of the Contract. Changes in Work ordered by the Engineer will be made in compliance with the Article titled, ALTERATIONS - CHANGES IN WORK.

One or more construction observers may be assigned to observe the Work for compliance with the Contract Documents and to act in matters of construction under this Contract. It is understood that such construction observers shall have the power to issue instructions and make decisions within the limitations of the authority of the Engineer. The Contractor shall furnish all reasonable assistance required by the Engineer or construction observer for proper review of the Work. Construction observers shall not have the power or authority to delete, increase, modify or otherwise change the requirements of the Contract Documents.

The above-mentioned observation shall not relieve the Contractor of his obligations to conduct comprehensive inspections of the Work and to furnish materials and perform acceptable Work and to provide adequate safety precautions, in conformance with the intent of the Contract.

28. REJECTED MATERIAL

Any material condemned or rejected by the Engineer or his authorized construction observer because of nonconformity with the Contract Documents shall be removed at once from the vicinity of the Work by the Contractor at his own expense, and the same shall not be used on the Work.

29. UNNOTICED DEFECTS

Any defective Work or material that may be discovered by the Engineer during construction or before the final acceptance of Work, or before final payment has been made, or during the guarantee period, shall be removed and replaced by Work and materials which shall conform to the provisions of the Contract Documents. Failure on the part of the Engineer to condemn or reject bad or inferior Work or materials shall not be construed to imply acceptance of such Work or materials. The Owner shall reserve and retain all of its rights and remedies at law against the Contractor and its surety for correction of any and all latent defects discovered after the guarantee period.

30. RIGHT TO RETAIN IMPERFECT WORK

If any part or portion of the Work done or material furnished under this Contract shall prove defective and not in accordance with the Drawings and Specifications, and if the imperfection in the same shall not be of sufficient magnitude or importance as to make the Work dangerous or unsuitable, or if the removal of such Work will create conditions which are dangerous or undesirable, the Owner shall have the right and authority to retain such Work but shall make such deductions in the final payment therefore as may be just and reasonable. The Owner shall also have the option to require, at no added cost to the Owner, extended warranties, maintenance bonds, or other remedies to provide for repair or reconstruction of imperfect Work.

31. LINES AND GRADES

The Contractor shall stake-out Work for this Contract and set the lines and grades necessary to complete the Work and shall keep the Engineer informed a reasonable time in advance of the times and places at which he wishes to do Work in order that the Engineer may review the lines and grades set by the Contractor and in order that the Engineer may make the necessary measurements for payment to the Contractor. All stakes, marks, and other information shall be carefully preserved by the Contractor, and in case of their careless or unnecessary destruction or removal by him or his employees, such stakes, marks, and other information will be replaced at the Contractor's expense.

Figured dimensions, when given in the Drawings, shall be accurately followed, even though they may differ from scaled measurements. No Work shown on the Drawings, the dimensions of which are not figured, shall be executed until instructions have been obtained from the Engineers as to the dimensions to be used. Large-scale and full-size drawings shall be followed in preference to small-scale drawings. The Engineer will provide the Contractor with bench marks to be used to establish grades and will also provide a baseline to be used to establish the proper lines. All Work done under this Contract shall be done to the lines and grades shown on the Drawings. The Contractor shall stake-out Work for this Contract and set the lines and grades necessary to complete the Work and shall keep the Engineer informed a reasonable time in advance of the times and places at which he wishes to do Work in order that the Engineer may review the lines and grades set by the Contractor and in order that the Engineer may make the necessary measurements for payment to the Contractor.

The Contractor shall furnish without charge competent persons from his force and such tools, stakes, surveying instruments, and other materials as the Engineer may require for reviewing the Contractor's stake-out of the Work and in making measurements for payment estimates or for surveys to establish temporary or permanent reference marks in connection with said Work.

Any Work done without lines, grades, and levels being reviewed by the Engineer, or other representative of the Engineer, may be ordered removed and replaced at the Contractor's cost and expense. The Contractor shall carefully preserve all monuments, bench marks, reference points, and stakes, and in case of willful or careless destruction of the same, he will be charged with the resulting expense of replacement and shall be responsible for any mistakes or loss of time that may be caused by their unnecessary loss or disturbance. In the event that the stakes and marks placed by the Engineer are destroyed through carelessness on the part of the Contractor, and that the destruction of these stakes and marks causes a delay in the Work, the Contractor shall have no claim for damages or extensions of time.

In the case of any permanent monuments or bench marks which must of necessity be removed or disturbed in the construction of the Work, the Contractor shall carefully protect and preserve the same until they can be properly referenced and relocated. The Contractor shall also furnish at his

own expense such materials and assistance as are necessary for the proper replacement of monuments or bench marks that have been moved or destroyed.

32. SHOP DRAWING SUBMITTAL PROCEDURE

The Contractor shall submit a sufficient number of copies to allow the Engineer to retain four copies (2 for himself; 2 for the Owner) for review, such shop drawings, electrical diagrams, and catalog cuts for fabricated items and manufactured items (including mechanical and electrical equipment) required for construction, except as noted below.

Should the Contractor fail to submit acceptable shop drawings on the second submittal, one copy will be returned to him and the cost of the Engineer's time to review subsequent submittals on the unacceptable item will be deducted from the Contractor's monthly payment invoice. Shop drawings shall be submitted in sufficient time to allow the Engineer not less than 20 regular working days per submittal for examining the shop drawings.

These shop drawings shall be accurate, distinct, and complete and shall contain all required information, including satisfactory identification of items, units, and assemblies in relation to the Contract Drawings and Specifications.

Unless otherwise approved by the Engineer, shop drawings shall be submitted only by the Contractor, who shall indicate by a signed stamp on the shop drawings, or other approved means, that he (the Contractor) has checked the shop drawings, and that the Work shown is in accordance with Contract requirements and has been checked for dimensions and relationship with Work of all other trades involved.

The practice of submitting incomplete or unchecked shop drawings for the Engineer to correct or finish will not be acceptable, and shop drawings which, in the opinion of the Engineer, clearly indicate that they have not been checked by the Contractor will be considered as not complying with the intent of the Contract Documents and will be returned to the Contractor for resubmission in the proper form.

When the shop drawings have been reviewed by the Engineer, two (2) sets of submittals will be returned to the Contractor appropriately stamped. If major changes or corrections are necessary, the shop drawing may be rejected and one (1) set will be returned to the Contractor with such changes or corrections indicated, and the Contractor shall correct and resubmit the shop drawings in quadruplicate, unless otherwise directed by the Engineer. No changes shall be made by the Contractor to resubmitted shop drawings other than those changes indicated by the Engineer, unless such changes are clearly described in a letter accompanying the resubmitted shop drawings.

The review of such shop drawings and catalog cuts by the Engineer shall not relieve the Contractor from responsibility for correctness of dimensions, fabrication details, and space requirements or for deviations from the Contract Drawings or Specifications unless the Contractor has called attention to such deviations in writing by a letter accompanying the shop drawings and the Engineer approves the change or deviation in writing at the time of submission; nor shall review by the Engineer relieve the Contractor from the responsibility for errors in the shop drawings. When the Contractor does call such deviations to the attention of the Engineer, the Contractor shall state in his letter whether or not such deviations involve any deduction or extra cost adjustment.

33. ADDITIONAL DETAIL DRAWINGS AND INSTRUCTIONS

The Engineer will furnish, with reasonable promptness, additional instructions by means of drawings or otherwise, if, in the Engineer's opinion, such are required for the proper execution of the Work. All such drawings and instructions will be consistent with the Contract Documents, true developments thereof, and reasonably inferable therefrom.

THE CONTRACTOR AND HIS EMPLOYEES

34. INDEPENDENT CONTRACTOR

The Contractor shall perform all Work under this Contract as an Independent Contractor and shall not be considered as an agent of the Owner or of the Engineer, nor shall the Contractor's subcontractors or employees be subagents of the Owner or of the Engineer.

The Contractor shall employ only employees who are competent and skillful in their respective line of work, and local labor shall be given preference. Whenever the Engineer or the Owner notify the Contractor that any person on this work is, in their opinion, incompetent, disorderly, or refuses to carry out the provisions of this Contract, or uses threatening or abusive language to any person representing the Owner on the work or is otherwise unsatisfactory, such person shall be immediately discharged from the Project and shall not be re-employed thereon except with the consent of the Engineer by the Owner.

35. SUBCONTRACTING

Within 30 days after the execution of the Contract, the Contractor shall submit to the Engineer the names of all subcontractors proposed for the Work, including the names of any subcontractors that were submitted with the Bid. The Contractor shall not employ any subcontractors that the Engineer may object to as lacking capability to properly perform Work of the type and scope anticipated. No changes will be allowed from the approved subcontractor list without written approval of the Engineer.

The Contractor agrees that he is as fully responsible to the Owner for the acts and omissions of his subcontractors and of persons either directly or indirectly employed by them as he is for the acts and omissions of persons directly employed by him.

Nothing contained in the Contract Documents shall create any contractual relation between any subcontractor and the Owner.

36. INSURANCE AND LIABILITY

A. GENERAL

The Contractor shall provide (from insurance companies acceptable to the Owner) the insurance coverage designated hereinafter and pay all costs.

Before execution of the Contract, Contractor shall furnish the Owner with complete copies of all certificates of insurance specified herein showing the type, amount, class of operations covered, effective dates, and date of expiration of policies. Each Certificate shall contain a provision or endorsement that the coverage afforded will not be canceled, materially changed, or renewal refused until at least thirty (30) days prior written notice has been given to the Owner.

In case of the breach of any provision of this Article, the Owner, at his option, may take out and maintain, at the expense of the Contractor, such insurance as the Owner may deem proper and may deduct the cost of such insurance from any monies which may be due or become due the Contractor under this Contract.

All insurance contracts and certificates shall be executed by a licensed agent of the insurance company, and in all ways comply with the insurance laws of the State of Oklahoma. Further, the said insurance company shall be an insurance or indemnity carrier licensed to do business in the State of Oklahoma, and have an A.M. Best rating of A- or better and have a Positive or Stable Rating Outlooks.

In the event any Work under this Contract is performed by a subcontractor, the Contractor shall be responsible for any liability directly or indirectly arising out of the Work performed under this Contract by a subcontractor, which liability is not covered by the subcontractor's insurance.

The Contractor's and any subcontractor's general liability and automobile liability insurance policies shall include the Owner and Engineer, their officers, agents, sub-consultants and employees as additional insureds for any claims arising out of Work performed under this Contract. Certificates of insurance shall explicitly name the Owner and Engineer as additional insureds. Inclusion of either party as "certificate holder" does not meet this requirement.

B. WORKER'S COMPENSATION AND EMPLOYER'S LIABILITY INSURANCE

Worker's Compensation Insurance in statutory limits shall be secured and maintained as required by the laws of the State of Oklahoma. In addition, Employer's Liability Insurance in an amount not less than \$500,000 for each accident, \$500,000 for each employee regarding disease, and \$500,000 policy limit regarding disease shall cover all employees who have performed any of the obligations assumed by the Contractor under these Contract Documents. This insurance will protect the Contractor against any and all claims resulting from injuries, sickness, disease, or death to employees engaged in work under this Contract. The Contractor shall require the subcontractor similarly to provide Worker's Compensation and Employer's Liability Insurance for all the latter's employees to be engaged in such Work. Workers Compensation and Employers Liability must include a Waiver of Subrogation in favor of the Owner and the Engineer.

Where Work under this Contract includes any water or navigational exposure, coverage shall be included to cover the Federal Longshoremen's and Harborworker's Act and the Federal Jones Act when applicable.

C. COMMERCIAL GENERAL LIABILITY INSURANCE

The Contractor shall maintain during the life of this Contract such *independent contractor's* general liability, completed operations and products liability, and automobile liability insurance as will provide coverage for claims for damages for bodily injury, including accidental death, as well as for claims for property damage which may arise directly or indirectly from performance of the Work under this Contract. The general liability policy should also specifically ensure the contractual liability assumed by the Contractor under Article 38, Indemnity. The General Liability policy must provide coverage on an occurrence basis, not a claims-made basis. A Waiver of Subrogation is to be provided in favor of the Owner and the Engineer in regards to General Liability.

Designated Construction Project Aggregate (also known as Per Project Aggregate) liability limit is required also. The Contractor's General Liability policy is to be primary and non-contributory.

Required limits of General Liability Insurance

General Aggregate: Not less than \$2,000,000

Completed Operations Aggregate: Not less than \$2,000,000

Each Occurrence of Injury or Property Damage: Not less than \$1,000,000 Combined Single Limit

D. COMMERCIAL AUTO LIABILITY INSURANCE

The Contractor shall maintain during the life of this Contract automobile liability insurance that will provide coverage for claims for damages for bodily injury, including accidental death, as well as for claims for property damage which may arise directly or indirectly from performance of the Work under this Contract.

Commercial Automobile Liability Insurance

Shall include Personal Injury and Property Damage coverage for "Any Auto", "Hired Autos", and "Non-Owned Auto" at a Combined Single Limit of not less than \$1,000,000.

E. EXCESS UMBRELLA LIABILITY INSURANCE

\$2,000,000 limit of liability policy shall be provided in additional limits to underlying Limits required for General Liability, Auto Liability, and Employers Liability.

F. OWNER'S AND CONTRACTOR'S PROTECTIVE LIABILITY INSURANCE

The Contractor shall indemnify and save harmless the Owner and Engineer from and against all losses and all suits, claims, demands, judgments, actions, and payment of every description and nature brought or recovered against him by reason of any omission or act of the Contractor, his agents, or employees in the execution of the work or in the guarding of it. The Contractor shall secure and maintain protective liability insurance in the name of the Owner and the Contractor covering from contingent liability under this contract.

1) **General Aggregate:** Not less than \$2,000,000

2) **Each Occurrence of Personal Injury or Property Damage:** Not less than \$1,000,000 Combined Single Limit.

G. BUILDER'S RISK INSURANCE

The Contractor shall procure and maintain during the life of this contract Builder's Risk Insurance fire, lightening, extended coverage, vandalism, and property theft on the insurable portion of the Project on a 100 percent completed value basis against damage to the equipment, structures, or material. The Owner and the Contractor, as their interests may appear shall be names as the Insured.

H. INSTALLATION FLOATER INSURANCE POLICY

The Contractor shall procure and maintain during the life of this contract an Installation Floater for fire, lightening, extended coverage, vandalism, and property theft on the

insurance portion of the Project. The Owner and the Contractor, as their interests may appear, shall be named as the Insured. Coverage shall be based on 100 percent of the total value of the competed Project. The Installation Floater Insurance Policy shall protect against damage to all equipment and materials.

Note: Builder's Risk Insurance must be procured and maintained during the life of the project if there is an actual structure being erected or which exists on the premises. If no structure exists, or is being erected an **Installation Floater Insurance Policy** must be procured and maintained during the life of the project.

Note: Builder's Risk Insurance and Installation Floaters do not provide coverage for Contractor's equipment if stolen or damaged at a job site. Contractors are responsible for insuring their own equipment.

I. INSURANCE COVERAGE FOR SPECIAL CONDITIONS

When the construction is to be accomplished within a public or private right-of-way requiring special insurance coverage, the Contractor shall conform to the particular requirements and provide the required insurance. The Contractor shall include in his liability policy all endorsements, or purchase additional liability insurance that the said authority may require for the protection of the authority, its officers, agents, and employees. Insurance coverage for special conditions, when required, shall be provided as set forth in the Supplementary Conditions.

J. NO PERSONAL LIABILITY OF PUBLIC OFFICIALS

In carrying out any of the provisions hereof in exercising any authority granted by the Contract, there will be no personal liability upon any public official.

37. PERFORMANCE, STATUTORY, AND DEFECT BONDS

The successful Bidder shall furnish Performance, Statutory, and Defect Bonds in the amount equal to one hundred percent (100%) of the contract price on the forms provided in the Contract Documents as security for faithful performance of the Contract and payment of all obligations arising thereunder within ten days after receipt of the Notice of Award. The bond shall be written by a surety company qualified, licensed, and authorized to do business in the State of Oklahoma and shall be listed on the current U.S. Department of Treasury, Circular Number 570, or amendments thereto, in the Federal Register of acceptable Sureties for Federal projects. The bond shall be executed by a resident agent licensed by the State Insurance Commissioner to represent the surety company. The bond shall be written in favor of the Owner. Bond company rating by "AM Best Rating Company" to be "A-" or above and have a Positive or Stable Rating Outlooks.

The Attorney-in-Fact who executes these Performance, Statutory, and Defect Bonds in behalf of the Surety must attach a notarized copy of his power-of-attorney as evidence of his authority to bind the Surety on the date of execution of the bond. All Contracts, Performance, Statutory, and Defect Bonds, and respective powers-of-attorney will have the same date.

If the Surety on any Bond furnished by Contractor is declared bankrupt, or becomes insolvent, or its right to do business is terminated in any location where any part of the project is located, or ceases to meet the requirements of the preceding paragraph, the Contractor shall within five days thereafter substitute another Bond and Surety, both of which must be acceptable to Owner.

Before execution of the Contract Documents, the Contractor shall submit the Bonds (in triplicate) to the Owner. The Bonds shall be submitted **WITHOUT DATES**, as they will be dated by the Owner at the same time as the Contracts are executed.

38. INDEMNITY

The Contractor shall indemnify and hold harmless the Owner, the Engineer, and their agents and employees from and against damages, losses, and expenses including attorney's fees, arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury or to destruction of tangible property (other than the Work itself), including the loss of use resulting there from, and (2) is caused in whole or in part by any act or omission of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable.

In any and all claims against the Owner, the Engineer, or any of their agents or employees by any employee of the Contractor, any subcontractor, anyone directly indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under this Article shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the Contractor or any subcontractor under Worker's Compensation Acts, Disability Benefit Acts, or other Employee Benefit Acts.

39. TAXES AND CHARGES

The Contractor shall withhold and pay any and all sales and use taxes, including any and all charge of taxes thereof, and all withholding taxes, whether state or federal, and pay all Social Security charges and also all State Unemployment Compensation charges, and pay or cause to be withheld, as the case may be, any and all taxes, charges, or fees or sums whatsoever, which are now or may hereafter be required to be paid or withheld under any laws.

40. ORDINANCES, PERMITS, AND LICENSES

The Contractor shall keep himself fully informed of all local ordinances, as well as state and federal laws, which in any manner affect the Work herein specified. The Contractor shall at all times comply with said ordinances, laws, and regulations, and protect and indemnify the Owner, the Engineer and their respective employees, and its officers and agents against any claim or liability arising from or based on the violation of any such laws, ordinances, or regulations up to the amount of the Contract Price. All permits, licenses, and inspection fees necessary for prosecution and completion of the Work shall be secured and paid for by the Contractor, unless otherwise specified.

The Contractor shall observe and comply with all applicable local, state, and federal occupational safety and health regulations during the prosecution of Work under this Contract. In addition, full compliance by the Contractor with the U. S. Department of Labor's Occupational Safety and Health Standards, as established in Public Law 91-596, will be required under the terms of this Contract.

41. SUPERINTENDENCE

The Contractor shall keep on the Work, during its progress, competent supervisory personnel. The Contractor shall designate, in writing, before starting Work, one authorized representative who shall have complete authority to represent and to act for the Contractor. The Contractor shall give sufficient supervision to the Work, using his best skill and attention. The Contractor shall be solely responsible for all construction means, methods, techniques, and procedures, and for providing adequate safety precautions and coordinating all portions of the Work under the Contract. It is specifically understood and agreed that the Engineer, its employees and agents, shall not have control or charge of and shall not be responsible for the construction means, methods, techniques, procedures, or for providing adequate safety precautions in connection with the Work under the Contract.

42. RECEPTION OF ENGINEER'S DIRECTIONS

The superintendent, or other duly authorized representative of the Contractor, shall represent the Contractor in all directions given to him by the Engineer. Such directions of major importance will be confirmed in writing. Any direction will be so confirmed, in each case, on written request from the Contractor.

43. SANITATION

Sanitary conveniences conforming to state and local codes shall be erected and maintained by the Contractor at all times while workers are employed on the Work. The sanitary convenience facilities shall be as approved by the Engineer.

44. EMPLOYEES

The Contractor shall employ only men or women who are competent and skillful in their respective line of work. Whenever the Engineer or Owner shall notify the Contractor that any person on the Work is, in their opinion, incompetent, unfaithful, or disorderly or refuses to carry out the provisions of this Contract or uses threatening or abusive language to any person representing the Owner on the Work, or is otherwise unsatisfactory, such person shall be immediately discharged from the Project and shall not be re-employed thereon except with the consent of the Engineer by the Owner.

45. PROJECT MEETINGS

The Engineer may conduct Project meetings, as he deems necessary, for the purposes of discussing and resolving matters concerning the various elements of the Work. Time and place for these meetings and the names of persons required to be present shall be as directed by the Engineer. Contractor shall comply with these attendance requirements and shall also require his subcontractors to comply.

46. SAFETY

The Contractor shall be solely and completely responsible for conditions of the job site, including safety of all persons (including employees) and property during performance of the Work. This requirement shall apply continuously and not be limited to normal working hours. Safety provisions shall conform to U. S. Department of Labor (OSHA); the State Labor Department Laws; all other applicable federal, state, county, and local laws, ordinances, and codes; the requirements set forth below; and any regulations that may be detailed in other parts of these

Documents. Where any of these are in conflict, the more stringent requirement shall be followed. The Contractor's failure to thoroughly familiarize himself with the aforementioned safety provisions shall not relieve him from compliance with the obligations and penalties set forth herein.

The Contractor shall develop and maintain for the duration of this Contract, a safety program that will effectively incorporate and implement all required safety provisions. The Contractor shall appoint an employee who is qualified and authorized to supervise and enforce compliance with the safety program.

The duty of the Engineer to conduct construction review of the Contractor's performance is not intended to include a review or approval of the adequacy of the Contractor's safety supervisor, the safety program, or any safety measures taken in, on, or near the construction site.

The Contractor, as a part of his safety program, shall maintain at his office or other well-known place at the job site, safety equipment applicable to the Work as prescribed by the aforementioned authorities, all articles necessary for giving first aid to the injured, and shall establish the procedure for the immediate removal to a hospital or a doctor's care of persons (including employees) who may be injured on the job site.

If death or serious injuries or serious damages are caused, the accident shall be reported immediately by telephone or messenger to both the Engineer and the Owner. In addition, the Contractor must promptly report in writing to the Engineer all accidents whatsoever arising out of, or in connection with, the performance of the Work whether on, or adjacent to, the site, giving full details and statements of witnesses.

If a claim is made by anyone against the Contractor or any subcontractor on account of any accident, the Contractor shall promptly report the facts in writing to the Engineer, giving full details of the claim.

47. CONTRACTOR'S TOOLS AND EQUIPMENT

The Contractor's tools and equipment used on the Work shall be furnished in sufficient quantity and of a capacity and type that will safely perform the Work specified, and shall be maintained and used in a manner that will not create a hazard to persons or property, or cause a delay in the progress of the Work.

48. PROTECTION OF WORK AND PROPERTY

The Contractor shall at all times safely guard the Owner's property from injury or loss in connection with this Contract. The Contractor shall at all times safely guard and protect from damage his own Work, and that of adjacent property (as provided by law and the Contract Documents). All passageways, guard fences, lights, and other facilities required for protection by federal, state, or municipal laws and regulations and local conditions, must be provided and maintained.

The Contractor shall protect his Work and materials from damage due to the nature of the Work, the elements, carelessness of other Contractors, or from any cause whatever until the completion and acceptance of the Work. All loss or damages arising out of the nature of the Work to be done under these Contract Documents, or from any unforeseen obstruction or defects which may be encountered in the prosecution of the Work, or from the action of the elements, shall be sustained by the Contractor.

In addition, the Contractor shall take special precautions to prevent the "flotation" of all tanks and structures prior to their final acceptance and filling for beneficial use. The Contract price shall include all costs associated with such special precautions.

Also, the Contractor shall not load or permit any part of any structure to be loaded with a weight that will endanger its safety or its structural integrity.

49. RESPONSIBILITY OF CONTRACTOR TO ACT IN EMERGENCY

In case of an emergency which threatens loss or injury of property, and/or safety of life, the Contractor shall act, without previous instructions from the Owner or Engineer, as the situation may warrant. The Contractor shall notify the Engineer thereof immediately thereafter. Any claim for compensation by the Contractor, together with substantiating documents in regard to expense, shall be submitted to the Owner through the Engineer and the amount of compensation shall be determined by agreement.

50. MATERIALS AND APPLIANCES

Unless otherwise stipulated, the Contractor shall provide and pay for all materials, labor, water, tools, equipment, light, power, transportation, and other facilities necessary for the execution and completion of the Work.

Unless otherwise specified, all materials shall be new, and both workmanship and materials shall be of good quality. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials.

In selecting and/or approving equipment for installation in the Project, the Owner and Engineer assume no responsibility for injury or claims resulting from failure of the equipment to comply with applicable national, state, and local safety codes or requirements, or the safety requirements of a recognized agency, or failure due to faulty design concepts, or defective workmanship and materials.

51. BUY AMERICAN

Unless otherwise stipulated, only steel and manufactured products produced in the United States will be used by the Contractor, subcontractors, materialmen, and suppliers in performance of the Work.

52. CONTRACTORS' AND MANUFACTURERS' COMPLIANCE WITH STATE SAFETY, OSHA, AND OTHER CODE REQUIREMENTS

The completed Work shall include all necessary permanent safety devices, such as machinery guards and similar ordinary safety items required by the state and federal (OSHA) industrial authorities and applicable local and national codes. Further, any features of the Work (including Owner-selected equipment) subject to such safety regulations shall be fabricated, furnished, and installed in compliance with these requirements. Contractors and manufacturers of equipment shall be held responsible for compliance with the requirements included herein. Contractors shall notify all equipment suppliers and subcontractors of the provisions of this Article.

53. SUBSTITUTION OF MATERIALS

Except for Owner-selected equipment items and items where no substitution is clearly specified, whenever any material, article, device, product, fixture, form, type of construction, or process is indicated or specified by patent or proprietary name, by name of manufacturer, or by catalog number, such specifications shall be deemed to be used for the purpose of establishing a standard of quality and facilitating the description of the material or process desired. This procedure is not to be construed as eliminating from competition other products of equal or better quality by other manufacturers where fully suitable in design, and shall be deemed to be followed by the words "or equal". The Bidder may, in such cases, submit complete data to the Engineer 10 days prior to bid date for consideration of another material, type, or process which shall be substantially equal in every respect to that so indicated or specified. Substitute materials shall not be used unless approved in writing. The Owner or his authorized agent will be the sole judge of the substituted article or material.

54. TESTS, SAMPLES, AND INSPECTIONS

The Contractor shall furnish, without extra charge, the necessary test pieces and samples, including facilities and labor for obtaining the same, as requested by the Engineer. When required, the Contractor shall furnish certificates of tests of materials and equipment made at the point of manufacture by a recognized testing laboratory.

The Owner, Engineer, authorized government agents, and their representatives shall at all times be provided safe access to the Work wherever it is in preparation or progress, and the Contractor shall provide facilities for such access and for inspection, including maintenance of temporary and permanent access.

If the Specifications, the Engineer's instructions, laws, ordinances, or any public authority require any Work to be specially tested or approved, the Contractor shall give timely notice of its readiness for inspection. Inspections to be conducted by the Engineer will be promptly made, and where practicable, at the source of supply. If any Work should be covered up without approval or consent of the Engineer, it shall be uncovered for examination at the Contractor's expense.

55. ROYALTIES AND PATENTS

The Contractor shall pay all royalty and license fees, unless otherwise specified. The Contractor shall defend all suits or claims for infringement of any patent rights and shall save the Owner and the Engineer harmless from any and all loss, including reasonable attorneys' fees, on account thereof, up to the amount of the Contract Price.

56. CONTRACTOR'S RIGHT TO STOP WORK OR TERMINATE CONTRACT

If the Work should be stopped under an order of any court or other public authority for a period of more than 3 months, through no act or fault of the Contractor, its Subcontractors, or respective employees or agents, then the Contractor may, upon 15 days' written notice to the Owner and the Engineer, if said default has not been cured, stop Work or terminate this Contract and recover from the Owner payment for the reasonable value of Work performed.

57. CORRECTION OF DEFECTIVE WORK

The Contractor hereby agrees to make, at his own expense, all repairs or replacements necessitated by defects in materials or workmanship supplied under terms of this Contract, and

pay for any damage to other works resulting from such defects, which are found during construction or become evident within 1 year after the date of final acceptance of the Work or within 1 year after the date of substantial completion established by the Engineer for specified items of equipment, or within such longer period of time as may be prescribed by law or by the terms of any applicable special guarantee required by the Contract Documents. The Contractor further assumes responsibility for a similar guarantee for all Work and materials provided by subcontractors or manufacturers of packaged equipment components.

The effective date for the start of the guarantee or warranty period for equipment qualifying as substantially complete is defined in Article 16, SUBSTANTIAL COMPLETION, and Article 69, SUBSTANTIAL COMPLETION DATE, in these General Conditions. The Contractor also agrees to hold the Owner and the Engineer harmless from liability of any kind arising from damage due to said defects. The Contractor shall make all repairs and replacements promptly upon receipt of written order for same from the Owner.

If the Contractor fails to make the repairs and replacements promptly, the Owner may do the Work, and the Contractor and his Surety shall be liable for the cost thereof. Any additional requirements for the Project relative to correction of defective Work after final acceptance are set forth in the Supplementary Conditions.

PROGRESS OF THE WORK

58. BEGINNING OF THE WORK

Before Work shall be started and materials ordered, the Contractor shall meet and consult with the Owner and/or Engineer relative to materials, equipment, and all arrangements for prosecuting the Work.

59. SCHEDULES AND PROGRESS REPORTS

The Contractor shall submit to the Owner such schedule of quantities and costs, progress schedules, payrolls, reports, records, and other data as the Owner may request concerning Work performed or to be performed under this Contract.

Construction Schedule Requirements: The Contractor shall comply with the following requirements concerning construction scheduling and payments:

The Contractor shall submit a construction schedule of the bar graph type (or other approved type) prior to the preconstruction conference showing the following information as a minimum:

- a. Date of Notice to Proceed with Contract Work.
- b. Actual date construction is scheduled to start if different from the date of Notice to Proceed.
- c. Contract completion date.
- d. Beginning and completion dates for each phase of Work.
- e. The dates at which special detail drawings are required.
- f. Respective dates for submission of shop drawings and the beginning of manufacture, the testing of, and the installation of materials, supplies, and equipment.

- g.** All construction milestone dates.
- h.** A separate graph showing Work placement in dollars versus Contract time.

The schedule shall incorporate approved Contract changes. The schedule shall be maintained in an up-to-date condition monthly and shall be available for inspection at the construction site at all times.

The construction schedule shall be submitted in conjunction with and/or in addition to any other requirements concerning schedules within these Specifications. The construction schedule shall be updated and submitted with each monthly request for payment. Should the Contractor fall behind said schedule, he shall present in writing to the owner a revised plan of action to complete the project on time. Methods may include, but are not limited to additional manpower, equipment, working overtime, etc. as may be required. Also, the construction schedule shall be revised accordingly. Failure to submit such revised construction schedule and written explanation shall be reason to withhold payment entirely or reduce payment substantially.

60. PROSECUTION OF THE WORK

It is expressly understood and agreed that the time of beginning, rate of progress, and time of completion of the Work are the essence of this Contract. The Work shall be prosecuted at such time, and in or on such part or parts of the Project as may be required, to complete the Project as contemplated in the Contract Documents and the approved construction schedule.

Regular Work hours shall be from 7:00 a.m. to 6:00 p.m. Monday through Friday. No Work requiring the presence of the Engineer's representative will be performed outside of regular Work hours. If, however, the Contractor works additional hours (other than specified herein), the Contractor shall pay the Owner for additional engineering services as outlined below.

The cost of additional engineering services shall be borne by the Contractor and will be based upon actual hours worked (labor cost x 3 x 1.5) plus out-of-pocket expenses such as lodging, mileage, materials, etc. Otherwise, the Contractor may perform clean-up work only outside of regular hours (including Saturdays and Sundays). No Work will be accomplished on holidays. McClelland Consulting Engineers, Inc. observes the following holidays during the year: New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Friday following, Christmas Eve, and Christmas Day. When a holiday occurs on a Saturday, the Company will observe it on the Friday preceding, and when a holiday occurs on a Sunday, the Company will observe it on the following Monday.

61. ASSIGNMENT

Neither party to the Contract shall assign the Contract or sublet it as a whole, without the written consent of the other, nor shall the Contractor assign any monies due or to become due to him hereunder without the prior written consent of the Owner.

62. OWNER'S RIGHT TO DO WORK

If the Contractor should, in the opinion of the Engineer, neglect to prosecute the Work properly or should neglect or refuse at his own cost to take up and replace Work as shall have been rejected by the Engineer, then the Owner shall notify the Surety of the condition, and after 10 days' written notice to the Contractor and the Surety, or without notice if an emergency or danger to the Work

or public exists, and without prejudice to any other right which the Owner may have under the Contract, take over that portion of the work which has been improperly executed or uncompleted, and make good the deficiencies and deduct the cost thereof from the payments then or thereafter due the Contractor, and if such payments are not sufficient thereof, charge the cost to the Contractor and its surety.

63. OWNER'S RIGHT TO TRANSFER EMPLOYMENT

If the Contractor should abandon the Work or should be adjudged bankrupt, or if he should make a general assignment for the benefit of his creditors, or if a receiver should be appointed on account of his insolvency, or if he should persistently or repeatedly refuse or should fail, except in cases for which extension of time is provided, to supply enough properly skilled workers or proper materials, or if he should fail to make prompt payment to subcontractors for material or labor, or persistently disregard laws, ordinances, or the instructions of the Engineer, or otherwise be guilty of a substantial violation of any provision of the Contract or any laws or ordinance, the Owner may, without prejudice to any other right or remedy, and after giving the Contractor and Surety 7 days' written notice, transfer the employment for said Work from the Contractor to the Surety. Upon receipt of such notice, such Surety shall enter upon the premises and take possession of all materials, tools, and appliances thereon for the purpose of completing the Work included under this Contract and employ, by Contract or otherwise, any qualified person or persons to finish the Work and provide the materials therefore, in accordance with the Contract Documents, without termination of the continuing full force and effect of this Contract. In case of such transfer of employment to such Surety, the Surety shall be paid in its own name on estimates according to the terms hereof without any right of the Contractor to make any claim for the same or any part thereof.

If after the furnishing of said written notice to the Surety, the Contractor and the Surety still fail to make reasonable progress on the performance of the Work, the Owner may terminate the employment of the Contractor and take possession of the premises and of all materials, tools, and appliances thereon and finish the Work by whatever method he may deem expedient and charge the cost thereof to the Contractor and Surety. In such case, the Contractor shall not be entitled to receive any further payment until the Work is finished. If the expense of completing the Contract, including compensation for additional managerial and administrative services, shall exceed such unpaid balance, the Contractor and the Surety shall pay the difference to the Owner.

64. OWNER'S RIGHT TO SUSPEND OR TERMINATE WORK

Owner may suspend work under the following conditions:

At any time and without cause, Owner may suspend the Work or any portion thereof for a period of not more than ninety days by notice in writing to Contractor and Engineer which will fix the date on which Work will be resumed. Contractor shall resume the Work on the date so fixed. Contractor shall be allowed an adjustment in the Contract Price or an extension of the Contract Times, or both, directly attributable to any such suspension if Contract makes an approved claim therefor as provided in per the General Conditions.

Owner may terminate:

Upon the occurrence of any one or more of the following events:

1. If Contractor persistently fails to perform the Work in accordance with the Contract Documents (including, but not limited to, failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the progress schedule established in the Contract Documents.
2. If Contractor disregards Laws or Regulations of any public body having jurisdiction.
3. If Contractor disregards the authority of the Engineers.
4. If Contractor otherwise violates in any substantial way any provisions of the Contract Documents.

Owner may, after giving Contractor (and the surety, if any) seven days' written notice and to the extent permitted by Laws and Regulations, terminate the services of Contractor, exclude Contractor from the site and take possession of the Work and of all Contractor's tools, appliances, construction equipment, and machinery at the site and use the same to the full extent they could be used by Contractor (without liability to Contractor for trespass or conversion), incorporate in the Work all materials and equipment stored at the site or for which Owner has paid Contractor but which are stored elsewhere, and finish the Work as Owner may deem expedient.

In such case Contractor shall not be entitled to receive any further payment until the Work is finished. If the unpaid balance of the Contract Price exceeds all claims, costs, losses and damages sustained by Owner arising out of or resulting from completing the Work such excess will be paid to Contractor. If such claims, costs, losses and damages exceed such unpaid balance, Contractor shall pay the difference to Owner. Such claims, costs, losses and damages incurred by Owner will be reviewed by Engineer as to their reasonableness and when so approved by Engineer incorporated in a Change Order, provided that when exercising any rights or remedies under the paragraph Owner shall not be required to obtain the lowest price for the Work performed.

Where Contractor's services have been so terminated by Owner, the termination will not affect any rights or remedies of Owner against Contractor then existing or which may thereafter accrue. Any retention or payment of moneys due Contractor by Owner will not release Contractor from liability.

Upon seven days' written notice to Contractor and Engineer, Owner may, without cause and without prejudice to any other right or remedy of Owner, elect to terminate the Contract. In such case, Contractor shall be paid (without duplication of any items):

1. For completed and acceptable Work executed in accordance with the Contract Documents prior to the effective date of termination, including fair and reasonable sums for overhead and profit on such Work.
 2. For expenses sustained prior to the effective date of termination in performing services and furnishing labor, materials or equipment as required by the Contract Documents in connection with uncompleted Work, plus fair and reasonable sums for overhead and profit on such expenses.
 3. For all claims, costs, losses and damages incurred in settlement of terminated contracts with Subcontractors, Suppliers and others.
 4. For reasonable expenses directly attributable to termination.
- Contractor shall not be paid on account of loss of anticipated profits or revenue or other economic loss arising out of or resulting from such termination.

65. DELAYS AND EXTENSION OF TIME

If the Contractor is delayed in the progress of the Work by any separate Contractor employed by the Owner, or by strikes, lockouts, fire, excessive adverse weather conditions not reasonably anticipated (on the basis of official weather records from the past ten years, minimum, from the locality involved), or acts of God, the Contractor shall, within 48 hours of the start of the occurrence, give written notice to the Owner of the cause of the potential delay and estimate the possible time extension involved, and within 7 days after the cause of delay has been remedied, the Contractor shall give written notice to the Owner of any actual time extension requested as a result of the aforementioned occurrence; then the Contract time may be extended by Change Order for such reasonable time as the Engineer determines.

It is agreed that no claim shall be made or allowed for any damages which may arise out of any delay caused by the above referenced acts or occurrences, other than claims for the appropriate extension of time.

No extension of time will be granted to the Contractor for delays occurring to parts of the Work that have no measurable impact on the completion of the total Work under this Contract; nor will extension of time be granted for delays to parts of Work that are not located on the critical path if the Critical Path Method (CPM) is used for scheduling the Work.

No extension of time will be considered for weather conditions normal to the area in which the Work is being performed. Unusual weather conditions, if determined by the Engineer to be of a severity that would stop all progress of the Work, may be considered as cause for an extension of Contract completion time. The Contractor shall provide official documentation of weather conditions experienced versus those anticipated as described above.

Delays in delivery of equipment or material purchased by the Contractor or his subcontractors (including Owner-selected equipment) shall not be considered as a just cause for delay. The Contractor shall be fully responsible for the timely ordering, scheduling, expediting, delivery, and installation of all equipment and materials.

Within a reasonable period after the Contractor submits to the Owner a written request for an extension of time, the Engineer will present his written opinion to the Owner as to whether an extension of time is justified, and, if so, his recommendation as to the number of days for time extension. The Owner will make the final decision on all requests for extension of time. In no event shall the Contractor be entitled under this Contract to collect or recover any damages, loss, or expense incurred by any delay other than as caused by the Owner, as stipulated in the Article titled, NOTICE OF CLAIM FOR DELAY.

66. LIQUIDATED DAMAGES

The Work shall begin at the time stated in the Notice to Proceed issued by the Owner to the Contractor and shall be completed within the number of consecutive calendar days, or by the calendar date, stated in the accepted Bid and Contract. The time shall be computed from and including the date stated in the Notice to Proceed. It is agreed that time is of the essence of this Contract.

The Contractor agrees that said Work shall be prosecuted regularly, diligently, and uninterruptedly at such rate or progress as will insure full completion thereof within the time specified. It is expressly understood and agreed, by and between the Contractor and the Owner, that the time for the completion of the Work described herein is a reasonable time for the

completion of the same, taking into consideration the average climatic range and usual construction conditions prevailing in this locality.

If the Contractor shall neglect, fail, or refuse to complete the Work within the time herein specified, or any proper extension thereof granted by the Owner, then the Contractor does hereby agree, as a part consideration for the awarding of this Contract, a penalty put as liquidated damages for such breach of Contract, as hereinafter set forth, for each and every calendar day that the Contractor shall be in default after the time stipulated in the Contract for completing the Work.

The said amount is fixed and agreed upon by and between the Contractor and the Owner because of the impracticability and extreme difficulty of fixing and ascertaining the actual damages which the Owner would in such event sustain, and said amount shall be retained from time to time by the Owner from current periodic pay estimates.

67. OTHER CONTRACTS

The Owner reserves the right to award other Contracts in connection with the Work. The Contractor shall afford other Contractors reasonable opportunity for the introduction and storage of their materials and the execution of their Work and shall properly connect and coordinate his Work with theirs.

If any part of the Work under this Contract depends on the prior acceptable completion of Work by others under separate Contract(s), the Contractor shall inspect and promptly report to the Engineer any defects in such Work that would adversely affect the satisfactory completion of the Work under this Contract. The Contractor's failure to so inspect and report shall constitute acceptance of the Work by others as being suitable for the proper reception and completion of the Work under this Contract, excluding, however, those defects in the Work by others that occur after the satisfactory completion of the Work specified hereunder.

68. USE OF PREMISES

The Contractor shall confine his equipment, the storage of materials, and the operation of his workers to limits shown on the Drawings or indicated by law, ordinances, permits, or directions of the Engineer, and shall not unreasonably encumber the premises with his materials. The Contractor shall provide, at his own expense, the necessary rights-of-way and access to the Work which may be required outside the limits of the Owner's property.

69. SUBSTANTIAL COMPLETION DATE

The Engineer may, at his sole discretion, issue a written notice of substantial completion for the purpose of establishing the starting date for specific equipment guarantees, and to establish the date that the Owner will assume the responsibility for the cost of operating such equipment. Said notice shall not be considered as final acceptance of any portion of the Work or relieve the Contractor from completing the remaining Work within the specified time and in full compliance with the Contract Documents.

Such substantial completion shall not relieve Contractor from liquidated damages should the Owner have added costs after the completion date, i.e., if additional construction observation, interest paid, loss of revenue, or other expenses continue to be charged to the Owner.

Substantial completion of an operating facility shall be that degree of completion that will provide a minimum of 7 continuous work days of successful operation in which all performance and acceptance testing has been successfully demonstrated to the Engineer. All equipment contained in the Work, plus all other components necessary to enable the Owner to operate the facility in the manner that was intended, shall be complete on the substantial completion date. See "SUBSTANTIAL COMPLETION" under Article DEFINITIONS, of these General Conditions.

70. PERFORMANCE TESTING

Operating equipment and systems shall be performance tested in the presence of the Engineer to demonstrate compliance with the specified requirements. Performance testing shall be conducted under the specified design operating conditions or under such simulated operating conditions as recommended or approved by the Engineer. Schedule such testing with the Engineer at least 1 week in advance of the planned date for testing.

71. OWNER'S USE OF PORTIONS OF THE WORK

The Owner shall have the right to take possession of and use any completed or partially completed portions of the Work. Such use shall not be considered as final acceptance of any portion of the Work, nor shall such use be considered as cause for an extension of the Contract completion time, unless authorized by a Change Order issued by the Owner.

72. CUTTING AND PATCHING

The Contractor shall do all cutting, fitting, or patching of his Work that may be required to make its several parts come together properly and fit it to receive or be received by Work of other Contractors shown upon or reasonably implied by the Drawings. Any defective Work or material, performed or furnished by the Contractor, that may be discovered by the Engineer before the final acceptance of the Work or before final payment has been made, shall be removed and replaced or patched, in a manner as approved by the Engineer at the expense of the Contractor.

73. CLEANING UP

The Contractor shall, at all times, at his own expense, keep property on which Work is in progress and the adjacent property free from accumulations of waste material or rubbish caused by employees or by the Work. Upon completion of the construction, the Contractor shall, at his own expense, remove all temporary structures, rubbish, and waste materials resulting from his operations.

PAYMENT

74. PAYMENT FOR CHANGE ORDERS

Payment or credit for any alterations covered by a Change Order shall be determined by one or a combination of the methods set forth in A, B, or C below as applicable:

- A. UNIT PRICES.** If applicable, those unit prices stipulated in the Bid, shall be utilized. If such Unit Prices are not applicable, the Contractor and Owner may utilize Unit Prices as mutually agreed upon.
- B. LUMP SUM.** A total lump sum for the Work may be negotiated as mutually agreed upon by the Contractor and Owner.

In "A" and "B" above, Contractor's quotations for Change Orders shall be in writing and firm for a period of 90 days. Any compensation paid in conjunction with the terms of a Change Order shall comprise total compensation due the Contractor for the Work or alteration defined in the Change Order.

By signing the Change Order, the Contractor acknowledges that the stipulated compensation includes payment for the Work or alteration plus all payment for the interruption of schedules, extended overhead, delay or any other impact claim or ripple effect, and by such signing specifically waives any reservation or claim for additional compensation in respect to the subject of the Change Order.

The Owner's request for quotations on alterations to the Work shall not be considered authorization to proceed with the Work prior to the issuance of a formal Change Order, nor shall such request justify any delay in existing Work. Lump sum quotations for alterations to the Work shall include substantiating documentation with an itemized breakdown of Contractor and subcontractor costs, including labor, material, rentals, approved services, overhead, and profit calculated as specified under "C" below.

- C. FORCE ACCOUNT WORK.** If the method of payment cannot be agreed upon prior to the beginning of the Work, and the Owner or the Engineer directs that the Work be done by written Change Order or on a force account basis, then the Contractor shall furnish labor, equipment, and materials necessary to complete the Work in a satisfactory manner and within a reasonable period of time. For the Work performed, payment will be made for the documented actual cost of the following:

- 1) Labor, including foremen, who are directly assigned to the force account Work: (actual payroll cost, including wages, fringe benefits as established by negotiated labor agreements, labor insurance, and labor taxes as established by law). No other fixed labor burdens will be considered, unless approved in writing by the Owner.
- 2) Material delivered and used on the designated Work, including sales tax, if paid for by the Contractor or his subcontractor.
- 3) Rental, or equivalent rental cost of equipment, including necessary transportation for items having a value in excess of \$100.
- 4) Additional bond, as required and approved by the Owner.
- 5) Additional insurance (other than labor insurance) as required and approved by the Owner.

To costs under 74C, FORCE ACCOUNT WORK, there shall be added the following fixed fees for the Contractor or subcontractor actually performing the Work:

A fixed fee not to exceed 15 percent of the cost of all items above.

The added fixed fees shall be considered to be full compensation, covering the cost of general supervision, overhead, profit, and any other general expense.

The Owner reserves the right to furnish such materials and equipment as he deems expedient, and the Contractor shall have no claim for profit or added fees on the cost of such materials and equipment.

For equipment under Item 3 above, rental or equivalent rental cost will be allowed for only those days or hours during which the equipment is in actual use. Rental and transportation allowances shall not exceed the current rental rates prevailing in the locality. The rentals allowed for equipment will, in all cases, be understood to cover all fuel, supplies, repairs, and renewals, and no further allowances will be made for those items, unless specific agreement to that effect is made.

The Contractor shall maintain his records in such a manner as to provide a clear distinction between the direct costs of Work paid for on a force account basis and the costs of other operations. The Contractor shall furnish the Engineer report sheets in duplicate of each day's force account Work no later than the working day following the performance of said Work. The daily report sheets shall itemize the materials used, and shall cover the direct cost of labor and the charges for equipment rental, whether furnished by the Contractor, subcontractor, or other forces.

The daily report sheets shall provide names or identifications and classifications of workers, the hourly rate of pay and hours worked, and also the size, type, and identification number of equipment and hours operated.

Material charges shall be substantiated by valid copies of vendors' invoices. Such invoices shall be submitted with the daily report sheets, or, if not available, they shall be submitted with subsequent daily report sheets. Said daily report sheets shall be signed by the Contractor or his authorized agent.

To receive partial payments and final payment for force account Work, the Contractor shall submit in a manner approved by the Engineer, detailed and complete documented verification of the Contractor's and any of his subcontractors' actual current costs involved in the force account Work pursuant to the issuance of an approved Change Order. Such costs shall be submitted within 30 days after said Work has been performed.

No payment will be made for Work billed and submitted to the Engineer after the 30-day period has expired. No extra or additional Work shall be performed by the Contractor, except in an emergency endangering life or property, unless in pursuance of a written Change Order, as provided in ALTERATIONS - CHANGES IN WORK.

75. PARTIAL PAYMENTS

A. GENERAL

Nothing contained in this Article shall be construed to affect the right, hereby reserved, to reject the whole or any part of the aforesaid Work, should such Work be later found not to comply with the provisions of the Contract Documents. All estimated quantities of Work for which partial payments have been made are subject to review and correction on the final

estimate. Payment by the Owner and acceptance by the Contractor of partial payments based on periodic estimates of quantities of Work performed shall not, in any way, constitute acceptance of the estimated quantities used as the basis for computing the amounts of the partial payments. For public works projects, each partial payment request and final payment request shall contain an affidavit by the Contractor that all provisions of the applicable federal and state requirements regarding apprentices and payment of prevailing wages have been complied with by him and by his Subcontractors.

B. ESTIMATE AND PAYMENT

Before the first working day of each calendar month, the Contractor shall submit to the Engineer a detailed estimate of the amount earned for the separate portions of the Work, and request payment. As used in this Article, the words "amount earned" means the value, on the date of the estimate for partial payment, of the Work completed in accordance with the Contract Documents, and the value of approved materials delivered to the Project site suitably stored and protected prior to incorporation into the Work. If the Contractor's estimate of amount earned conforms with the Engineer's evaluation, the Engineer will calculate the amount due the Contractor and make recommendation to the Owner for payment.

An estimate of monthly progress payments shall be provided for the entire job prior to the first payment request. An update of the estimate of progress payments shall be updated if the actual progress differs by more than 20 percent in any given month. Each monthly payment request shall include the required updated Schedule.

If the updated Schedule is not submitted, the Owner may withhold payment until this item is completed. The Contractor shall be paid within 30 days of approval of the payment request.

C. DEDUCTION FROM ESTIMATE

Unless modified in the Supplementary Conditions, deductions from the estimate will be as described below. The Owner will deduct from the estimate, and retain as part security, 10 percent of the amount earned for Work satisfactorily completed. However, no deduction or retainage will be made on the approved items of material delivered to and properly stored at the job site but not incorporated into the Work. When the Work is 50 percent complete, the Owner may "freeze" the retainage at 5 percent of the dollar value of the total contract provided that the Contractor is making satisfactory progress and there is no specific cause for a greater retainage. The Owner may reinstate the retainage up to 10 percent of the dollar value of "Work complete to date" if the Owner determines, at his discretion, that the Contractor is not making satisfactory progress or where there is other specific cause for such withholding.

NOTE: Exception--If the Work includes water or sewer pipelines, the Contractor shall maintain the Work for a period of ninety (90) days following its acceptance by the OWNER. Up to five percent (5%) of the Contract amount shall be retained during this maintenance period. All prior payments shall be subject to correction in the final payment. This 90-day period does not relieve the Contractor of the Performance and Payment Bond requirements regarding warranty of the Project. In such cases, the semi-final payment estimate shall indicate the initial acceptance of the Work, and the warranty shall begin on such date.

D. QUALIFICATION FOR PARTIAL PAYMENT FOR MATERIALS DELIVERED

Unless modified in the Supplementary Conditions, qualification for partial payment for materials delivered but not yet incorporated in to the Work shall be as described below. Materials, as used herein, shall be considered to be those items which are fabricated or manufactured material and equipment. To receive partial payment for materials delivered to the site, but not incorporated in the Work, it shall be necessary for the Contractor to include invoices of such materials and documentation warranting that the materials and equipment are covered by appropriate property insurance and other arrangements to protect Owner's interest therein; all of which must be satisfactory to Owner.

At the time of the next partial payment request, the Contractor must submit the following documentation relative to materials paid on the previous partial payment: paid invoices of such materials or other documentation warranting that the Owner has received the materials and equipment free and clear of all liens, charges, security interests, and encumbrances (i.e., all materials have been paid for by Contractor). Failure to submit this documentation will result in an appropriate reduction on the current partial payment estimate for such materials.

At his sole discretion, the Engineer may approve items for which partial payment is to be made. Proper storage and protection shall be provided by the Contractor, and as approved by the Engineer. Final payment shall be made only for materials actually incorporated in the Work and, upon acceptance of the Work, all materials remaining for which advance payments had been made shall revert to the Contractor, unless otherwise agreed, and partial payments made for these items shall be deducted from the final payment for the Work.

E. PAYMENT

After deducting the retainages and the amount of all previous partial payments made to the Contractor, the amount earned as of the current month will be made payable to the Contractor within 30 days of the Owner's receipt of an approved request, except where the Owner is a municipality or other agency whose laws require the approval of each payment by a council or similar body, in which case, the payment shall become due and payable 10 days after the first regularly-scheduled meeting in the month following the submittal of such payment request.

76. CLAIMS

In any case where the Contractor deems additional compensation is due him for Work or materials not clearly covered in the Contract or not ordered by the Engineer according to provisions of Article 20 ALTERATIONS - CHANGES IN WORK, the Contractor shall notify the Engineer, in writing, of his intention to make claim for such compensation before he begins the Work on which he bases the claim, in order that such matters may be settled, if possible, or other appropriate action promptly taken. If such notification is not given or the Engineer is not afforded proper facilities by the Contractor for keeping strict account of actual cost, then the Contractor hereby agrees to waive the claim for such additional compensation. Such notice by the Contractor, and the fact that the Engineer has kept account of the cost as aforesaid, shall not in any way be construed as proving the validity of the claim. Claims for additional compensation shall be made in itemized detail and submitted, in writing, to the Owner and Engineer within 10 days following completion of that portion of the Work for which the Contractor bases his claim. In case the claim is found to be just, it shall be allowed and paid for as provided in the Article titled, PAYMENT FOR CHANGE ORDERS.

77. NOTICE OF CLAIM FOR DELAY

If the Contractor intends to file a claim for additional compensation for delay caused by the Owner at a particular time, he shall file a notice of claim with the Owner within 7 days of the beginning of the occurrence. The notice of claim shall be in duplicate, in writing, and need not state the amount. No claim for additional compensation will be considered unless the provisions of Article 65, DELAYS AND EXTENSION OF TIME, are complied with, and a notice of claim has been filed with the Owner in writing, as stated above.

Should the Owner be prevented or enjoined from proceeding with Work, either before or after its prosecution, or from authorizing its prosecution by reason of any litigation, the Contractor shall not be entitled to make or assert claim for damage by reason of said delay; but time for completion of the Work will be extended to such reasonable time as the Owner may determine will compensate for time lost by such delay, with such determination to be set forth in writing.

78. RELEASE OF LIENS OR CLAIMS

The Contractor shall indemnify and save harmless the Owner from all claims for labor and materials furnished under this Contract. Prior to the final payment, the Contractor shall furnish to the Owner, as part of his final payment request, an affidavit that all of the Contractor's obligations on the Project have been satisfied and that there are no unpaid taxes, liens, vendors' liens, rights to lien or any other type of claim against the Project, and that the hourly wages paid to all persons on the Project were in accordance with the applicable wage scale determinations.

79. FINAL PAYMENT

Upon completion of all of the Work under this Contract, the Contractor shall notify the Engineer, in writing, that he has completed his part of the Contract and shall request final inspection. Upon receipt of the Contractor's written notice that the Work is ready for final inspection, the Engineer shall make such inspection and shall submit to the Owner his recommendation as to acceptance of the completed Work and as to the final estimate of the amount due the Contractor under this Contract.

Upon approval of this final estimate by the Owner and compliance with provisions in Article titled, RELEASE OF LIENS OR CLAIMS, and other provisions as may be applicable, the Owner shall pay to the Contractor all monies due him under the provisions of these Contract Documents. On contracts for public works, final payment of the retained percentage will not be made until the Contractor has also furnished the applicable apprenticeship wage certification.

80. NO WAIVER OF RIGHTS

Neither the inspection of the Owner, through the Engineer or any of his employees, nor any order by the Owner for payment of money, nor any payment for, or acceptance of, the whole or any part of the Work by the Owner or Engineer, nor any extension of time, nor any possession taken by the Owner or its employees shall operate as a waiver of any provision of this Contract, or any power herein reserved to the Owner, or any right to damages herein provided nor shall any waiver of any breach in this Contract be held to be a waiver of any other or subsequent breach.

81. ACCEPTANCE OF FINAL PAYMENT CONSTITUTES RELEASE

The acceptance by the Contractor of the final payment shall release the Owner and the Engineer, as agent of the Owner, from all claims and all liability to the Contractor for all things done or furnished in connection with the Work, and every act of the Owner and others relating to or arising out of the Work. No payment, however, final or otherwise, shall operate to release the Contractor or his Sureties from obligations under this Contract and the Performance and Payment Bonds, and other bonds and warranties, as herein provided.

END OF GENERAL CONDITIONS

DOCUMENT 00800

SUPPLEMENTAL CONDITIONS

1. PROJECT TIME

All work for the project will be completed within **180 Calendar Days for the Base Bid.**

The Notice to Proceed will specify the Effective Date on which it is expected that work will begin. Unless approved by the Engineer, work will not start prior to issuance of such notice. The Effective Date of the Notice to Proceed will be sixty (60) Calendar Days after the issuance thereof. When work starts prior to the Effective Date of the Notice to Proceed time will be charged from the date work actually starts, and continue until all work has been completed.

END OF SUPPLEMENTARY CONDITIONS

SECTION 01001

BASIC REQUIREMENTS

PART 1. GENERAL

1.1 SUMMARY OF WORK

- A. Section Includes:
 - 1.2 Description of Project
 - 1.3 Site Investigation
 - 1.4 Existing Utilities
 - 1.5 Payment Schedule
 - 1.6 Application for Payment
 - 1.7 Change Order Procedures
 - 1.8 Cutting and Patching
 - 1.9 Conferences
 - 1.10 Progress Meetings
 - 1.11 Submittal Procedures
 - 1.12 Construction Progress Schedule
 - 1.13 Prosecution of the Work
 - 1.14 Shop Drawings
 - 1.15 Product Data
 - 1.16 Manufacturers' Instructions and Certifications
 - 1.17 Quality Assurance
 - 1.18 References
 - 1.19 Manufacturer's Field Services
 - 1.20 Testing Laboratory Services
 - 1.21 Temporary Electric Power and Lighting
 - 1.22 Temporary Water
 - 1.23 Sanitary Facilities
 - 1.24 Water for Testing
 - 1.25 Temporary Telephone Service
 - 1.26 Temporary Water Control
 - 1.27 Temporary Access Roads and Parking
 - 1.28 Temporary Heating and Ventilating
 - 1.29 Protection of Finished Work
 - 1.30 Progress Cleaning
 - 1.31 Removal of Utilities, Facilities, and Controls
 - 1.32 Products
 - 1.33 Transportation, Handling, Storage, and Protection
 - 1.34 Substitutions
 - 1.35 System Demonstration
 - 1.36 Contract Closeout Procedures
 - 1.37 Final Cleaning and Inspection
 - 1.38 Final Submittals
 - 1.39 Project Record Documents (“As-Built”)
 - 1.40 Operation and Maintenance Data
 - 1.41 Guarantees, Bonds, Affidavits, and Warranties
 - 1.42 Spare Parts and Maintenance Materials

1.2 DESCRIPTION OF PROJECT

- A. Wherever in these Documents the word "Engineer" appears, it shall be understood to mean Tulsa Engineering & Planning Associates, Inc., acting either directly or indirectly as authorized agents of the Owner. In these Documents where the word "Owner" appears, it shall be understood to mean the City of Sapulpa, Oklahoma.
- B. A General Contract for the reconstruction of Cross Timbers Blvd. from East Taft Avenue extending north and east approximately 0.98 miles to S. 49th West Avenue.

1.3 SITE INVESTIGATION

- A. Information obtained by the Owner regarding site conditions; and topography are available for examination at the office of the Engineer.

1.4 EXISTING UTILITIES

- A. Approximate locations of major utilities and structures are shown on the Drawings, there may be some discrepancies and omissions in the locations and size of utilities and structures shown.
- B. Notify all utilities affected by the construction operation at least 48 hours in advance of beginning work.

1.5 PAYMENT SCHEDULE

- A. Payment shall be made based on the payment schedule submitted by the Contractor in accordance with the Bid Form and the Engineers observation of work completed to date.
- B. Payment for pipe shall be made at 85 percent of the unit bid price upon pipe installation, backfilling and rough grading. Payment shall be increased 5 percent upon completion of testing and disinfection. Payment will be increased 10 percent of the unit price bid upon completion and acceptance of final clean-up by the Owner and Engineer and in accordance with the General Conditions.

1.6 APPLICATION FOR PAYMENT

- A. Submit three copies of each application on EJCDC Form C-620 or other format approved by Engineer.
- B. For payment of stored materials, the Contractor shall submit a copy of supplier/vendor's invoice for the materials with job name, delivery date, invoice number, and invoice amount on invoice attached with the Application for Payment. Stored materials shall be on site and stored in accordance with Contract Documents prior to making Application for Payment.
- C. Contractor shall submit copies of paid invoices and proof of payment in the form of a lien release from the supplier/vendor for stored materials that the Owner has paid for previously with Application for Payment. Contractor's subsequent Applications for Payment will not be approved without copies of paid invoices and lien releases.

- D. Contractor shall submit lien release for all previous progress payments for materials, labor, and equipment that has been billed to the Owner in the present pay request. Lien release shall be submitted to the Engineer with next Application for Payment. Application for Payment submitted without lien release from previous Application for Payment will not be approved for payment until Engineer has received lien release. Submit lien release on the form found at the end of this Section.
- E. Utilize Payment Schedule or Unit Prices for listing items in Application for Payment.
- F. Pay Periods: Calendar Month.

1.7 CHANGE ORDER PROCEDURES

- A. Submit on EJCDC Form 1910-8B.

1.8 CUTTING AND PATCHING

- A. Employ a skilled and experienced installer to perform cutting and patching new Work; restore Work with new products.
- B. Submit written request in advance of cutting or altering existing structures or utilities.
- C. Fit work tight to adjacent elements and maintain integrity of existing work.

1.9 CONFERENCES

- A. Engineer will schedule a preconstruction conference after Notice of Award for all affected parties.
- B. Where required in individual specification Section, convene a pre-installation conference at project site prior to commencing Work of the Section.

1.10 PROGRESS MEETINGS

- A. Schedule and administer meetings at the site throughout progress of the Work at minimum monthly intervals.
- B. Preside at meetings, record minutes, and distribute typed copies within two days to those affected by decisions made.

1.11 SUBMITTAL PROCEDURES

- A. The Contractor shall submit a sufficient number of copies to allow the Engineer to retain four copies (2 for himself; 2 for the Owner) for review. Submittals shall include shop drawings, electrical diagrams, and catalog cuts for fabricated items and manufactured items (including mechanical and electrical equipment) required for construction.
- B. Submittal form to identify Project, Contractor, subcontractor or supplier, and pertinent Contract Document reference.

- C. Apply Contractor's stamp, signed or initialed, certifying that review, verification of products required, field dimensions, adjacent construction Work, and coordination of information is in accordance with the requirements of the Work and Contract Documents.
- D. Identify variations from Contract Documents and product or system limitations which may be detrimental to successful performance of completed Work.
- E. Revise and resubmit as required; identify all changes made since previous submittal.

1.12 CONSTRUCTION PROGRESS SCHEDULE

- A. Submit initial Construction Progress Schedule in duplicate within 10 days after date of Contract. Engineer shall review Construction Progress Schedule and approve. Once approved by Engineer this Construction Progress Schedule shall become the "Approved Construction Progress Schedule" by which the Contractor shall plan, organize, direct, coordinate, and execute the Work, and the basis of evaluating progress of the Work.
- B. "Approved Construction Progress Schedule" shall be a horizontal bar chart with separate lines for each major section of Work or operation, identifying first work day of each week.
- C. Submit updated Construction Progress Schedule with each Application for Payment, identifying changes since previous updated Construction Progress Schedule. Indicate estimate percentage of completion for each item of Work at each submission.
- D. Should updated Construction Progress Schedule show the Contractor to be 10 percent or more behind schedule, Contractor shall immediately devise a plan for recovery of lost time and submit to the Engineer for approval within 1 week. Once approved by the Engineer, the Contractor shall immediately put "Recovery Construction Progress Schedule" into action.
- E. During period covered by "Recovery Construction Progress Schedule" plan, Contractor's progress will be monitored against the "Approved Construction Progress Schedule." If Contractor does not recover from delay as detailed in his "Recovery Construction Progress Schedule," the Engineer shall advise the Owner to exercise its options as described in the General Conditions.
- F. Contractor shall bear all cost and expenses related to recovery from the Contractor's delays, including costs, expenses, and lost revenue by the Owner.

1.13 PROSECUTION OF THE WORK

- A. It is expressly understood and agreed that the time of beginning, rate of progress, and time of completion of the Work are the essence of this Contract. The Work shall be prosecuted at such time, and in or on such part or parts of the Project as may be required, to complete the Project as contemplated in the Contract Documents and the approved construction schedule.
- B. Regular Work hours shall be from 7:00 a.m. to 6:00 p.m. Monday through Friday. No Work requiring the presence of the Engineer's representative will be performed outside of regular Work hours. If, however, the Contractor works additional hours (other than

specified herein), the Contractor shall pay the Owner for additional engineering services as outlined below.

- C. The cost of additional engineering services shall be borne by the Contractor and will be based upon actual hours worked (labor cost x 3 x 1.5) plus out-of-pocket expenses such as lodging, mileage, materials, etc. Otherwise, the Contractor may perform clean-up work only outside of regular hours (including Saturdays and Sundays). No Work will be accomplished on holidays.

1.14 SHOP DRAWINGS

- A. Submit number of copies which the Contractor requires, plus four copies which will be retained by the Engineer.
- B. Include as a minimum dimension, size, location of connections to other work, weight of equipment, and supporting calculations.

1.15 PRODUCT DATA

- A. Submit number of copies which the Contractor requires, plus four copies which will be retained by the Engineer.
- B. Mark each copy to identify applicable products, models, options, and other data. Supplement manufacturer's standard data to provide information unique to this Project.

1.16 MANUFACTURERS' INSTRUCTIONS AND CERTIFICATIONS

- A. Submit as noted in individual specification Sections.

1.17 QUALITY ASSURANCE

- A. Maintain quality control over suppliers, manufacturers, products, services, site conditions, and workmanship to produce work of specified quality.
- B. Comply fully with manufacturer's instructions.
- C. Comply with specified standards as a minimum quality for the Work except when more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.

1.18 REFERENCES

- A. Conform to reference standard by date of issue current as of date of Contract.
- B. Should specified reference standard conflict with Contract Documents, request clarification from Engineer before proceeding.

1.19 MANUFACTURERS' FIELD SERVICES

- A. Representative shall submit written report to Engineer listing observations and recommendations.

1.20 TESTING LABORATORY SERVICES

- A. Owner will approve the Contractor's selection of a testing laboratory to perform inspections, tests, and other services required by individual Specification Sections.
- B. All costs for laboratory testing of earthwork and concrete shall be paid for by the Contractor.
- C. Services will be performed in accordance with requirements of governing authorities and with specified standards.
- D. Contractor shall cooperate with Testing Laboratory personnel; furnish tools, samples of materials, design mix, equipment, storage and assistance as requested.
 - 1. Notify Engineer/Testing Laboratory 48 hours prior to expected time for operations requiring testing services.
 - 2. Furnish and deliver samples/cylinders to lab for testing.
 - 3. Pay for testing.

1.21 TEMPORARY ELECTRIC POWER AND LIGHTING

- A. Provide and pay for power services required from source.
- B. Provide power outlets for construction operations, branch wiring, distribution boxes, and flexible power cords as required.

1.22 TEMPORARY WATER

- A. Provide water, as needed, for own use.
- B. Provide an adequate supply of potable drinking water for use by employees and Engineer's employees.

1.23 SANITARY FACILITIES

- A. Provide and maintain required sanitary facilities and enclosures.
- B. Maintain clean and sanitary condition.

1.24 WATER FOR TESTING

- A. The Owner shall provide the water for first time testing up to a maximum amount of two and half times the water capacity volume in the total length of the waterlines in the distribution system in this Project. Owner shall determine the location(s) on where the Contractor can obtain the water. If test fails, the Contractor shall be responsible to paying Owner the cost of additional water for testing until the system being tested passes.

1.25 TEMPORARY TELEPHONE SERVICE

- A. Provide on-site telephone service for Contractor's and Engineer's use during the period of construction of the Contract.

1.26 TEMPORARY WATER CONTROL

- A. Maintain excavations and trenches free of water. Provide and operate pumping equipment of a capacity to control water flow.
- B. Provide dewatering system and pumping to maintain excavations dry and free of water inflow on a 24 hours basis.
- C. Provide piping to handle pumping outflow to discharge in a manner to avoid erosion or deposit of silt.

1.27 TEMPORARY ACCESS ROADS AND PARKING

- A. Construct and maintain temporary construction access roads, parking areas, and detours as are required to execute the Work.

1.28 TEMPORARY HEATING AND VENTILATING

- A. Provide adequate heat and ventilation to all parts of the Work.
- B. See requirements of Specifications for minimum temperature to be maintained for various trades.
- C. Ventilate enclosed areas.
- D. Do not use permanent systems to provide temporary heating or ventilation.

1.29 PROTECTION OF FINISHED WORK

- A. Protect installed work and provide special protection where specified in individual specification Sections.

1.30 PROGRESS CLEANING

- A. Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition.

1.31 REMOVAL OF UTILITIES, FACILITIES, AND CONTROLS

- A. Remove temporary erosion control construction, above grade or buried utilities, equipment, facilities, and materials, prior to Substantial Completion inspection.
- B. Remove and repair damage caused by installation or use of temporary work.

1.32 PRODUCTS

- A. Products: New material, machinery, components, equipment, and systems forming Work, but does not include machinery or equipment used for preparation, fabrication, or erection of Work.
- B. Use interchangeable components of the same manufacture for similar components.

1.33 TRANSPORTATION, HANDLING, STORAGE, AND PROTECTION

- A. Transport, handle, store and protect Products in accordance with manufacturer's instructions.

1.34 SUBSTITUTIONS

- A. Possible substitutions (“or approved equal”/ “or equal”) shall be submitted no later than 10 days prior to bid date for Engineer to review and consider requests from Contractor or Bidder for substitutions as equal. The Bidder may include substitutions not specified only if written approval is received from the Engineer prior to bidding. Otherwise, substitutions will be not be allowed.
- B. Document each request with complete data substantiating compliance of proposed substitution with Contract Documents.

1.35 SYSTEMS DEMONSTRATION

- A. Prior to final inspection, demonstrate operation of each system to Engineer and Owner.
- B. Instruct Owner's personnel in operation, adjustment, and maintenance of equipment and systems, using the operation and maintenance data as the basis of instruction.

1.36 CONTRACT CLOSEOUT PROCEDURES

- A. Submit written certification that Contract Documents have been reviewed, Work has been inspected, and Work is complete in accordance with Contract Documents and ready for Engineers inspection.
- B. Submit final Application for Payment identifying total adjusted Contract Price, previous payments, and amount remaining due after Engineer has given written approval of Project Record Documents.

1.37 FINAL CLEANING AND INSPECTION

- A. Execute final cleaning prior to final inspection.
- B. Clean interior and exterior surfaces exposed to view.
- C. Clean debris, waste and surplus supplies, rubbish, and construction facilities from site.
- D. After final cleaning and upon written notice from the Contractor that the Work is completed, the Engineer will make a preliminary inspection with the Owner and Contractor

present. Upon completion of this preliminary inspection, the Engineer will notify the Contractor, in writing, of any particulars in which this inspection reveals that the Work is defective or incomplete.

- E. Upon receiving written notice from the Engineer, the Contractor shall immediately undertake the work required to remedy defects and complete the Work to the satisfaction of the Owner.
- F. When the Contractor has corrected or completed the items as listed in the Engineer's written notice, he shall inform the Engineer, in writing, that the required Work has been completed. Upon receipt of this notice, the Engineer, in the presence of the Owner and Contractor, shall make his final inspection of the Project.
- G. Should the Engineer find all Work satisfactory at the time of his inspection, the Contractor will be allowed to make application for final payment in accordance with the provisions of the General Conditions. Should the Engineer still find deficiencies in the Work, the Engineer will inform the Contractor of the deficiencies and will deny the Contractor's request for final payment until the Contractor has satisfactorily completed the required Work.
- H. Water courses, gutters, and ditches shall be opened and left in a condition satisfactory to the Engineer.

1.38 FINAL SUBMITTALS

- A. No contract will be finalized until all of the following have been submitted:
 - 1. Final Shop Drawings.
 - 2. Record Drawings.
 - 3. Operations and Maintenance Manuals.
 - 4. Manufacturers' Certificates of Proper Installation.

1.39 PROJECT RECORD DOCUMENTS (“AS-BUILTS”)

- A. Maintain on Project site, one set of Contract Documents, Shop Drawings, and Product Submittals to be utilized for Record Documents.
- B. Keep Record Documents and samples available for inspection by Engineer.
- C. Maintain Record Documents in a clean, dry, and legible condition. **Do not use Record Documents for construction purposes.** If Contractor submits Record Documents that are in poor condition and is unacceptable by the Engineer, Contractor shall re-purchase a new set of Project Drawings and Project Manual and re-recording information on new purchased set and resubmit to Engineer.
- D. Specification, Record Documents, and Shop Drawings: Legibly mark each item to record actual construction or product installed.
- E. Record information in red ink on a set of blue line opaque Drawings, and in a copy of a Project Manual.
- F. Record information concurrently with construction progress.

- G. Contract Drawings and Shop Drawings: Legibly mark each item to record actual construction, including:
 - 1. Measured depths of elements of structures in relation to datum.
 - 2. Measured horizontal and vertical locations of underground utilities, valves, fittings, and other appurtenances incorporated in the Project, referenced to permanent surface improvements (3 each).
 - 3. Measured locations of internal utilities and appurtenances concealed in construction, referenced to visible and accessible features of construction.
 - 4. Field changes of dimension and detail.
 - 5. Changes made by Modifications by either Field Orders or Change Orders.
 - 6. Details not on original Contract Drawings or referenced in Project Manual, but are part of the Project.

- H. Specifications: Legibly mark each item to record actual construction, including:
 - 1. Manufacturer, trade name, and catalog number of each product actually installed, particularly optional items and substitute items.
 - 2. Changes made by Addenda, Field Orders, Change Orders, or other Modifications.

- I. Other Documents: Maintain manufacturer's certifications, inspection certifications, field test records, and other required documentation required by individual Specifications Sections.

- J. Transmit with cover letter in duplicate, listing:
 - 1. Date.
 - 2. Project title and number.
 - 3. Contractor's name, address, and telephone number.
 - 4. Number and title of each Record Document.
 - 5. Signature of Contractor or authorized representative.

- K. Final Application for Payment shall not be approved until Project Record Documents ("As-Builts") are reviewed and approved by Engineer.

1.40 OPERATION AND MAINTENANCE DATA

- A. Submit 2 sets prior to final inspection, bound in 8-1/2 x 11-inch text pages with durable plastic covers.

- B. Prepare binder cover with printed title "OPERATION AND MAINTENANCE MANUAL" and title of project.

- C. Internally subdivide the binder contents with permanent page dividers, logically organized, with tabs clearly printed under reinforced laminated plastic tabs.

- D. Contents:
 - 1. Directory listing names, addresses, and telephone numbers of Engineer, Contractor, Subcontractors, and major equipment suppliers.
 - 2. Operation and maintenance instructions, arranged by system.
 - 3. Certificates.
 - 4. Shop drawings.
 - 5. Product data.

6. Warranties.

1.41 GUARANTEES, BONDS, AFFIDAVITS, AND WARRANTIES

- A. Provide duplicate notarized copies.
- B. Execute and assemble documents from Subcontractors, suppliers, and manufacturers.
- C. No contract will be finalized until all guarantees, performance tests, bonds, certificates, licenses, affidavits, and warranties required for Work or equipment as specified are satisfactorily filed with the Engineer.
- D. Submit prior to final Application for Payment.

1.42 SPARE PARTS AND MAINTENANCE MATERIALS

- A. Provide products, spare parts, maintenance and extra materials in quantities specified in individual specification Sections.
- B. Deliver to project site and place in locations as directed; obtain receipt prior to final payment.

PART 2. PRODUCTS

Not Used.

PART 3. EXECUTION

Not Used.

END OF SECTION

Contractor's Application for Payment No.

	Application Period:	Application Date:
To (Owner):	From (Contractor):	Via (Engineer):
Project: CROSS TIMBERS BLVD., E. TAFT AVE. TO S 49 TH WEST AVE.	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 22-044

Application For Payment Change Order Summary

Approved Change Orders			
Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ _____
			2. Net change by Change Orders \$ _____
			3. Current Contract Price (Line 1 ± 2)..... \$ _____
			4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)..... \$ _____
			5. RETAINAGE:
			a. X _____ Work Completed \$ _____
			b. X _____ Stored Material..... \$ _____
			c. Total Retainage (Line 5a + Line 5b)..... \$ _____
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ _____
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ _____
			8. AMOUNT DUE THIS APPLICATION..... \$ _____
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)..... \$ _____
TOTALS			
NET CHANGE BY CHANGE ORDERS			

<p>Contractor's Certification</p> <p>The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>	
By:	Date:

Payment of:	\$ _____	
		(Line 8 or other - attach explanation of the other amount)
is recommended by:	_____	_____
	(Engineer)	(Date)
Payment of:	\$ _____	
		(Line 8 or other - attach explanation of the other amount)
is approved by:	_____	_____
	(Owner)	(Date)
Approved by:	_____	_____
	Funding Agency (if applicable)	(Date)

Endorsed by the Construction Specifications Institute.

Progress Estimate

Contractor's Application

For (contract):							Application Number:			
Application Period:							Application Date:			
A				B	C	D	E	F		
Item		Bid Quantity	Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F) B	Balance to Finish (B - F)
Bid Item No.	Description									
Totals										

Stored Material Summary

Contractor's Application

For (contract):						Application Number:			
Application Period:						Application Date:			
A	B	C	D		E		F		G
Invoice No.	Shop Drawing Transmittal No.	Materials Description	Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage (\$) (D + E - F)
			Date (Month/Year)	Amount (\$)	Amount (\$)	Subtotal	Date (Month/Year)	Amount (\$)	
		Totals							

Change Order

No. _____

Date of Issuance: _____

Effective Date: _____

Project: CROSS TIMBERS BLVD., E. TAFT AVE. TO S. 49 TH WEST AVE.	Owner: City of Sapulpa, OK	Owner's Contract No.:
Contract:	Date of Contract:	
Contractor:	Engineer's Project No.: 24-053	

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Attachments (list documents supporting change):

CHANGE IN CONTRACT PRICE:

CHANGE IN CONTRACT TIMES:

Original Contract Price:

Original Contract Times: Working days Calendar days

\$ _____

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____

[Increase] [Decrease] from previously approved Change Orders No. ____ to No. ____:

\$ _____

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Price prior to this Change Order:

Contract Times prior to this Change Order:

\$ _____

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

[Increase] [Decrease] of this Change Order:

[Increase] [Decrease] of this Change Order:

\$ _____

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

Contract Price incorporating this Change

Contract Times with all approved Change Orders:

\$ _____

Substantial completion (days or date): _____

Ready for final payment (days or date): _____

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: _____
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Date: _____

Approved by Funding Agency (if applicable):

Date: _____

Change Order Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

LIEN RELEASE

NAME OF GENERAL CONTRACTOR:

PROJECT: CROSS TIMBERS BLVD., E. TAFT TO S. 49TH
SAPULPA, OKLAHOMA

ENGINEER'S PROJECT NUMBER: 24-053

PAY REQUEST NUMBER: _____

The undersigned Contractor certifies that: (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through ____ inclusive; (2) title to all Work, materials, labor, and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all (i.e., all stored materials, subcontracted work, labor, materials, equipment, and other items incorporated into Work have been paid to date by the Contractor) liens, claims, security interest, and encumbrances; and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and not *defective* as that term is defined in Contract Documents.

If it is found that material or work has not been paid as sworn on this document, the full amount of the unpaid payment shall be withheld from the next pay estimate, and a check will be prepared by the Owner, made out jointly to the Contractor and the payee for materials or work. The check will be mailed to the payee.

Signed this _____ day of _____, 2025.

Subscribed and Sworn to before me

Contractor

this ____ day of _____, 20__.

By _____

Notary Public

Title _____

My commission expires the _____ day of _____, 20__.

Certificate of Substantial Completion

Project: CROSS TIMBERS BLVD., E. TAFT AVE. TO S. 49TH WEST AVE.

Owner:

Owner's Contract No.:

Contractor:

Engineer's Project No.: 24-053

This [tentative] [definitive] Certificate of Substantial Completion applies to:

- All Work under the Contract Documents: The following specified portions of the Work:

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Project or portion thereof designated above is hereby declared and is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below.

A [tentative] [definitive] list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance and warranties shall be as provided in the Contract Documents except as amended as follows:

- Amended Responsibilities Not Amended

Owner's Amended Responsibilities:

Contractor's Amended Responsibilities:

The following documents are attached to and made part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract Documents.

Executed by Engineer _____ Date _____

Accepted by Contractor _____ Date _____

Accepted by Owner _____ Date _____

SECTION 01025

MEASUREMENT AND PAYMENT

PART 1. GENERAL

1.1 RELATED SECTIONS

- A. Document 00300 - Bid.
- B. Section 00700 - General Conditions.
- C. Section 01001 - Basic Requirements.

1.2 MEASUREMENT OF QUANTITIES

- A. All work completed under the contract will be measured by the Engineer, or his/her authorized representatives, using United States Customary Units of Measure or the International System of Units.
- B. The method of measurement and computations to be used in determination of quantities of material furnished and of work performed under the contract will be those methods generally recognized as conforming to good engineering practice.

1.3 SCOPE OF PAYMENT

- A. The Amount for Work listed in the Bid, whether lump sum or unit price, shall include all costs specified on the Bid Form, including all miscellaneous amounts (mobilization, demobilization, bonds, insurance, as built record drawings, traffic control, erosion control, plans and any items not covered elsewhere) to complete the project in accordance with the Contract Documents.
- B. The quantities listed in these documents are approximate, for information only, and should be verified by each bidder prior to bidding
- C. Payments for lump sum items shall be made in proportion to the amount of Work accomplished, as determined by the Engineer, as of the period ending date of each Application for Payment.
- D. Payment for unit price items shall be made as the work progresses. Said payments will be based upon the work performed and materials complete in place in accordance with the contract, plans, and specifications, approved by the Engineer, as of the period ending date of each Application for Payment.
- E. It is understood and agreed that the Contractor shall not be entitled to partial payment based on quantities of work in excess of those provided in the proposal or covered by approved change orders or supplemental agreements, except when such

excess quantities have been determined by the Engineer to be a part of the final quantity for the item of work in question.

- F. No partial payments shall bind the Owner to the acceptance of any materials or work in place as to quality or quantity. All partial payments are subject to correction at the time of final payment.
- G. The Contractor has sole responsibility for providing materials, equipment and work which meet the specifications. In the event inspection or testing reveals that materials/equipment furnished or work performed by the Contractor does not meet the specifications, payment for said materials/equipment/work will be withheld until compliance with the specifications is demonstrated by the Contractor.

1.4 UNIT PRICE ITEMS

- A. Item No. 1 – Unclassified Excavation
 - 1. Unit of measure: Cubic Yards
 - 2. This item shall compensate the Contractor for materials, labor, tools, equipment, and all other items required for Unclassified Excavation, and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- B. Item No. 2 – SWPPP Doc. & Mgt.
 - 1. Unit of measure: Lump Sum
 - 2. This item shall compensate the Contractor for materials, labor, tools, equipment, and all other items required for SWPPP Documentation and Management, and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- C. Item No. 3 – Temporary Fiber Log
 - 1. Unit of measure: Each
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment, and all other items required for Temporary Fiber Log, and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- D. Item No. 4 – Solid Slab Sodding
 - 1. Unit of measure: Square Yard
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment, and all other items required for Solid Slab Sodding, and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- E. Item No. 5 – Aggregate Base Type A
 - 1. Unit of measure: Cubic Yard
 - 2. This item shall compensate Contractor QC testing, blading of shoulders and drives, materials, transporting, labor, tools, and equipment required for installing Type A Aggregate Base course and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
 - 3. The work shall be done per ODOT Standard Specifications for Roadway Construction - Section 303 (latest Edition).

- F. Item No. 6 – Subgrade, Method B
 - 1. Unit of Measure: Square Yards
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment, and all other items required for Subgrade, Method B, and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- G. Item No. 7 – Separator Fabric
 - 1. Unit of measure: Square Yards
 - 2. This item shall compensate the Contractor for materials, labor, tools, equipment, and all other items required for Separator Fabric, and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- H. Item No. 8 – Asphalt Concrete, Type S3 (PG 64-22 OK)
 - 1. Unit of measure: Ton
 - 2. This item shall compensate the Contractor for materials, labor, tools, equipment, and all other items required for Asphalt Concrete, Type S3 (PG 64-22 OK), and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- I. Item No. 9 – Asphalt Concrete, Type S4 (PG 64-22 OK)
 - 1. Unit of measure: Ton
 - 2. This item shall compensate Contractor for materials, labor, tools, equipment, and all other items required for Asphalt Concrete, Type S4(PG 64-22 OK), and for all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- J. Item No. 10 – P.C. Concrete Pavement (Placement)
 - 1. Unit of Measure: Square Yards
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for P.C. Concrete Pavement (Placement) and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- K. Item No. 11 - P.C. Concrete For Pavement
 - 1. Unit of Measure: Cubic Yards
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for P.C. Concrete Pavement and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- L. Item No. 12 – Epoxy Coated Reinforcing Steel
 - 1. Unit of Measure: Pounds
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Epoxy Coated Reinforcing Steel and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- M. Item No. 13 – 6" Combined Curb & Gutter
 - 1. Unit of Measure: Linear Feet
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for 6" Combined Curb & Gutter and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- N. Item No. 14 – Valve Boxes Adjust to Grade
 - 1. Unit of Measure: Each
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Valve Boxes Adjust to Grade and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- O. Item No. 15 – Removal of Curb and Gutter
 - 1. Unit of Measure: Linear Foot
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Removal of Curb and Gutter and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- P. Item No. 16 – Removal of Concrete Pavement
 - 1. Unit of Measure: Square Yards
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Removal of Concrete Pavement and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- Q. Item No. 17 – Removal of Asphalt Pavement
1. Unit of Measure: Square Yards
 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Removal of Asphalt Pavement and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- R. Item No 18 – Sawing Pavement
1. Unit of Measure: Linear Foot
 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Sawing Pavement and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- S. Item No. 19 – Mobilization
1. Unit of Measure: Each
 2. This item shall compensate the Contractor for Mobilization, Demobilization, bonds, insurance, as-built drawings and any items not covered elsewhere to complete the Project per the Drawings and Specifications.
- T. Item No. 20 – Construction Staking
1. Unit of Measure: Each
 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Construction Staking, Level II, and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- U. Item No. 21 – Traffic Stripe (Plastic) (4” Wide)
1. Unit of Measure: Linear Foot
 2. This item shall compensate the Contractor for materials, labor, tools, equipment and all other items required for Traffic Stripe (Plastic) (4” Wide) and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- V. Item No. 22 – Traffic Stripe (Plastic) (24” Wide)
1. Unit of Measure: Linear Foot
 2. This item shall compensate the Contractor for materials, labor, tools, equipment and all other items required for Traffic Stripe (Plastic) (24” Wide) and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.
- W. Item No. 23 – Signs 0.00 to 6.25 SF
1. Unit of Measure: Sign Days
 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for construction signs 0.00 to 6.25 SF and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- X. Item No. 24 – Signs 6.26 to 15.99 SF
 - 1. Unit of Measure: Sign Days
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for construction signs 6.26 to 15.99 SF and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- Y. Item No. 25 – Signs 16.00 and Up
 - 1. Unit of Measure: Sign Days
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for construction signs 16.00 and up and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- Z. Item No. 26 – Barricades (Type III)
 - 1. Unit of Measure: Sign Days
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Barricades (Type III) and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- AA. Item No. 27 – Type ‘A’ Warning Lights
 - 1. Unit of Measure: Sign Days
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Type ‘A’ Warning lights and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- BB. Item No. 28 – Type ‘C’ Warning Lights
 - 1. Unit of Measure: Sign Days
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Type ‘C’ Warning Lights and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- CC. Item No. 29 – Tube Channelizers
 - 1. Unit of Measure: Sign Days
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Tube Channelizers and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

- DD. Item No. 30 – Flagger
 - 1. Unit of Measure: Flag Day
 - 2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for use of a Flagger and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

EE. Item No. 31– Project Sign (City of Sapulpa)

1. Unit of Measure: Each
2. This item shall compensate the Contractor for materials, labor, tools, and equipment and all other items required for Project Sign (City of Sapulpa) and all incidentals necessary to complete the work in accordance with the Drawings and Specifications.

PART 2. PRODUCTS

Not Used.

PART 3. EXECUTION

Not Used.

END OF SECTION

SECTION 02015

MAINTENANCE OF TRAFFIC

PART 1. GENERAL

1.1 SUMMARY

- A. This item shall include the erection of signs and barricades, and the maintenance of, or non-interference with traffic in accordance with MUTCD and accepted practices or as directed by the Engineer.

PART 2. PROCEDURES

2.1 CITY NOTIFICATION

- A. The Contractor is to notify the Fire Chief and Police Chief 24-hours before any city street is cut or barricaded.
- B. After a street closure and barricade plan has been approved by traffic control, the Contractor must notify the city one (1) hour prior to the closing of the street. This notification shall not apply where only one lane of traffic is blocked or where there is an emergency situation. In emergencies such notice shall be given to Emergency Services as soon as reasonably possible.
- C. Upon receiving notification, the City shall, in its discretion, notify the Police Department, Fire Department, and Emergency Medical Services of the times that the street is expected to be closed.

2.2 FLAGMAN

- A. If, in the opinion of the City, traffic congestion warrants, the Contractor may be required to hire a Flagman to direct traffic and to maintain traffic control. The Contractor will be required to pay all costs for such traffic control as may be required.

2.3 DRIVEWAYS

- A. Maintenance of driveways shall be as approved by the Engineer. It shall be the Contractor's responsibility to maintain adequate access to private and commercial property at all times, except as approved by the Engineer. During the construction of driveways or at any time that the property Owner cannot use his driveway, the Contractor shall notify the property owner when the driveway will be closed and the approximate length of time that it will be closed.

- B. The intent of this section of the Specifications is to cause as little inconvenience as possible to private property owners.

PART 3. Not Used

END OF SECTION

SECTION 02200

SITE PREPARATION

PART 1. GENERAL

1.1 SUMMARY

- A. Remove interfering or objectionable material from designated areas of Work.
- B. Preserve vegetation and existing objects designated to remain from injury or defacement.
- C. Contractor shall be responsible for implementing and following a Storm Water Pollution Prevention Plan as required by the Oklahoma Department of Environmental Quality and in accordance with OPDES OKR10. The successful Bidder (Contractor) shall develop a Storm Water Pollution Prevention Plan to meet all State and Federal regulations and submit to the Engineer for review and approval prior to commencing work.

PART 2. MATERIALS

2.1 GENERAL

- A. Provide materials, suitable and in adequate quantity, required to accomplish Work of this Section.

PART 3. EXECUTION

3.1 PREPARATION

- A. Review with Engineer's representative the location, limits, and methods to be used prior to commencing Work under this Section.

3.2 PRESERVATION OF TREES, SHRUBS, AND OTHER VEGETATION

- A. Trees, shrubbery, and other vegetation not designated for removal shall be protected from damage.

END OF SECTION

SECTION 02300

EARTHWORK

PART 1. GENERAL

1.1 SUMMARY

- A. Perform earthwork.
- B. Meet requirements for excavation safety, or to facilitate construction due to wet conditions.
- C. Perform excavation regardless of type, nature, or condition of materials encountered.
- D. Contractor shall make his own estimate of the type and extent of the various materials to be excavated in order to accomplish the work.
- E. There will be no extra compensation for dewatering.

1.2 REFERENCES

- A. Oklahoma Department of Transportation, Standard Specifications for Highway Construction, latest edition.
 - 1. Section 703 - Aggregate Base Course.
- B. ASTM International, 100 Barr Harbor Drive, PO Box C700, West Conshohocken, PA, 19428-2959 USA Phone: (610) 832-9585 Fax: (610) 832-9555.
 - 1. ASTM D698 - Test Methods for Moisture-Density Relations of Soils and Soil-Aggregate Mixtures, Using 5.5 lb Rammer and 12-in. Drop.
 - 2. ASTM D1556 - Test Method for Density of Soil in Place by the Sand-Cone Method.
 - 3. ASTM D1557 - Test Methods for Moisture-Density Relations of Soils and Soil-Aggregate Mixtures, Using 10 lb Rammer and 18-in. Drop.
 - 4. ASTM D2216 - Method for Laboratory Determination of Water (Moisture) Content of Soil, Rock, and Soil-Aggregate Mixtures.
 - 5. ASTM D2922 - Test Methods for Density of Soil and Soil-Aggregate in Place by Nuclear Methods (Shallow Depth).
 - 6. ASTM D3017 - Test Method for Moisture Content of Soil and Soil-Aggregate in Place of Nuclear Methods (Shallow Depth).
- C. Occupational Safety and Health Administration (OSHA) Standard for Excavation and Trenches Safety System, 29 CFR 1926, Subpart P = Excavations.

1.3 DEFINITIONS

- A. Relative Compaction:
 - 1. The ratio, in percent, of the as-compacted field dry density to the laboratory maximum dry density as determined by the Standard Proctor Test, ASTM D698, or as determined by the Modified Proctor Test, ASTM D1557, as applicable.
 - 2. Corrections for oversize material may be applied to either the as-compacted field dry density or the maximum dry density, as determined by the Engineer.

- B. Optimum Moisture Content:
 - 1. Moisture content of the material for which the maximum dry density is obtained as determined by ASTM D698 or D1557.
 - 2. Field moisture contents shall be determined on the basis of the fraction passing the 3/4-inch sieve.

- C. Completed Course: A course or layer that is ready for the next layer or the next phase of construction.

1.4 PROJECT CONDITIONS

- A. Beginning work of this Section means acceptance of existing conditions.

PART 2. PRODUCTS

2.1 FILL

- A. Free from roots, organic matter, trash, and debris with maximum particle size of 1-1/2 inches.

- B. It is intended that structural backfill material be obtained from on site to the maximum extent possible.

2.2 IMPORTED GRANULAR FILL

- A. Provide granular fill beneath structures as noted on Drawings.

- B. Imported granular fill to consist of a natural or artificial mixture of gravel and soil mortar, uniformly well graded from coarse to fine.

- C. Conform to the ODOT Section 703 as designated on the Drawings.

2.3 TOPSOIL

- A. Selected topsoil at the site, properly stored and protected, free from roots, sticks, hard clay, and stones which will not pass through a 2-inch square opening.
- B. Provide imported topsoil of equal quality if required to accomplish the work.

2.4 COMPACTION EQUIPMENT

- A. Provide compaction equipment of suitable type and adequate to obtain the densities specified.
- B. Operate compaction equipment in strict accordance with the manufacturer's instructions and recommendations.
- C. Hand-operated equipment shall be capable of achieving the specified densities.

2.5 MOISTURE CONTROL EQUIPMENT

- A. Provide equipment for applying water of a type and quality adequate for the work; it shall not leak; and be equipped with a distributor bar or other approved device to assure uniform application.
- B. Provide equipment for mixing and drying out material consisting of blades, discs, or other approved equipment.

2.6 WATER REMOVAL EQUIPMENT

- A. Provide and operate equipment adequate to keep excavation and trenches free of water.

2.7 IMPORTED MATERIAL ACCEPTANCE

- A. Import only if insufficient material is available on-site.
- B. Locate and arrange use of a site near the construction area for obtaining borrow material.
- C. Additional tests required at the borrow area:
 - 1. Standard Proctor.
 - 2. Remolded permeability.
 - 3. Atterberg limits.
- D. Upon completion of removal of borrow material, grade the site to drain, place topsoil on disturbed areas, and establish grass as outlined in Section 02900.

- E. Cost for testing and imported material shall be the responsibility of the Contractor.

2.8 SELECTED MATERIAL ACCEPTANCE

- A. Provide samples for testing representative of the actual material to be installed in the work. Take samples from each 2,000 cubic yards of material stockpiled. Depending on the uniformity of the material, Engineer may request more frequent samples.
- B. Forward test results to the Engineer at least 10 days before the material is required for use. If tests indicate that the material does not meet Specification requirements, the material shall not be installed in the work.
- C. Material which is placed in the work but does not conform to the Specification requirements shall be removed and replaced at the Contractor's sole expense.

PART 3. EXECUTION

3.1 CLEARING AND GRUBBING

- A. Complete clearing and grubbing work as specified in Section 02231 prior to beginning work in this Section.

3.2 STRIPPING TOPSOIL

- A. Remove existing grass and overburden before excavating topsoil.
- B. Prior to beginning excavation or fill, strip the topsoil to a depth of at least 6 inches or to a depth sufficient to remove organic material and stockpile for future use.
- C. In general, remove topsoil where structures are to be built, trenches dug, and roads, parking lots, walks, and similar improvements constructed within the areas presently covered with topsoil.
- D. Store topsoil clear of the construction area.
- E. Take reasonable care to prevent the topsoil from becoming mixed with subsoil or eroding.

3.3 STRUCTURAL EXCAVATION

- A. Contractor shall be solely responsible for trench and excavation safety systems in accordance with OSHA requirements.
- B. Identify required lines, levels, and grades.

- C. Identify known underground utilities. Contractor will be responsible for locating utilities.
- D. The method of excavation is optional, however, no equipment shall be operated in a manner that will endanger existing structures and their integrity.
- E. Use excavation support system such as sheet piling where ever necessary.
- F. Allow for forms, working space, granular base, and finish topsoil where shown on Drawings or required.
- G. Do not carry excavation for footings and slabs deeper than the elevation shown on Drawings after allowing for base material. Excavation of material to depths below the grades indicated, unless so directed by the Engineer or Owner's representative, will be deemed unauthorized excavation.
- H. If undercutting occurs below the planned dirt grade, the same fill material as specified for backfill shall be placed and compacted to 100 Percent Standard Proctor Density as defined in this Section up to the planned dirt grade in 8 inch lifts, at no additional cost to the Owner. Do not attempt to over compact excessively wet soil. Allow to dry first by scarifying and aerating before remolding.

3.4 DEWATERING EXCAVATION

- A. Remove water during periods when concrete is being deposited, pipe is being laid, and placing of backfill unless water settling is required, and at other times as required for efficient and safe execution of the work.
- B. Accomplish removal of groundwater in a manner that will preserve the strength of the foundation soils, will not cause instability of the excavation slopes, and will not result in damage to existing structures.
- C. Where necessary to these purposes, lower the water level in advance of excavation, utilizing wells, well points, or similar methods.
- D. Maintain the water level in the gravel stratum as measured in piezometers, a minimum of 3 feet below the prevailing excavation level or as needed to prevent bottom heave of the excavation.
- E. Open pumping, sumps, and ditches: If these result in boils, loss of fines, softening of the ground or instability of slopes, areas shall not be accepted.
- F. Install wells and well points with suitable screens and filters so that continuous pumping of fines does not occur.

- G. Operate well points continuously to prevent boils and loss of consolidation.
- H. Arrange discharge to facilitate collection of samples by Engineer.
- I. Avoid settlement or damage to adjacent property.
- J. Dispose of water in a manner that will not damage adjacent property, as approved.

3.5 GRANULAR FILL MATERIAL UNDER FACILITIES

- A. Place fill granular material as specified in this Section within the influence area beneath slabs, walks, structures, roads, and parking areas, and as shown on the Drawings.
- B. Do not exceed loose lifts of 6 inches.
- C. Compact each lift to not less than 95 Percent Modified Proctor Density.
- D. Place and compact a 6-inch layer of granular fill to at least 95 Percent Modified Proctor density immediately beneath spread footings, slabs on grade, or other concrete structures.
- E. Moisten material as required to aid compaction (± 2 percent optimum moisture).
- F. Place material in horizontal lifts and in a manner to avoid segregation.
- G. Correct and repair subsequent damage to slabs, piping, concrete structures, facilities, or other structures caused by settlement of fill material.

3.6 BACKFILL AND STRUCTURES

- A. Remove form materials and trash from excavation before placing backfill.
- B. Do not operate earth-moving equipment within 5 feet of walls of concrete structures for the purpose of depositing or compacting backfill material.
- C. Compact backfill adjacent to concrete walls with hand-operated tampers or similar equipment that will not damage the structure.
- D. Backfill water-holding basins only after satisfactory leakage tests have been conducted.
- E. Place earth fill in areas not designated to be structural fill or granular fill.
- F. Deposit material in maximum 6-inch loose lifts, and compact each lift to not less than 95 Percent Standard Proctor.

3.7 FILL NOT BENEATH STRUCTURES OR FACILITIES

- A. Place earth fill to the lines and grades shown.
- B. Place fill material in maximum 6-inch loose lifts and compact each lift to not less than 95 Percent Standard Proctor.
- C. Make proper allowance for topsoil where required.

3.8 MOISTURE CONTROL

- A. During compacting operations, maintain optimum practicable moisture content required for compaction purposes in each lift of fill.
- B. Maintain moisture content uniform throughout the lift.
- C. Add water to the material at the site of excavation. Supplement, if required, by sprinkling the fill.
- D. At the time of compaction, maintain the water content of the material at optimum moisture content, plus or minus 2 percentage points, except as otherwise specified for embankments.
- E. Do not attempt to compact fill material that contains excessive moisture.
- F. Aerate material by blading, discing, harrowing, or other methods, to hasten the drying process.

3.9 FIELD DENSITY TESTS

- A. Test Methods: ASTM D2922, D1556, D2216, and D3017.
- B. Cooperate with testing work by leveling small test areas designated by the Engineer.
- C. Backfill test areas.
- D. Field density test shall be performed for every 3,000 cubic yards of fill material placed.
- E. Engineer may order testing of lift of fill at any time, location, or elevation.

3.10 SITE GRADING

- A. Perform earthwork to lines and grades as shown on Drawings with proper allowance for topsoil where specified or shown on Drawings.

- B. Shape, trim, and finish slopes to conform with the lines, grades, and cross sections shown.
- C. Slopes shall be free of loose exposed roots and stones exceeding 3-inch diameter.
- D. Round tops of banks to circular curbs, in general, not less than a 6-foot radius.
- E. Neatly and smoothly trim rounded surfaces; over-excavating and backfilling to the proper grade are not acceptable.
- F. Finished site grading shall be reviewed by the Engineer.

3.11 DISPOSAL OF EXCESS EXCAVATION

- A. Dispose of excess excavated materials, not required or suitable for use as backfill or fill, outside of the area of work.
- B. Compact excess material as specified for fill, dress the completed disposal area to slopes no greater than 4:1 (horizontal: vertical), and slope to drain.

3.12 SETTLEMENT

- A. Settlement in backfill, fill, or in structures built over the backfill or fill, that may occur within the 1-year guarantee period in the General Conditions shall be considered to be caused by improper compaction methods.
- B. Restore structures damaged by settlement to original condition.

END OF SECTION

SECTION 02315

TRENCH EXCAVATION, BACKFILL, AND COMPACTING

PART 1. GENERAL

1.1 SUMMARY

- A. Work of this Section also includes:
 - 1. Replacing topsoil that contains regenerative material.
 - 2. Disposal of trees, stumps, brush, roots, limbs, and other waste materials from clearing operations.
 - 3. Imported topsoil.
 - 4. Crush rock backfill required by over-excavation.
 - 5. Imported pipe zone material.
 - 6. Trench settlement repair, including replacing roadway surfacing, sidewalk, or other structures.
 - 7. Replacing damaged culverts.

- B. Trench excavation is classified as common excavation and includes removal of material of whatever types encountered including rock to depths shown or as directed by Engineer.

- C. Pipe zone includes full width of excavated trench from bottom of pipe to a point 6 inches above top outside surface of pipe barrel.

- D. Conform to federal, state, and local codes governing safe loading of trenches with excavated material.

- E. The right is reserved to modify the use, location, and quantities of the various types of backfill during construction as Engineer considers to be in the best interest of Owner.

- F. There shall be no extra compensation for dewatering and rock excavation.

1.2 REFERENCES

- A. Oklahoma Department of Transportation, 200 N.E. 21st Street, Oklahoma City, OK 73105, latest edition.
 - 1. Section 703 - Aggregate Base Course.

- B. ASTM International, 100 Barr Harbor Drive, PO Box C700, West Conshohocken, PA, 19428-2959.
 - 1. ASTM D448 - Classifications for Standard Sizes of Aggregate and Bridge Construction.
 - 2. ASTM D698 - Test Methods for Moisture-Density Relations of Soils and

- Soil-Aggregate Mixtures, Using 5.5-lb. (2.49-kg.) Rammer and 12-inch (304.8-mm) Drop.
3. ASTM D1557 - Test Methods for Moisture-Density Relations of Soils and Soil-Aggregate Mixtures, Using 10-lb. (4.54-kg.) Rammer and 18-inch (457-mm) Drop.
 4. ASTM D2487 - Standard Classification of Soils for Engineering Purposes.
 5. ASTM D2922 - Test Methods for Density of Soils and Soil-Aggregates in Place by Nuclear Method.
- C. Occupational Safety and Health Administration (OSHA) Standard for Excavation and Trenches Safety System, 29 CFR 1926, Subpart P = Excavations.
- D. The Contractor shall be solely responsible for trench and excavation safety systems in accordance with Act 291 of 1993.

PART 2. PRODUCTS

2.1 FOUNDATION STABILIZATION

- A. Crushed gravel or crushed rock, free from dirt, clay balls, or organic material, well graded from coarse to fine, containing sufficient finer material for proper compaction, and meeting ASTM D448 Size No. 67 (Concrete Aggregate).

2.2 PIPE ZONE MATERIAL

- A. Select material shall consist of fine loose earth or sand free from clods or rocks larger than 3/4 inches in dimension and of proper moisture content for maximum consolidation.
- B. Crushed granular material conforming to ASTM D448, Size No. 67.
- C. Washed stone bedding size 1/4-inch to 3/4-inch.

2.3 COMMON FILL MATERIALS

- A. Material shall not contain pieces larger than 3 inches, and shall be free of roots, debris, or organic matter.

2.4 SELECT FILL MATERIALS

- A. Classes 1, 2, 3, 4 as established by Section 202.02 of Oklahoma Department of Transportation Standard Specifications for Highway Construction.
- B. ASTM Soil Classification GC as set forth in ASTM Designation D2487-92. On site material may be used, provided it is in accordance with ASTM D2487-92.

2.5 BEDDING MATERIAL

- A. Pea gravel, sand, or other locally available bedding material, as approved.

2.6 TRENCH BACKFILL

- A. Granular Backfill:
 - 1. Natural or artificial mixture of gravel and soil mortar uniformly well graded from coarse to fine.
 - 2. ODOT Section 202.02 Classes 1, 2, 3, 4 as specified in this Section.

2.7 PVC WATER AND SEWER PIPE TRENCH

- A. See Drawings for trench details.

2.8 COMPACTION EQUIPMENT

- A. Suitable type and adequate to obtain the amount of compaction specified.
- B. Operate in strict accordance with manufacturer's instructions and recommendations and maintain in such condition so that it will deliver manufacturer's rated compactive effort.

2.9 IMPORTED TOPSOIL

- A. Suitable sandy loam from an approved source.
- B. Must possess friability and a high degree of fertility.
- C. Free of clods, roots, gravel, and other inert material.
- D. Free of quackgrass, horsetail, and other noxious vegetation and seed.

PART 3. EXECUTION

3.1 PREPARATION

- A. Where clearing or partial clearing of right-of-way is necessary, complete prior to start of trenching.
- B. Cut trees and brush as near to surface of ground as practicable, remove stumps, and pile for disposal.
- C. Do not permit excavated materials to cover brush or trees prior to disposal.

3.2 PREVENT TRENCH WATER AND ANIMALS FROM ENTERING PIPE

- A. When pipe laying is not in progress, including noon hours, open ends of pipe shall be closed; and no trench water, animals, or foreign material shall be permitted to enter the pipe.

3.3 DISPOSAL OF CLEARED MATERIAL

- A. Dispose of material in such a manner to meet requirements of state, county, and local regulations regarding health, safety, and public welfare.
- B. Dispose of nonflammable and flammable material off the construction site in an approved location.
- C. Do not leave material on the Project site, shove onto abutting private properties, or bury in embankments or trenches.

3.4 REMOVAL OF OBSTRUCTIONS

- A. Remove obstructions within trench area or adjacent thereto such as tree roots, stumps, abandoned piling, logs, and debris.
- B. Engineer may, if requested, make changes in the trench alignment to avoid major obstructions, if such alignment changes can be made within the easement or right-of-way without adversely affecting the intended function of the facility.
- C. Dispose of obstructions in accordance with this Section.

3.5 REMOVAL AND REPLACEMENT OF TOPSOIL

- A. Where trenches cross lawns, garden areas, pasturelands, cultivated fields, or other areas on which reasonable topsoil conditions exist, remove topsoil for a depth of 6 inches for full width of trench to be excavated.

- B. Use equipment capable of removing a uniform depth of material.
- C. Stockpile removed topsoil at regular intervals, and do not mix with other excavated material.
- D. Locate stockpiles so that material of one ownership is not transported and stockpiled on property of another ownership.
- E. Minimum finished depth of topsoil over trenches: 5 inches.
- F. Imported topsoil may be substituted for stockpiling and replacing topsoil.
- G. Maintain finished grade of topsoil level with area adjacent to trench until final acceptance by Engineer.
- H. Repair damage to adjacent topsoil caused by work operations.
 - 1. Remove rock, gravel, clay, and other foreign materials from the surface.
 - 2. Regrade.
 - 3. Add topsoil as required.

3.6 TRENCH WIDTH

- A. Minimum width of unsheeted trenches where pipe is to be laid shall be 18 inches greater than the outside diameter of the pipe, or as approved.
- B. Maximum width at top of trench will not be limited, except where excess width of excavation would cause damage to adjacent structures or property or cause undue stresses on the pipe.
- C. Confine trench widths to dedicated rights-of-way or construction easements, unless special written agreements have been made with affected property owner.

3.7 EXCAVATION

- A. Excavate trench to lines and grades shown or as established by Engineer with proper allowance for pipe thickness and for pipe base or special bedding when required.
- B. If trench is excavated below required grade, correct with foundation stabilization material.
- C. Place material over full width of trench in compacted layers not exceeding 6 inches deep to established grade with allowance for pipe base or special bedding.

3.8 PREPARATION OF TRENCH - LINE AND GRADE

- A. Do not deviate more than ½ inch from line or ½ inch from grade. Measure for grade at the pipe invert, not at the top of the pipe, because of permissible variation in pipe wall thickness.
- B. Grade the bottom of the trench by hand to the line and grade where the pipe is to be laid, with proper allowance for pipe thickness and for pipe base when specified or indicated.
- C. Remove hard spots that would prevent a uniform thickness of bedding.
- D. Check the grade with a straightedge and correct irregularities found.
- E. The trench bottom shall form a continuous and uniform bearing and support for the pipe at every point between bell holes, except that the grade may be disturbed for the removal of lifting tackle.

3.9 SHORING, SHEETING, AND BRACING OF TRENCHES

- A. Sheet and brace trench when necessary to prevent caving during excavation in unstable material or to protect adjacent structures, property, workers, and the public.
- B. Increase trench widths accordingly by the thickness of the sheeting.
- C. Maintain sheeting in place until pipe has been placed and backfilled at pipe zone.
- D. Remove shoring and sheeting as backfilling is done in a manner that will not damage pipe or permit voids in backfill.
- E. Conform to safety requirements of federal, state, or local public agency having jurisdiction for sheeting, shoring, and bracing of trenches; the most stringent of these requirements shall apply.

3.10 LOCATION OF EXCAVATED MATERIALS

- A. Place excavated material only within construction easement, right-of-way, or approved working area.
- B. Do not obstruct private or public traveled roadways or streets.

3.11 REMOVAL OF WATER

- A. Provide and maintain ample means and devices to promptly remove and dispose of water entering trench during time trench is being prepared for pipe laying, during laying of pipe, and until backfill at pipe zone is completed.
 - 1. These provisions apply during the noon hour as well as overnight.

2. Provide necessary means and devices, as approved, to positively prevent under water from entering the construction area of another contractor.
- B. Dispose of water in a manner to prevent damage to adjacent property.
- C. Drainage of trench water through the pipeline under construction is prohibited.

3.12 FOUNDATION STABILIZATION

- A. When existing material in bottom of trench is unsuitable for supporting pipe, excavate unsuitable material.
- B. Backfill trench to subgrade of pipe base with foundation stabilization material specified.
- C. Place foundation stabilization material over the full width of trench and compact in layers not exceeding 6 inches deep to required grade by making passes with a vibratory compactor (or equivalent).
- D. Material shall be considered unsuitable when it contains more than 5 percent organic material by volumetric sampling or when it will not support a reading of 1.5 on a hand penetrometer.

3.13 ROCK IN PIPE TRENCH

- A. Where rock is encountered in bottom of trench, support pipe on bedding material.
- B. Minimum Bedding Thickness: Minimum of 4 inches or one eighth of the outside diameter of pipe, whichever is greater.
- C. Extend bedding up pipe sides one sixth of outside diameter of the pipe, minimum.
- D. Backfill over pipe according to pipe zone type.

3.14 PIPE ZONE BACKFILL

- A. Depth of the pipe zone above pipe barrel varies with pipe material.
- B. Particular attention must be given to area of pipe zone from flow line to centerline of pipe to ensure firm support is obtained to prevent lateral movement of pipe during final backfilling of pipe zone.
- C. Backfill area of pipe zone from bottom of pipe to horizontal centerline of pipe by hand-placing material around pipe in 4-inch layers.

- D. Achieve continuous support beneath pipe haunches by "walking in" and slicing with shovel.
- E. Backfill area of pipe zone from horizontal centerline to top of pipe zone with pipe zone material as determined by class of backfill.
- F. In lieu of selected material for pipe zone in upper portion of pipe zone, imported pipe zone material approved by Engineer for trench backfill may be substituted.
- G. If the Engineer determines that the existing material is insufficient or unsuitable at trench side for selected material for pipe zone in upper portion of pipe zone, provide suitable material from other trench excavation along pipeline or imported pipe zone material.

3.15 TRENCH BACKFILL ABOVE PIPE ZONE

- A. When backfill is placed mechanically, push backfill material onto slope of backfill previously placed and allow to slide down into trench.
- B. Do not push backfill into trench in such a way as to permit free fall of material until at least 2 feet of cover is provided over top of pipe.
- C. Under no circumstances allow sharp, heavy pieces of material to drop directly onto pipe or tamped material around pipe.
- D. Do not use backfill material of consolidated masses larger than ½ cubic foot.

3.16 EXCESS EXCAVATED MATERIAL

- A. Dispose of excess excavated material off project site in an approved area.

3.17 DRAINAGE CULVERTS

- A. Replace drainage culverts which are removed on near right angles to pipe centerline.
- B. If pipe cannot be reused or is damaged during removal, dispose of it and provide new pipe.
- C. Protect culverts from damage or restore to equivalent condition.
- D. Replace culverts to existing lines and grades.
- E. Do not replace culverts until proposed pipeline is installed and backfill of trench has been completed to subgrade of culvert.

3.18 PIPE COVER

- A. Place select material from excavation over pipe to provide minimum coverage, as shown on Drawings or as directed by Engineer.

3.19 DRAINAGE DITCH RESTORATION

- A. Undercrossings of minor drainage ditches not covered in another Specification Section shall be backfilled so that upper 1 foot of material in ditch between ditch banks is clay.
- B. Compact material for full ditch width by 6 passes of vibratory compactor (or equivalent).
- C. Where indicated on Drawings, provide concrete arch, and/or riprap on ditch banks.

3.20 SETTLEMENT

- A. Correct settlement noted in backfill, fill, or in structures built over backfill or fill within warranty period.

3.21 IMPORTED TOPSOIL

- A. Should regenerative material be present in soil, remove both surface and root which appears in within 1 year following acceptance of Project in a manner satisfactory to Owner.

END OF SECTION

SECTION 02371

STORM WATER POLLUTION PREVENTION

PART 1. GENERAL

1.1 SUMMARY OF WORK

- A. Work shall consist of temporary and permanent storm water pollution prevention measures through the use of fiber logs.
- B. Temporary storm water pollution prevention measures shall be performed promptly when problem conditions exist or when storm water pollution problems are anticipated in certain areas to minimize soil erosion and siltation. Temporary measures shall be properly maintained until permanent control measures are functioning properly.
- C. The Contractor shall comply with all Federal, State and local laws and regulations concerning controlling pollution of the environment. He shall take all necessary precautions to prevent pollution of streams, lakes, ponds and reservoirs with fuel, oils, bitumen's, chemicals, soil sedimentation or other harmful materials, and to prevent pollution of the atmosphere from particulate gaseous matter.

1.2 RELATED SECTIONS

- A. Section 02200 - Site Preparation.
- B. Section 02300 - Earthwork.
- C. Section 02315 - Trench Excavation, Backfill, and Compacting.

- 1.3** At the Preconstruction Conference, or prior to the start of applicable construction, the Contractor shall submit his schedule for the accomplishment of temporary and permanent storm water pollution control work as applicable to the Owner and Engineer. The location of the project, nature of the soil, topographic features and proximity to watercourses shall be considered when imposing such limitations.

PART 2. MATERIALS

2.1 SEED AND FERTILIZER

- A. Refer to Section 02900.

2.2 STRAW BALES

- A. Straw shall be the threshed plant residue of oats, wheat, barley, rye or rice from which the grain has been removed.

2.3 FENCE OR WIRE FABRIC

- A. The fence fabric shall be a commercial grade of woven wire fence fabric. The wire fabric shall be a welded wire fabric.

2.4 FILTER FABRIC OR SILT FENCING

- A. Nonwoven polypropylene or polyester fabric.
- B. Manufacturer: Typar 3401, Trevira S1115, or equal.

2.5 ACCESSORIES

- A. Wood or steel stakes. If using steel stakes (rebar), stakes shall have safety caps meeting OSHA requirements.
- B. Rectangular hay bales shall be secured with twine or nylon rope.
- C. Filter fabric shall be supported by steel or wooden posts and backed with a woven wire fabric for support.

PART 3. EXECUTION

3.1 PERMITTING

- A. A Storm Water Pollution Prevention Plan **is** required since the area to be disturbed is **more than** one acre.

END OF SECTION

SECTION 02722

AGGREGATE BASE COURSE

PART 1. GENERAL

1.1 SUMMARY

- A. This item shall consist of a foundation course for surface course, for other base courses, or for pavements.
- B. It shall be constructed on the prepared subgrade, subbase, or other completed base course according to these specifications and in substantial conformity with the lines, grades, compacted thickness, and typical cross section shown on the plans.

PART 2. PRODUCTS

2.1 MATERIALS

- A. Aggregate Base Course shall be either gravel and/or crushed stone so proportioned as to meet the requirements for a class of aggregate specified in the following table:

Sieve,mm	Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 8
	<u>PERCENT PASSING</u>							
75 (3")	100	100	100					
50 (2")	95-100	95-100	95-100					
37.5 (1-1/2")				85-100	100	100	100	
25.0 (1")								100
19.0 (3/4")	60-100	60-100	60-100	60-100	60-100	50-90	50-90	65-100
9.5 (3/8")	40-80	40-80	40-80	40-80	40-80			
4.75 (#4)	30-60	30-60	20-60	30-60	30-60	25-55	25-55	25-55
2.0 (#10)	20-50	20-50	20-45	20-45	20-45			
0.425 (#40)	10-35	10-35	10-35	10-35	10-35	10-30	10-30	10-30
0.075 (#200)	3-15	3-15	3-12	3-12	3-12	3-10	3-10	3-10
MAX. PLASTICITY INDEX (MINUS 0.425 MATL.)	13	10	6	6	6	6	6	6
(#40) MINIMUM PERCENT CRUSHED (RETAINED ON 4.75 mm [#4] SIEVE)					15			
MINIMUM PERCENT CRUSHER-RUN MATERIAL						90	90	90

- B. Class 7 and 8 shall be any mechanically crushed natural rock or stone of igneous, sedimentary, and/or metamorphic origin produced from a solid geological formation by quarrying method.
- C. The Contractor shall have the option of using any higher numbered class Aggregate Base Course than that specified, provided that payment will be for the class specified.
- D. Material furnished for Aggregate Base Course, Class 3 through Class 8, shall have a percent of wear by the Los Angeles Test not greater than 45 as determined by AASHTO T 96.
- E. When it is necessary to blend two or more materials, each material shall be proportioned separately through mechanical feeders to ensure uniform production. Premixing or blending to avoid separate feedings will not be permitted. Production of material by blending materials on the roadway to obtain a mixture that will comply with the requirements specified herein will not be permitted.
- F. For the purpose of this specification, shale and slate are not considered to be gravel or stone. The material furnished shall not obtain more than 5percent by weight of shale, slate, and other objectionable, deleterious, or injurious matter.
- G. For Class 1 and 2 materials, the fraction passing the 0.075 mm (#200) sieve shall not be greater than three-fourths of the fraction passing the 0.425 mm (#40) sieve. For Classes 3 through 8, the fraction passing the 0.075 mm (#200) sieve shall not be greater than two-thirds of the fraction passing the 0.425 mm (#40) sieve. For Classes 3 through 8 the fraction passing the 0.425 mm (#40) sieve shall have a liquid limit not greater than 25.
- H. To ensure that gravel is uniformly graded, the difference between the percent passing the various sieves shall be as follows for Classes 3, 4 and 5:

	Sieve	Percent
19.0 mm - 9.5 mm	(3/4" - 3/8")	5 min.
9.5 mm - 4.75 mm	(3/8" - #4)	5 min.
4.75 mm - 2.00 mm	(#4 - #10)	5 min.
2.0 mm - 0.425 mm	(#10 - #40)	4 min.

- I. When the material contains aggregate larger than that specified above for the class called for in the Contract, the oversize aggregate shall be removed by screening or by screening and crushing. The removal of large size aggregate by hand methods will not be permitted.

PART 3. EXECUTION

3.1 CONSTRUCTION REQUIREMENTS

- A. The base course material shall be placed on a completed and approved subgrade or existing base that has been bladed to substantially conform to the grade and cross section shown on the plans.
- B. The subgrade shall be prepared as specified in Section 02300 - Earthwork, and shall be free from an excess or deficiency of moisture at the time of placing base course material.
 - 1. The subgrade shall also comply, where applicable, with the requirements of other items that may be contained in the Contract that provide for the construction, reconstruction, or shaping of the subgrade or the reconstruction of the existing base course.
- C. Base course material shall not be placed on a frozen subgrade or subbase.
- D. The aggregate shall be placed on the subgrade or other base course material and spread uniformly to such depth and lines that when compacted it will have the thickness, width, and cross section shown on the Drawings.
- E. If the required compacted depth of the base course exceeds 150 mm (6 inches), the base shall be constructed in two or more layers of approximate equal thickness. The maximum compacted thickness of any one layer shall not exceed 150 mm (6 inches) except when vibrating or other approved types of special compacting equipment are used, the compacted depth of a single layer of base course may be increased to 200 mm (8 inches) upon approval of the Engineer.
- F. The material shall be spread the same day that it is hauled. Spreading shall be performed in such a manner that no segregation of coarse and fine particles nor nests or hard areas caused by dumping the aggregate on the subgrade will exist. Care shall be taken to prevent mixing of subgrade or unspecified material with the base course material during the blading and spreading operation.
- G. Aggregate shall not be dumped or mixed on an existing or newly constructed ACHM course or PCC Pavement that will not be overlaid under the same Contract nor on any open graded base course. Mechanical spreading equipment shall be used, if necessary, to place the base course on the subgrade.
- H. If sufficient working space is not available to allow proper aeration or addition of water to the base, the base material shall be mixed by any satisfactory method before placement.

- I. Each course shall be thoroughly mixed for the full depth of the course and shall be compacted by any satisfactory method that will produce the density thereafter specified.
 - 1. The aggregate shall be maintained substantially at optimum moisture during the mixing, spreading, and compacting operations, water being added or the material aerated as may be necessary.
 - 2. The specified grade and cross section shall be maintained by blading throughout the compaction operation.
 - 3. The material in each course shall be compacted to a density, as determined by AASHTO T 238, Method B, of not less than 98 percent of the maximum laboratory density determined in the laboratory by AASHTO T 180, Method D.
 - 4. The aggregate shall be compacted across the full width of application.
- J. The compacted base course shall be tested for depth and any deficiencies corrected by scarifying, placing additional material, mixing, reshaping, and recompacting to the specified density, as directed.
- K. Where neither prime coat nor surfacing is provided in the same Contract with the base course, the material in the base course shall be uniformly compacted, stable, and free of segregated areas.
- L. The Contractor shall maintain the base course in a satisfactory condition until accepted.

3.2 QUALITY CONTROL

- A. To assure that the material used meets the requirements of the specifications, certain tests for quality control and acceptance will be performed as specified herein. The properties for which quality control and acceptance testing will be performed are gradation, density, moisture content, plasticity index, and thickness as specified in each Section.
- B. The maximum laboratory density shall be determined as follows:

<u>% Retained - 4.75 mm (#4) Sieve</u>	<u>Test Method</u>
10 Max.	AASHTO T 99, Method A
11 - 30	AASHTO T 99, Method C
31 Min.	AASHTO T 180, Method D

Note: In lieu of AASHTO T224, correction for coarse particles retained on the 3/4" (19.0 mm) sieve shall be determined by replacing with an equal mass of material passing the 3/4" (19.0 mm) sieve and retained on the #4 (4.75 mm) sieve.

- C. The in-place density shall be determined by using AASHTO T 310, Direct Transmission. The moisture content shall be determined by AASHTO T 310. A new maximum laboratory density and optimum moisture will be determined whenever the Engineer deems necessary or upon evidence provided by the Contractor.
- D. Tests for gradation, liquid limit, and plasticity index shall be performed by AASHTO T 11, T 27, T 89, and T 90.
- E. The Contractor shall furnish all personnel, equipment, and facilities necessary to perform the required sampling and testing.
- F. The Contractor shall provide the Engineer with the opportunity to observe all quality control sampling and testing.
- G. All quality control sampling and testing shall be performed by or under the direct supervision of a technician acceptable to the Owner and in accordance with ODOT's Field Sampling, Testing, & Acceptance Guides. Test reports shall be signed and copies made available to the Engineer if requested.
- H. If the results of any test shows that the required minimum density has not been obtained, corrective action shall be taken, followed by a re-test at the same location. The original and re-test reports shall be cross referenced. All corrective actions shall be performed by the Contractor at no cost to the Owner.

3.3 ACCEPTANCE

- A. Acceptance testing for thickness (when specified on the Drawings), gradation, plasticity index, density, and moisture content will be based on lots. The size of standard lots will be 100 cubic yards. Partial lots, of any size, may be established by the Engineer at any time.
- B. Test methods for acceptance shall be the same as specified for quality control testing.
- C. The item of work being tested shall not be considered complete or accepted until passing test reports are submitted to the Engineer.
- D. The Contractor shall take one test for all properties in each lot or partial lot at a location randomly selected by the Engineer.
- E. In addition to the required acceptance tests, the Engineer may require the Contractor to test any location that, by visual observation, appears to be defective.

- F. The Contractor's acceptance sampling and testing procedures and results will be subject to independent assurance sampling and testing conducted by the Owner. The Contractor shall be required to make changes to the equipment and/or procedures if the such tests are unable to verify the Contractor's test results.
- G. All acceptance testing performed by the Contractor is subject to observation by the Engineer. All test reports shall be signed and submitted to the Engineer the next business day after the tests are performed.
- H. If a lot or a partial lot fails to meet the specifications, the Contractor shall remove and replace that lot or partial lot with acceptable material at no cost to the Owner. Tests will be performed on the replacement material as required for the original material. Acceptance of the replacement material will be the same as for the original material.
- I. Payment for the quantity in the original lot will be withheld or recovered, and released after the removal and replacement has been acceptably performed.

END OF SECTION

SECTION 02767

THERMOPLASTIC PAVEMENT MARKING

PART 1. GENERAL

1.1 SUMMARY

- A. Furnish and place thermoplastic pavement markings, including words, arrows and emblems of the color and type specified, and remove pavement markings, all according to these specifications and in conformity with the dimensions and at the locations shown on the plans or as specified.
- B. Markings are to be placed under existing traffic conditions.
- C. The work shall comply with the Manual on Uniform Traffic Control Devices except as modified by these specifications.

1.2 REFERENCES

- A. Oklahoma Department of Transportation (ODOT) Standard Specifications for Highway Construction, latest edition.
- B. Manual on Uniform Traffic Control Devices, latest edition.

PART 2. PRODUCTS

2.1 MATERIALS

- A. The material used shall be a product especially compounded for traffic markings. Each container shall be clearly and adequately marked to indicate the color, weight, batch or lot number, and type of material.
- B. White thermoplastic material, after drying, shall be pure white and free from dirt or tint, and shall comply with the Federal Highway Administration's standard white.
- C. Other colored thermoplastic material shall comply in color with the Federal Highway Administration's standard for that color. The material shall not change appreciably in its color and brightness characteristics after prolonged exposure to sunlight.
- D. The material, when placed as a stripe, shall not be slippery when wet and it shall not lift from the pavement in freezing weather.

- E. In its plastic state, the material shall not give off fumes that are toxic or otherwise injurious to persons on property. The material shall not break down or deteriorate if held at the plastic temperature for a period of 4 hours nor by reason of 4 re-heatings to the plastic temperature.
- F. The material shall not deteriorate by contact with sodium chloride, calcium chloride, or other chemical formations on the roadway or streets, or because of the oil contact on pavement materials, or from oil droppings from traffic.

2.2 TEMPERATURE-VISCOSITY CHARACTERISTICS

- A. The temperature-viscosity characteristics of the thermoplastic material shall remain consistent through 4 re-heatings and shall be the same from batch to batch. There shall be no obvious change in the color of the material as a result of up to 4 re-heatings or from batch to batch.

2.3 PIGMENTED BINDER

- A. The pigmented binder shall be well dispersed and free from all skins, foreign objects, or other ingredients that will cause bleeding, staining, or discoloration. The pigment shall be evenly dispersed throughout the material. After application and proper drying time, material shall show no appreciable deformation nor discoloration under local traffic conditions and in air or road temperatures ranging from -18 degrees C (0EF) to 71 degrees C (160EF). The material shall not smear or spread under normal traffic conditions at temperatures below 71 degrees C (160EF).
- B. The material shall not soften at 82 degrees C (180EF) when tested by ASTM E 28.

2.4 DRYING TIME

- A. "Drying Time" shall be defined as the minimum elapsed time after application when the stripe shall have and retain the characteristics required in the preceding paragraphs. In addition, drying time shall be established by the minimum elapsed time after application when traffic will leave no impression or imprint on the applied marking. The drying time shall not exceed a characteristic straight-line curve, the limits of which are 2 minutes at 10 degrees C (50 F) and 15 minutes at 32 degrees C (90 F), measured at a maximum relative humidity of 70 percent.
- B. The stripe shall maintain its original dimension and placement. The exposed surface shall be free of tack. Cold ductility of the material shall be such as to permit normal movement with the road surface without chipping or cracking.
- C. The marking shall have a uniform cross section. The density and character of the material shall be uniform throughout its thickness and shall be completely reflectorized both internally and externally.

2.5 REFLECTORIZED BEADS

- A. During manufacture, reflectorized beads shall be mixed into the material to the extent of not less than 40 percent nor more than 50 percent by weight of the material. The glass beads used in the intermix formulation and for the drop-on application shall meet AASHTO M 247 with a Type I gradation. The beads for intermix shall be uncoated. The drop-on beads shall be suitably treated to resist moisture and retain free flow properties.

PART 3. EXECUTION

3.1 GENERAL

- A. The thermoplastic compound shall be screed or ribbon extruded to the pavement surface unless a specific application method is specified.

3.2 EQUIPMENT

- A. The equipment used to apply the thermoplastic compound onto the pavement shall be suitably equipped for heating and controlling the flow of the material. The equipment shall be constructed to provide continuous mixing and agitation of the material. The conveying parts of the equipment, between the main material reservoir and applicator, shall be so constructed as to prevent accumulation and clogging. The equipment shall be constructed so that all mixing and conveying parts, up to and including the applicator, maintain the material at the plastic temperature. The thermoplastic material shall be dispensed at a temperature recommended by the manufacturer. The applicator shall include a cutoff device remotely controlled to provide clean, square stripe ends and to provide a method for applying skip lines.
- B. The thermoplastic reservoir shall be insulated and equipped with an automatic thermostatic control to maintain the proper temperature of the material.
- C. The thermoplastic machine shall comply with the requirements of the National Board of Fire Underwriters.
- D. Beads applied to the surface of the completed stripe shall be applied by an automatic bead dispenser attached to the pavement marking equipment in such a manner that the beads are immediately dispensed upon the completed line. The bead dispenser shall be equipped with an automatic cutoff control, synchronized with the cutoff of the pavement marking equipment.

3.3 SURFACE PREPARATION

- A. On pavements where no pavement markings exist or where the existing pavement markings are paint or thermoplastic and do not conflict with proposed pavement markings, blasting with water or sand or a combination thereof will be required to remove any curing compound, oxidized paint or thermoplastic, or dirt to ensure a good bond. This blasting is considered surface preparation.
- B. Conflicting pavement markings that exist shall be removed by blasting with water and/or sand or by grinding. This blasting or grinding is considered pavement marking removal.

3.4 APPLICATION

- A. Thermoplastic markings shall not be applied to the pavement when the pavement surface temperature is less than 10 degrees C (50 F) or when the pavement surface shows evidence of moisture.
- B. The thickness of all thermoplastic markings above the roadway surface shall be 2.3 mm (90 mils) (a minimum of 446 kg/km [1584 pounds per mile] of 100 mm [4 inch] line). The thickness of the plastic will be measured by a device supplied by the Contractor during the course of the project capable of measuring the thickness of the plastic as installed on the pavement.
- C. The minimum thickness, as required above, will be measured in the center of the line when gauged by the equipment described above. The minimum thickness 12 mm (1/2 inch) from the edges shall not be less than 75 percent of the thickness required in the center. Maximum thickness of markings is 5 mm (3/16 inch).
- D. On concrete pavements, paint pavement markings according to Section 855 of the ODOT Standard Specifications for Highway Construction, latest edition, shall be applied as a primer for the thermoplastic markings, except where thermoplastic markings are to be applied over existing thermoplastic markings. A primer other than paint may be used when recommended by the thermoplastic manufacturer.
- E. A primer is not required for asphalt pavements, but paint pavement markings complying with Section 855 of the ODOT Standard Specifications for Highway Construction, latest edition, may be used by the Contractor as a primer at no cost to the Owner.
- F. Spotting of the center line and lane line locations, if required, shall be the responsibility of the Contractor. Establishment of no passing zone, if required, will be done by the Oklahoma Department of Transportation and will be completed at such time as the Contractor begins work. Edge lines shall not be broken for driveways. The trace of the thermoplastic line shall be uniform.

- G. The finished lines shall have well defined edges, shall be uniform in thickness, and shall be straight and true. No stripe shall be less than the specified width. Any corrections of variations in width or alignment of the stripes shall not be made abruptly. Lines that cannot be correct to meet these requirements shall be removed at the Contractor's expense.

- H. Line removal as specified on the plans shall be performed in such a manner that no conflicting pavement marking will be left in place. Removal of the pavement marking by a means that will gouge the surface will not be permitted.

END OF SECTION

SECTION 02770

CONCRETE CURBS AND SIDEWALKS

PART 1. GENERAL

1.1 SUMMARY

- A. Construction of concrete curbs and sidewalks.

1.2 RELATED SECTIONS

- A. Section 02315 - Trench Excavation, Backfill, and Compacting.

1.3 REFERENCES

- A. American Concrete Institute, 22400 W. Seven Mile Road, Detroit, Michigan 48219.
 - 1. ACI 304R - Guide for Measuring, Mixing, Transporting, and Placing Concrete.
- B. American Society for Testing and Materials, 1961 Race Street, Philadelphia, Pennsylvania 19103.
 - 1. ASTM C94 - Specification for Ready-Mixed Concrete.
 - 2. ASTM C309 - Specification for Liquid Membrane-Forming Compounds for Curing Concrete.
 - 3. ASTM D698 - Test Methods for Moisture-Density Relations of Soils and Soil-Aggregate Mixtures, Using 5.5-lb (2.49-kg) Rammer and 12-in (304.8-mm) Drop.
 - 4. ASTM D994 - Specification for Preformed Expansion Joint Filler for Concrete (Bituminous Type).

1.4 SUBMITTALS

- A. Submit complete information regarding concrete mix to Engineer for review in accordance with the requirements of ASTM C94, Alternate 2.

PART 2. PRODUCTS

2.1 CURB FORMS

- A. 2-inch dressed dimension lumber or metal of equal strength, free from defects that would impair appearance or structural quality of completed curb.
 - 1. Metal forms: Subject to approval of Engineer.

- B. Short-Radius Forms: 1-inch dressed lumber, plywood, or metal.
- C. Curb Face: No horizontal joints in form material closer than 7 inches from top of curb.
- D. Stakes and Bracing Materials: Provide as required to hold forms securely in place.

2.2 SIDEWALK FORMS

- A. 2-inch dressed lumber, straight and free from defects, or standard metal forms.
- B. Short-Radius Forms: 1-inch dressed lumber or plywood.
- C. Stakes and Bracing Materials: Provide as required to hold forms securely in place.

2.3 CRUSHED ROCK BASE

- A. Clean gravel or crushed rock conforming to requirements for granular fill as specified in Section 02315.

2.4 EXPANSION JOINT FILLER

- A. 1/2-inch thick preformed asphalt-impregnated expansion joint material conforming to ASTM D994.

2.5 CONCRETE

- A. Ready mixed conforming to ASTM C94, Alternate 2.
- B. Compressive Strength: 3,000 psi at 28 days.
- C. Maximum Size of Aggregate: 1-1/2-inch.
- D. Slump: 2 to 4 inches.

2.6 CURING COMPOUND

- A. Liquid membrane-forming, clear or translucent, suitable for spray application.
- B. Conform to ASTM C309, Type 1.

2.7 ACCEPTANCE OF MATERIALS

- A. All materials shall be subject to inspection for suitability, as the Engineer may elect, prior to or during incorporation into the work.

PART 3. EXECUTION

3.1 EXCAVATION AND BACKFILL

- A. Excavate and backfill in accordance with Section 02315.

3.2 PREPARATION OF SUBGRADE

- A. Bring the areas on which curbs and sidewalks are to be constructed to required grade on undisturbed ground and compact by sprinkling and rolling or mechanical tamping.
- B. As depressions occur, refill with suitable material and recompact until the surface is at the proper grade.
- C. Compact subgrade on fill to 95 percent of maximum density at optimum moisture content as determined by ASTM D698.

3.3 SETTING FORMS

- A. Construct forms to the shape, lines, grades, and dimensions called for on the Drawings.
- B. Stake wood or metal forms securely in place, true to line and grade.
- C. Brace forms to prevent change of shape or movement in any direction resulting from the weight of the concrete during placement.
- D. Construct short-radius curved forms to exact radius.
- E. Tops of forms shall not depart from grade line more than 1/8 inch when checked with a 10-foot straightedge.
- F. Alignment of straight sections shall not vary more than 1/8 inch in 10 feet.

3.4 CURB CONSTRUCTION

- A. Construct curbs to line and grade shown or established by the Engineer, and conform to the details shown.
- B. Place, process, finish, and cure concrete in conformance with this Section and the applicable requirements of ACI 614. Wherever requirements differ, the more stringent shall govern.
- C. Placement of Preformed Asphalt-Impregnated Expansion Joints (1/2 inch thick):

1. Beginning and end of curved portions of the curb.
 2. Connections to existing curbs.
 3. At drainage structures.
- D. Contraction Joints: All contraction joints shall be formed by sawing unless otherwise specified, and filled with a commercially available silicone product approved by the Engineer.
1. Contraction joints shall be constructed at 15 foot intervals.
 2. Contraction joints shall be 1/8 inch to 3/8 inch in width and 1-1/2 inch in depth.
 3. Contraction joints shall be constructed at right angles to the centerline and perpendicular to the surface of the curb and gutter.
 4. When curb and gutter is constructed adjacent to, or on rigid pavement, the same joint layout for pavement shall be used, where practicable.
- E. As soon as concrete has set sufficiently to support its own weight, remove the front form and finish all exposed surfaces.
1. Finish top of curb with a steel trowel.
 2. Finish edges with a steel edging tool.
 3. Rub formed faces with burlap sack or similar device to produce a uniformly textured surface, free from form marks, honeycomb, and other defects.
- F. Fill contraction joints with a commercially available silicone product approved by the Engineer.
- G. Curing:
1. Upon completion of finishing, apply approved curing compound to exposed surfaces of curb.
 2. Curing shall continue for a minimum of 5 days.
- H. Backfilling Curb: Upon completion of curing period, but not before 7 days has elapsed since pouring the concrete, backfill the curb as specified in Section 02315.
- I. Adjusting:
1. Finished curb shall present a uniform appearance for both grade and alignment.
 2. Remove curb sections showing abrupt changes in alignment or grade or which are more than 1/4 inch away from location as staked or which are defective for any reason.
 3. Construct new curb at Contractor's expense.

3.5 SIDEWALK CONSTRUCTION

- A. Thickness of sidewalks shall be as shown on the Drawings.

- B. Place, process, finish, and cure concrete in conformance with this Section and the applicable requirements of ACI 614. Where the requirements differ, the more stringent shall govern.
- C. Placement of Preformed Asphalt Expansion Joints (1/2 inch thick):
 - 1. Where sidewalk ends.
 - 2. Around posts, poles, or other objects protruding through the sidewalk.
 - 3. Drainage structures.
 - 4. Adjacent to curb and gutter
- D. Transverse Joints:
 - 1. Joints shall be cut with a 1/4 inch joint at intervals not greater than the width of the walk being constructed, or as directed.
- E. Finish:
 - 1. Broom surface with fine hair broom at right angles to length of walk and tool at all edges, joints, and markings.
 - 2. Edges shall be rounded in a 1/4 inch radius, including edges at joints.
- F. Curing:
 - 1. Upon completion of finishing, apply an approved curing compound to exposed surfaces.
 - 2. Protection sidewalk from damage for period of 7 days.

END OF SECTION

SECTION 02924

SODDING

PART 1. GENERAL

1.1 SUMMARY

- A. Provide slab sod, fertilizer, and water to establish and maintain grass. Owner shall provide access to water at no cost.
- B. Planting Period: As recommended by sod producer for time of year, subject to Engineer's approval.

1.2 REFERENCES

- A. Federal Specifications.
 - 1. FS O-F-241 - Fertilizers, Mixed, Commercial.

1.3 DEFINITIONS

- A. Weeds: Includes Dandelion, Jimsonweed, Quackgrass, Horsetail, Morning Glory, Rush Grass, Mustard, Lambsquarter, Chickweed, Cress, Crabgrass, Canadian Thistle, Nutgrass, Poison Oak, Blackberry, Tansy Ragwort, Johnson Grass, Poison Ivy, Nut Sedge, Nimble Will, Bindweed, Bent Grass, Wild Garlic, Perennial Sorrel, and Brome Grass.

1.4 REGULATORY REQUIREMENTS

- A. Comply with regulatory agencies for herbicide composition.

1.5 QUALITY CONTROL

- A. Grass that has been cut more than 48 hours before placing shall not be used.
- B. Sod shall not be loaded in bulk on vehicles and dumped in bulk on planting site.

1.6 DELIVERY, STORAGE, AND HANDLING

- A. Deliver to site, store, and protect products at site.
- B. Sod:
 - 1. Cut sod with approved sod cutters to minimum depth of 2-1/2 inches in satisfactory and uniform widths and convenient lengths for handling.
 - 2. Place cut sod flat, grass side up, on boards and haul to site with soil intact.
 - 3. Sod shall not hang over the edges of the boards.

- C. Fertilizer: Deliver in waterproof bags showing weight, chemical analysis, and name of manufacturer.

PART 2. PRODUCTS

2.1 SLAB SODDING

- A. Type: Common Bermuda.
- B. Certified nursery grade cultivated grass sod, 95 percent weed free.
- C. Sod shall be live, fresh, and uninjured at time of placing.

2.2 FERTILIZER

- A. FS O-F-241, Type and Grade as recommended for grass, with fifty percent of the elements derived from organic sources; of proportion necessary to eliminate any deficiencies of topsoil to the proportions of nitrogen, phosphoric acid, and soluble potash as recommended by County Extension Agent and/or seed manufacturer, subject to Engineer's approval.

2.3 WATER

- A. Clean, fresh, and free of substances or matter which could inhibit vigorous growth of grass.

2.4 HERBICIDES

- A. As recommended by sod producer and as approved by Engineer.

PART 3. EXECUTION

3.1 PREPARATION

- A. Fine grade to eliminate uneven areas and low spots. Allow for thickness of topsoil and sod.
- B. Spread topsoil to minimum 3-inch depth and rake smooth.

3.2 FERTILIZING

- A. Apply approximately 90 percent over entire area to receive slab sodding.

- B. Apply remaining 10 percent over sod after placing and rolling.

3.3 SODDING

- A. Upon delivery to site transfer sod from boards to soil surface.
- B. Place slabs closely, leaving a minimum amount of space between slabs.
- C. Use appropriate tools to pull together slabs that do not fit closely.
- D. Do not handle sod by hand except when filling small cracks or at locations where it would be impractical to use boards.

3.4 ROLLING

- A. Roll slab sod as soon after planting as practicable with plain rollers or cultipackers.
- B. Tamp sod with approved hand methods where rolling is impractical.

3.5 MAINTENANCE

- A. Water to prevent grass and soil from drying out.
- B. Control growth of weeds.
- C. Apply herbicides in accordance with manufacturer's instructions.
- D. Remedy damage resulting from improper use of herbicides.
- E. Immediately re-sod areas which show bare spots.
- F. Protect sodded areas with warning signs during maintenance period.

END OF SECTION